The Board of Education met in special session on September 9, 2015 at 7:00 p.m. in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio. President Todd Stevens called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Todd Stevens, Dan Bradhurst, Tony Reeser and Patty Rothe.

Tony Reeser presented his legislative report.

Kaylee Dunning, student board member, introduced herself to the board. She had no items to report.

Superintendent Kirk McMahon introduced the exchange students for the year and welcomed them to Circleville High School.

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the following fiscal items:

b. Warrants – August, 2015

   c. Requisitions over $5,000:
      Fitbit, Inc. - $8,550.00 – Fitbit devices for employee wellness
      Fairfield County Educational Service Center - $30,000.00 – tuition
      and mental health services for special needs student
      Pickaway County Educational Service Center - $25,000.00 –
      transportation for special needs students
      Frontier - $29,400.00 – phone service
      Katherine K. McWatters - $24,000.00 – consultation on 21st Century
      Grants
      edmentum, Inc. - $7,442.83 – PLATO products subscription
      Straight Up Equipment Company - $22,619.25 – three lifts ($5,654
      paid by Circleville City Schools; balance paid by BWC grant)
      J & R Sanfillipo Bros. - $6,000.00 – produce purchase (October
      thru December, 2015)
      United Dairy, Inc. - $50,000.00 – milk purchase (October thru
      December, 2015)
      SYSCO - $8,000.00 – food purchase (October thru December,
      2015)
      Nickles Bakery - $6,000.00 – food purchase (October thru
      December 2015)
      Coca-Cola Refreshments USA - $5,000.00 – food purchase
      (October thru December 2015)
      Gordon Food Service - $124,000.00 – food purchase (October thru
      December 2015)
      Pickaway County Educational Service Center - $8,500.00 –
      preschool aide
d. Purchase Orders after the Fact:
Wayne Roller - $275.00 – basketball official assigner
Amy Rhymer - $43.00 - mileage reimbursement
Ohio University - $350.00 – OULP Supplement for 7/1/2013 – 6/30/2014
Jerry Mogan - $63.00 – bushes
Jerry Mogan - $500.00 – miscellaneous supplies

e. Donations:
From The Pickaway County Banking Center/Vinton County Bank in the amount of $500.00 for sponsoring staff lunches during professional development
From Jim Hooks (Edward Jones) in the amount of $168.00 for sponsoring staff lunches during professional development
From Charles Pockras (Edward Jones) in the amount of $166.67 for sponsoring staff lunches during professional development
From Diane Hill (Edward Jones) in the amount of $166.00 for sponsoring staff lunches during professional development
From The Savings Bank in the amount of $500.00 for sponsoring staff lunches during professional development
From Berger Health System in the amount of $500.00 for sponsoring staff lunches during professional development
From First American Loans in the amount of $50.00 for Circleville Elementary School for school supplies

f. Approve the addition of fund 499-9116 for “BWC Safety Intervention Grant (SIG) and increase the appropriations and amended certificate of estimated resources, both by $16,964.44

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the minutes from the July 30, 2015 special meeting and the August 12, 2015 regular meeting as corrected.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mr. Reeser, the board approved the following personnel items:

a. Resignation
   Kaileigh Reeves   Teacher
   Circleville Elementary School
   Effective: end of 2014-2015 school year

b. Employment for the 2015-2016 school year:
   Carla Counts   Substitute Cook
   Caitlyn Kirk   Bus Driver
   Rate: $16.50 per hour
   Retroactive: August 11, 2015
Melissa Ricketts  Bus Driver  
Rate: $19.00 per hour  
Retroactive: August 26, 2015

Lisa McNairy  Substitute Bus Driver  
Retroactive: June 5, 2015

Rick Bumgarner  Van Driver  
Retroactive: August 14, 2015

Milestone Tutors:  
Leslie LeBlanc  
Kara Kralik  
Danielle Mogan  
Soni Grady

Extra Mile Tutors:  
Jason Corcoran  
Elise McGinnis  
Lindsey Cox (Sullivan)  
Sara Foster  
Joe Stitt  
Marilyn Clifton  
Wendy Jordan  
Karen Valentine  
Soni Grady  
Sharon Dziewatkoski  
Andrea Utts

