

BOARD OF EDUCATION SPECIAL MEETING

SEPTEMBER 9, 2015

The Board of Education met in special session on September 9, 2015 at 7:00 p.m. in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio. President Todd Stevens called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Todd Stevens, Dan Bradhurst, Tony Reeser and Patty Rothe.

Tony Reeser presented his legislative report.

Kaylee Dunning, student board member, introduced herself to the board. She had no items to report.

Superintendent Kirk McMahon introduced the exchange students for the year and welcomed them to Circleville High School.

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the following fiscal items:

- a. Financial Reports –August, 2015
- b. Warrants –August, 2015
- c. Requisitions over \$5,000:
 - Fitbit, Inc. - \$8,550.00 – Fitbit devices for employee wellness
 - Fairfield County Educational Service Center - \$30,000.00 – tuition and mental health services for special needs student
 - Pickaway County Educational Service Center - \$25,000.00 – transportation for special needs students
 - Frontier - \$29,400.00 – phone service
 - Katherine K. McWatters - \$24,000.00 – consultation on 21st Century Grants
 - edmentum, Inc. - \$7,442.83 – PLATO products subscription
 - Straight Up Equipment Company - \$22,619.25 – three lifts (\$5,654 paid by Circleville City Schools; balance paid by BWC grant)
 - J & R Sanfillipo Bros. - \$6,000.00 – produce purchase (October thru December, 2015)
 - United Dairy, Inc. - \$50,000.00 – milk purchase (October thru December, 2015)
 - SYSCO - \$8,000.00 – food purchase (October thru December, 2015)
 - Nickles Bakery - \$6,000.00 – food purchase (October thru December 2015)
 - Coca-Cola Refreshments USA - \$5,000.00 – food purchase (October thru December 2015)
 - Gordon Food Service - \$124,000.00 – food purchase (October thru December 2015)
 - Pickaway County Educational Service Center - \$8,500.00 – preschool aide

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- d. Purchase Orders after the Fact:
 - Wayne Roller - \$275.00 – basketball official assigner
 - Amy Rhymer - \$43.00 - mileage reimbursement
 - Ohio University - \$350.00 – OULP Supplement for 7/1/2013 – 6/30/2014
 - Jerry Mogan - \$63.00 – bushes
 - Jerry Mogan - \$500.00 – miscellaneous supplies
- e. Donations:
 - From The Pickaway County Banking Center/Vinton County Bank in the amount of \$500.00 for sponsoring staff lunches during professional development
 - From Jim Hooks (Edward Jones) in the amount of \$168.00 for sponsoring staff lunches during professional development
 - From Charles Pockras (Edward Jones) in the amount of \$166.67 for sponsoring staff lunches during professional development
 - From Diane Hill (Edward Jones) in the amount of \$166.00 for sponsoring staff lunches during professional development
 - From The Savings Bank in the amount of \$500.00 for sponsoring staff lunches during professional development
 - From Berger Health System in the amount of \$500.00 for sponsoring staff lunches during professional development
 - From First American Loans in the amount of \$50.00 for Circleville Elementary School for school supplies
- f. Approve the addition of fund 499-9116 for “BWC Safety Intervention Grant (SIG) and increase the appropriations and amended certificate of estimated resources, both by \$16,964.44

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the minutes from the July 30, 2015 special meeting and the August 12, 2015 regular meeting as corrected.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mr. Reeser, the board approved the following personnel items:

a. Resignation

Kaileigh Reeves

Teacher

Circleville Elementary School

Effective: end of 2014-2015 school year

b. Employment for the 2015-2016 school year:

Carla Counts

Substitute Cook

Caitlyn Kirk

Bus Driver

Rate: \$16.50 per hour

Retroactive: August 11, 2015

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Melissa Ricketts

Bus Driver

Rate: \$19.00 per hour

Retroactive: August 26, 2015

Lisa McNairy

Substitute Bus Driver

Retroactive: June 5, 2015

Rick Bumgarner

Van Driver

Retroactive: August 14, 2015

Milestone Tutors:

Leslie LeBlanc

Kara Kralik

Danielle Mogan

Soni Grady

Extra Mile Tutors:

Jason Corcoran

Elise McGinnis

Lindsey Cox (Sullivan)

Sara Foster

Joe Stitt

Marilyn Clifton

Wendy Jordan

Karen Valentine

Soni Grady

Sharon Dziewatkoski

Andrea Utts

Extra Mile Paraprofessionals:

Thelma Cox

Cory Sullivan

Joyce Mallow

Cheri Davis

Sharon Dziewatkoski

Andrea Utts

Mentors for Resident Educator Program:

Trent Roberts - \$662.50

Tami Clark - \$1,987.50

Chad Spradlin - \$662.50

Rachel Perini - \$662.50

Millard Good - \$662.50

Home Instruction Tutors:

Melissa Matz

Christine Spring

Valerie Bockos

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Extra-Curricular:

