

BOARD OF EDUCATION MEETING

September 14, 2016

The Board of Education met in regular session on September 14, 2016 in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m. President Todd Stevens called the meeting to order and led the Pledge of Allegiance.

On roll call, the following members were present: Todd Stevens, Dan Bradhurst, Tony Reeser and Patty Rothe. Amy DeLong was absent.

“Jane”, CHS foreign exchange student with the AFS program was introduced to the board.

It was announced that Club Future, Drug Free Club of America has over 215 members at CHS.

Superintendent Jon Davis presented his State of the District report.

On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the following fiscal items:

Financial Reports - August, 2016 (Board Attachment)

Warrants - August, 2016 (Board Attachment)

Requisitions Over \$5,000.00:

- ALTIMATE CARE LLC - \$8,500.00 – Additional Skilled Nursing Care and Supervision
- HEIGHTS CROSS COMMUNICATIONS - \$5,723.00 – Textbooks for CES and CMS
- NEOLA, INC. - \$9,450.00 – Administrative Guidelines Development Service per License Agreement
- YANKEE CANDLE FUNDRAISING - \$8,500.00 – Yankee Candle Fundraiser for DC Trip
- SCOTTS LAWN SERVICE - \$10,300.00 – Sports Field Service Agreement
- KOORSEN FIRE & SECURITY - \$6,207.76 – CHS Inspection and Monitoring
- BROOKS-YATES CENTER PICKAWAY COUNTY DD - \$32,350.00 – Tuition for Special Needs Students (3 total) 2016-2017 School Year
- KATHERINE MCWATTERS, MCWATTERS CONSULTING - \$20,000.00 – Consulting Services for 21st CCLC Grant Funded Monies for CES, CMS and CHS
- GORDON FOOD SERVICE - \$124,000.00 – Food/Supplies for SY16-17 October through December
- COCA-COLA - \$5,000.00 – Food for SY16-17 October through December
- NICKLES BAKERY - \$6,000.00 – Purchase of Food SY16-17 October – December
- SYSCO - \$10,000.00 – Purchase of Food/Supplies SY16-17 October – December
- UNITED DAIRY, INC - \$30,000.00 – Purchase of Food SY16-17 October – December
- VALLEY WHOLESALE FOODS, INC - \$6,000.00 – Purchase of Food SY16-17 October – December
- DUNCAN OIL- \$25,000.00 - Fuel for Buses

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- MULTI COUNTY JUVENILE DETENTION CENTER - \$15,000.00 - Educational Instruction for Court Placed Students

Purchase Orders After the Fact:

- SECURITY VOICE - \$1,757.60 – Safe School Helpline
- COMMERCIAL PARTS & SERVICES = \$3,000.00 – Repairs to Kitchen Equipment at CHS and CES
- JEFFERY JAY SNYDER - \$4,000.00 – Transportation Special Needs Student
- MULTI COUNTY JUVENILE DETENTION CENTER - \$4,663.80 - Educational Instruction for Court Placed Students

Donations:

- American Fidelity Adm Services – Sponsoring staff lunch on August 15, 2016
- CCSF – Providing dessert for staff lunch on August 15, 2016
- CEA – \$248.32 for coffee/tea for staff on August 15, 2016
- Ian Webb - \$100.00 towards staff lunch during opening days
- Linda Kennedy - \$20.00 for pencils and erasers at CES
- Frank R. Dunlap Foundation - \$4,000.00 for cost of COSI on Wheels and books at CES
- Ruff Nationwide Insurance - \$100.00 for student incentives at CHS
- South Central Power (grant)- \$1,000.00 to assist cost of student fees and rewards for positive student participation in Club Future at CHS
- South Central Power (grant) - \$7,500.00 for the CMS Read 180 program
- South Central Power (grant) - \$1,125.98 for the purchase of school supplies and books at CES Library
- Good Shepherd United Methodist Church - \$100.00 for school supplies at CES

Approve Student Activity Budgets and Philosophies for 2016-2017 school year:

- Club Future - CHS Drug Free Club of America (budget and philosophy)
- Principal's Account at CHS (budget only)
- Business Professional Club at CHS (revised budget and philosophy)
- Robotics at CHS (budget and philosophy)
- FCCLA at CHS (revised budget only)
- Student Council at CHS (revised budget only)
- 8th Grade Trip at CMS (revised budget only)
- School Store at CMS (budget only)
- Work Skills Program at CMS (budget and philosophy)

Approve Establishment of New Funds

019-9117	South Central Power Grant CES Library
019-9217	CMS Reading 180
019-9317	CHS Club Future
300-9117	CMS School Store - Work Skills Program

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

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\$42,319- 230 Days
Effective July 1, 2016

- Shannon Williams Substitute Instructional Aide
- Shelly Daniel Substitute Bus Driver
- Blaine Bullock Substitute Custodian
- Meghan Schiff Home Instructor
- Valerie West Substitute Bus Driver
- Mary Hay Substitute Cook
- Beth Painter Substitute Aide/Substitute Administrative Asst.
- Laura Dickson Extra Mile Tutor
- Trey Moats Extra Mile Tutor
- Sharon Dziewatkoski Extra Mile Tutor
- Andrea Utts Extra Mile Tutor
- Ava Rawn Extra Mile Tutor
- Cathy Steinhauser Extra Mile Tutor