Extra Mile Paraprofessionals:  
Thelma Cox  
Cory Sullivan  
Joyce Mallow  
Cheri Davis  
Sharon Dziewatkoski  
Andrea Utts

Mentors for Resident Educator Program:  
Trent Roberts - $662.50  
Tami Clark - $1,987.50  
Chad Spradlin - $662.50  
Rachel Perini - $662.50  
Millard Good - $662.50

Home Instruction Tutors:  
Melissa Matz  
Christine Spring  
Valerie Bockos
### Extra-Curricular:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Step</th>
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<tbody>
<tr>
<td>Shaina Palda</td>
<td>Junior Class advisor</td>
<td>0</td>
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<tr>
<td>Andrea Downs</td>
<td>Destination Imagination Coordinator - $1,669</td>
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<tr>
<td>Scott Tennant</td>
<td>CHS Band Director</td>
<td>2</td>
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<tr>
<td>Cynthia Braswell</td>
<td>CHS Choral Music Director</td>
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<tr>
<td>Danielle Mogan</td>
<td>In the Know/Quick Recall Advisor</td>
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<tr>
<td>Cynthia Braswell</td>
<td>CHS Musical Director</td>
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<tr>
<td>Kara Kralik</td>
<td>Assistant CHS Musical Director</td>
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<tr>
<td>Leslie LeBlanc</td>
<td>CHS SOS Advisor</td>
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<td>Jessica Nye</td>
<td>CHS Student Council Advisor</td>
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<td>Monica Lombardo</td>
<td>CHS Yearbook Advisor</td>
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<tr>
<td>Kara Kralik</td>
<td>CHS Key Club Advisor</td>
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<td>Robert Wright</td>
<td>CHS Art Club Advisor</td>
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<tr>
<td>Kara Schooley</td>
<td>CHS American Field Service Advisor</td>
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<tr>
<td>Brian Bigam</td>
<td>CHS Breakfast Club Advisor - $1,112</td>
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<tr>
<td>Vicki Scott</td>
<td>CHS Counselor Co-Director - $1,876</td>
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<tr>
<td>Kara Schooley</td>
<td>CHS Counselor Co-Director - $1,876</td>
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<tr>
<td>Name</td>
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<td>Step</td>
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<tr>
<td>Brian Bigam</td>
<td>CHS National Honor Society Advisor</td>
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<td>Fred Styers</td>
<td>CHS Student Incentives Advisor</td>
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<td>Kara Schooley</td>
<td>CHS Senior Class Co-Advisor</td>
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<tr>
<td>Vicki Scott</td>
<td>CHS Senior Class Co-Advisor</td>
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<tr>
<td>Matthew Fosnaugh</td>
<td>CHS Volunteer Naturalist Club Advisor</td>
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<td>Charles Hughes</td>
<td>CHS Volunteer Naturalist Club Advisor</td>
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<td>Cheri Farmer</td>
<td>CMS Computer Club Advisor</td>
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<td>Jill Anderson</td>
<td>CMS Student Council Co-Advisor</td>
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<td>Cindy Moats</td>
<td>CMS Math Counts Advisor - $1,112</td>
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<td>Leslie Leblanc</td>
<td>Volunteer Spanish Club Advisor</td>
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<td>Brad Reeves</td>
<td>Volunteer German Club Advisor</td>
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<td>Cynthia Mitchell</td>
<td>CMS 8th Grade Coach</td>
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<td>Megan Valone</td>
<td>CHS JV Coach</td>
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<tr>
<td>Maggie Hacquard</td>
<td>CMS Assistant Coach</td>
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<tr>
<td>Andrew Perkins</td>
<td>CHS Assistant Coach</td>
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c. **Change in Pay Scale:**
- Sarah Mastrine from BA to MA
- Louis Hacquard from MA to MA+25
- Kara Kralik from 150 to MA
- Morgan Phillips from BA to 150
d. Change in hours:
   Cory Sullivan from 7 hours to 7.5 hours daily (effective September 8, 2015)
   Donna Hoffman from 7 hours to 7.5 hours daily (effective September 8, 2015)