Shaina Palda	Junior Class advisor Step: 0
Andrea Downs	Destination Imagination Coordinator - \$1,669
Scott Tennant	CHS Band Director Step: 2
Cynthia Braswell	CHS Choral Music Director Step: 11
Danielle Mogan	In the Know/Quick Recall Advisor Step: 1
Cynthia Braswell	CHS Musical Director Step: 2
Kara Kralik	Assistant CHS Musical Director Step: 6
Leslie LeBlanc	CHS SOS Advisor Step: 6
Extra-Curricular:	
Jessica Nye	CHS Student Council Advisor Step: 0
Monica Lombardo	CHS Yearbook Advisor Step: 0
Kara Kralik	CHS Key Club Advisor Step: 3
Robert Wright	CHS Art Club Advisor Step: 3
Kara Schooley	CHS American Field Service Advisor Step: 6
Brian Bigam	CHS Breakfast Club Advisor - \$1,112
Vicki Scott	CHS Counselor Co-Director - \$1,876
Kara Schooley	CHS Counselor Co-Director - \$1,876

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Brian Bigam	CHS National Honor Society Advisor Step: 4
Fred Styers	CHS Student Incentives Advisor Step: 4
Kara Schooley	CHS Senior Class Co-Advisor Step: 6
Vicki Scott	CHS Senior Class Co-Advisor Step: 0
Matthew Fosnaugh	CHS Volunteer Naturalist Club Advisor
Charles Hughes	CHS Volunteer Naturalist Club Advisor
Cheri Farmer	CMS Computer Club Advisor Step: 15+
Jill Anderson	CMS Student Council Co-Advisor Step: 6
Cindy Moats	CMS Math Counts Advisor - \$1,112
Leslie Leblanc Brad Reeves	Volunteer Spanish Club Advisor Volunteer German Club Advisor
Cheerleading: Cynthia Mitchell	CMS 8 th Grade Coach Step: 0
Megan Valone	CHS JV Coach Step: 0
Girls Soccer: Maggie Hacquard	CMS Assistant Coach Step: 0
Football: Andrew Perkins	CHS Assistant Coach Step: 1

- c. Change in Pay Scale:**
Sarah Mastrine from BA to MA
Louis Hacquard from MA to MA+25
Kara Kralik from 150 to MA
Morgan Phillips from BA to 150

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d. Change in hours:

Cory Sullivan from 7 hours to 7.5 hours daily (effective September 8, 2015)

Donna Hoffman from 7 hours to 7.5 hours daily (effective September 8, 2015)

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mrs. Rothe, the board approved the 2015-2016 SOAR Leading & Learning Collaborative Agreement between Battelle for Kids and Circleville City Schools as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the Field Experience and Student Teaching Agreement between Circleville City Schools and Ohio Christian University as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the Professional Internship/Clinical Experience Agreement between Ohio University and the Circleville City School District as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the Music Therapy Contract between Circleville City Schools and Rhythm-n-You Music Therapy as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the Statement of Work between the Fairfield County Educational Service Center and Circleville City Schools as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Rothe, the board approved the Agreement between Pickaway County Developmental Disabilities and the Circleville City School District Board of Education as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the eighth grade student trip to Washington DC on May 25-27, 2016. Chaperones will be Jonathan Davis, Trace Hacquard, Chad Michael, Andy Schmitz, Karen Borland, Samantha Corbett, Soni Grady and Mary Hampp.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the sixth grade student trip to Camp Oty'Okwa on May 23-25, 2016. Chaperones will be Janet Wastier, Bill Search, Bubba Good, Millard Good, Tiffany Lewis, Mark Skinner, Joe Stitt, and Katie Mears.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following resolution and order of suspension:

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**CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION
RESOLUTION AND ORDER OF
SUSPENSION OF JESSICA CRABTTREE**

WHEREAS, the Superintendent scheduled a meeting with Ms. Jessica Crabtree on June 18, 2015 where she should challenge the possible suspension without pay or to otherwise explain her behavior;

WHEREAS, the Superintendent having met with Ms. Crabtree to give her an opportunity to challenge the reasons for her suspension without pay or to otherwise explain her behavior, the Superintendent has recommended that Ms. Crabtree be suspended without pay from employment for incompetency, inefficiency, neglect of duty, and/or nonfeasance, on the basis of the charges set forth in the Superintendent's letter dated August 27, 2015;

THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education:

Ms. Jessica Crabtree is suspended until such time as our license is reinstated by the Ohio Department of Education, on the basis of the charges set forth in Superintendent Kirk McMahon's letter to her dated August 27, 2015 which is attached hereto and is incorporated herein as though rewritten, specifically, for incompetency, inefficiency, neglect of duty, and/or nonfeasance.

BE IT FURTHER RESOLVED that the Treasurer, on behalf of the Board of Education, shall file a copy of this Resolution and Order of Suspension, with letter attachment, with the Circleville Civil Service Commission and serve a copy by certified mail, return receipt requested, on Jessica Crabtree, as soon as possible.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved unpaid leave for Julie Stanley for November 5-6, 2015 and Teresa Patterson for December 22, 2015.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the following handbooks as presented:

Gifted Handbook
ALPHA Handbook
Extra Mile Staff Handbook

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the contract for evaluation services between Katherine K. McWatters and Circleville City Schools as presented, paid through the 21st Century Grant.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

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On a motion by Mr. Reeser, seconded by Mr. Bradhurst, the board approved the treasurer to advertise for bid to purchase an eighty-one passenger school bus.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board voted to enter in executive session at 8:15 P.m. for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. Reeser, the board adjourned from executive session at 8:35 P.M.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved a 3.5% increase in salary to Treasurer Rhoads' salary. Mrs. Rhoads was awarded a onetime \$2,000 incentive payment as outlined in the review.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board voted to adjourn the meeting at 8:38 p.m.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mr. Reeser – yes; Mrs. Rothe – yes

President

ATTEST

Treasurer