Mentors for Resident Educators Program:

- Matthew Fosnaugh \$662.50 (year 1)
- Millard Good \$1,325.00 (year 1 and year 2)
- Cathy Kint \$662.50 (year 1)
- Rachel Perini \$662.50 (year 1)
- Carol Sheets \$662.50 (year 1)

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Extra-Curricular:

- Dave Truex Ticket Taker
- MaryAnne Edsall Ticket Taker

Supplemental:

- Charles Hughes CHS Volunteer Naturalist Club Advisor
- Jada Truex CHS Volunteer Club Future Advisor
- Josh Thomas CHS Volunteer Robotics Advisor
- Tiffany Lewis CMS Volunteer School Store Advisor
- Lisa Powers CMS Volunteer School Store Advisor

- Tami Clark CHS Senior Class Advisor
Step 0
- Robert Wright CHS Junior Class Advisor
Step 0
- Maggie Hacquard CHS Sophomore Class Advisor
Step 0
- Danielle Mogan CHS Freshman Class Advisor
Step 0

Athletics:

- Brian Bigam CHS Assistant Girls Basketball Coach
Step 7
- Heath Hinton Weight Room

Resignations:

- Kate Mogan Afterschool Program/Site Coordinator

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Corrections:

- Emily Schillig to BA+150 (correction from hired date, August 10, 2016)
- Luke Katris to BA+150 (correction from hired date, June 15, 2016)
- Erin Horstman to MA Step 2, 3rd year, one year contract (correction from hired date, April 13, 2016)

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion from Mr. Stevens, seconded by Mrs. Rothe, the board approved the FMLA and unpaid leave request for Leslie LeBlanc. FMLA will be from August 30, 2016 to November 22, 2016 to be followed by unpaid leave beginning November 23, 2016 through the remainder of the 2016-2017 school year.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mr. Reeser, the board approved an agreement with Pickaway County Developmental Disabilities as presented. This agreement shall be effective July 1, 2016 through June 30, 2017 at a cost of not to exceed \$10,780.76 per student (total 3 students) per school year.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved a contract with the Sheriff of Pickaway County, Ohio for D.A.R.E. services in the amount of \$4,000.00 as presented. This contract will be in effective for a four month period, terminating on December 26, 2016.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved to enter into a contract with Altimate Care, LLC to serve an additional student on the Circleville City School District premises at a rate of \$30.00 per hour.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Stevens, the board approved to enter into an agreement with Ashland University to place students pursuing a degree in the field of education with off-campus field-based experiences related to teaching in schools.

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Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the sixth grade student trip to Camp Oty' Okwa on May 22-24, 2017. Chaperones will be Janet Wastier, Cindy Moats, Millard "Bubba" Good, Millard Good, Michele Brewer, Tiffany Lewis, Evan Whitten, Joe Stitt, and Katie Mears.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion from Mr. Reeser, seconded by Mr. Bradhurst, the board approved to direct the Treasurer to discontinue receipting the proceeds from the following sources to General Fund – Champions Complex (001-9413):

- Soft Drink Contract
- Cell Tower Lease (no longer exists)
- Mound Street School Lease (no longer exists)
- Sale of personal property items
- Commission from the auction of personal property items (no longer exists)

These proceeds should be receipted to the General Fund (001-0000)

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion from Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following substitute teacher compensation schedule:

Assignments that are daily up to sixty (60) days in length will be paid at \$110.00 per day. On the sixty-first (61) day, substitutes with assignments to one specific teaching position will be paid at the rate for which they are eligible based on their experience and level of academic training. In no instance will this long-term substitute receive more than five (5) years of verified experience credit. Sick leave and insurance benefits will be made available beginning with the sixty-first (61) day of continuous employment. Sick leave and benefits will terminate when the assignment ends.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved the Extra Mile and CHS Milestone handbooks as presented.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

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On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved Policy #3223 - Standards Based School Counselor Evaluation as presented.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion from Mr. Stevens, seconded by Mr. Bradhurst, the board approved to enter into a contract with Katherine K. McWatters, McWatters Consulting LLC, to provide program evaluation services for 21st CCLC grant funded programs at CES, CMS and CHS in the amount of \$20,000.00. This contract will be in effect from July 1, 2016 through June 30, 2017.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, approved by Mr. Stevens, the board approved to enter into a contract with Ross County Board of DD for Music Therapy as presented.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion from Mr. Stevens, seconded by Mrs. Rothe, the board recommended to appoint Jonathan Davis as designee to attend the public record access training required for Board members for each term of office (R.C. 109.43).

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe the board decided to go into executive session at 7:45 p.m. for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. The board returned from executive session at 8:02 p.m.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board voted to adjourn the meeting at 8:03 p.m.

Mr. Stevens – yes; Mr. Bradhurst - yes; Mrs. DeLong - absent; Mr. Reeser – yes; Mrs. Rothe – yes