   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Bradhurst, seconded by Mrs. Rothe, the board approved the 2015-2016 SOAR Leading & Learning Collaborative Agreement between Battelle for Kids and Circleville City Schools as presented.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the Field Experience and Student Teaching Agreement between Circleville City Schools and Ohio Christian University as presented.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the Professional Internship/Clinical Experience Agreement between Ohio University and the Circleville City School District as presented.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the Music Therapy Contract between Circleville City Schools and Rhythm-n-You Music Therapy as presented.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the Statement of Work between the Fairfield County Educational Service Center and Circleville City Schools as presented.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved the Agreement between Pickaway County Developmental Disabilities and the Circleville City School District Board of Education as presented.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the eighth grade student trip to Washington DC on May 25-27, 2016. Chaperones will be Jonathan Davis, Trace Hacquard, Chad Michael, Andy Schmitz, Karen Borland, Samantha Corbett, Soni Grady and Mary Hampp.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the sixth grade student trip to Camp Oty'Okwa on May 23-25, 2016. Chaperones will be Janet Wastier, Bill Search, Bubba Good, Millard Good, Tiffany Lewis, Mark Skinner, Joe Stitt, and Katie Mears.
   Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

   On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following resolution and order of suspension:
CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION
RESOLUTION AND ORDER OF
SUSPENSION OF JESSICA CRABTREE

WHEREAS, the Superintendent scheduled a meeting with Ms. Jessica Crabtree on June 18, 2015 where she should challenge the possible suspension without pay or to otherwise explain her behavior;

WHEREAS, the Superintendent having met with Ms. Crabtree to give her an opportunity to challenge the reasons for her suspension without pay or to otherwise explain her behavior, the Superintendent has recommended that Ms. Crabtree be suspended without pay from employment for incompetency, inefficiency, neglect of duty, and/or nonfeasance, on the basis of the charges set forth in the Superintendent’s letter dated August 27, 2015;

THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education:

Ms. Jessica Crabtree is suspended until such time as our license is reinstated by the Ohio Department of Education, on the basis of the charges set forth in Superintendent Kirk McMahon’s letter to her dated August 27, 2015 which is attached hereto and is incorporated herein as though rewritten, specifically, for incompetency, inefficiency, neglect of duty, and/or nonfeasance.

BE IT FURTHER RESOLVED that the Treasurer, on behalf of the Board of Education, shall file a copy of this Resolution and Order of Suspension, with letter attachment, with the Circleville Civil Service Commission and serve a copy by certified mail, return receipt requested, on Jessica Crabtree, as soon as possible.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved unpaid leave for Julie Stanley for November 5-6, 2015 and Teresa Patterson for December 22, 2015.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the following handbooks as presented:

Gifted Handbook
ALPHA Handbook
Extra Mile Staff Handbook

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the contract for evaluation services between Katherine K. McWatters and Circleville City Schools as presented, paid through the 21st Century Grant.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes
On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the treasurer to advertise for bid to purchase an eighty-one passenger school bus.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board voted to enter in executive session at 8:15 P.m. for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Reeser, the board adjourned from executive session at 8:35 P.M.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved a 3.5% increase in salary to Treasurer Rhoads’ salary. Mrs. Rhoads was awarded a onetime $2,000 incentive payment as outlined in the review.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board voted to adjourn the meeting at 8:38 p.m.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

__________________________________
President

___________________________________
ATTEST

___________________________________
Treasurer