

September 28, 2011

The Board of Education met in special session on September 28, 2011 at 6:30 p.m. in the Circleville District Office, 388 Clark Drive, Circleville, Ohio. Vice President Dan Bradhurst called the meeting to order. Vice President Bradhurst led the Pledge of Allegiance.

On roll call, the following members were present: Dan Bradhurst, Todd Stevens and Mike Whitten.

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved the minutes from the September 14, 2011 board meeting.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – Absent; Mr. Stevens – yes; Mr. Whitten - yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following personnel items:

a. Retirement:

Carolyn Cupp	5 hour Cook Mound Street Elementary Effective: January 1, 2012
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b. Employment for the 2011-11 school year:

Classified:

Vera Carle	Bus Driver Step: 4 Effective: 10/1/2011
Cheri Davis	3 hour Cook Circleville High School Step: 0 Effective: October 3, 2011
Dana Dupree	Instructional Aide New Hope Christian School Step: 4 (Paid through Auxillary Funds)
Samuel Sisley	Instructional Aide New Hope Christian School Step: 0 (Paid through Auxillary Funds)

Certified:

Joseph Lombardo	Substitute Teacher Long-Term Substitute License Early Childhood (P-3)
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Extracurricular:

Dick Liston	CHS Cross Country Volunteer Assistant Coach
Rebecca McGinnis	CHS Band Assistant Director Step: 0
Andrea Bigam	Substitute Teacher Extra Mile Program \$25.16 per hour
Brian Bigam	CHS Girls Basketball Head Coach Step: 2
Steve Kalinoski	CHS Girls Basketball Varsity Assistant Step: 10
Matthew Fosnaugh	CHS Girls Basketball Reserve Head Coach Step: 2
Danielle Mogan	CHS Girls Basketball Volunteer Assistant Coach
Bill Search	EMS Girls Basketball 7 th Grade Head Coach Step: 17
Dave DeLong	EMS Girls Basketball 8 th Grade Head Coach Step: 5
Steve Wastier	CHS Assistant Yearbook Advisor Step: 0

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – Absent; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved Lisa Heins for a four-year administrative contract. It is recommended the contract be renewed for the period beginning August 1, 2011 and ending July 31, 2015. The contract will be for a period of 220 days per year.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – Absent; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Whitten, seconded by Mr. Stevens, the board approved Karen Bullock for a three-year administrative contract. It is recommended the contract

be renewed for the period beginning August 1, 2011 and ending July 31, 2014. The contract will be for a period of 220 days per year.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – Absent; Mr. Stevens – yes; Mr. Whitten – yes

Amy DeLong entered the meeting at 6:37 p.m.

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved Debra Payne for a two-year administrative contract. It is recommended the contract be renewed for the period beginning August 1, 2011 and ending July 31, 2013. The contract will be for a period of 220 days per year and .625 FTE.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – Abstain; Mr. Stevens – yes; Mr. Whitten – yes

On a motion Mr. Whitten, seconded by Mr. Stevens, the board approved Dan Chrismer for a three-year administrative contract. It is recommended the contract be renewed for the period beginning August 1, 2011 and ending July 31, 2014. The contract will be for a period of 209 days per year.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the following administrative contract types were approved as presented, effective January 1, 2011:

- A. Certified Administrator with vacation and with retirement pickup
- B. Certified Administrator without vacation and with retirement pickup
- C. Certified Psychologist without vacation and with retirement pickup
- D. Classified Supervisor with vacation
- E. Classified Supervisor without vacation
- F. Classified Supervisor with vacation, without severance package

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved the contract between Circleville City Schools and Pickaway County Developmental Disabilities be approved. The term of the contract is July 1, 2011 through June 30, 2012 to serve the Circleville City School students attending the Pickaway County Developmental Disabilities facilities.

Pickaway County Developmental Disabilities shall prepare the appropriate statement and Circleville City Schools agree to pay Pickaway County Developmental Disabilities the additional local cost of educational services. For school aged students the amount shall not exceed \$10,780.76 per student for the school year. Should a child be enrolled at a point in the school year that precludes the student from being included in the funding from The Ohio Department of Education to Pickaway County Developmental Disabilities, Circleville City Schools agrees to pay the full tuition. Billing will be based on a nine month calendar. Should the child attend any part of the month, the school district is responsible for payment for that month.

Mrs. Williams- Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Professional Internship Agreement between Circleville City Schools and Ohio University, and the Field Experience and Student Teaching Agreement between Circleville City Schools and Ohio Christian University.

The Circleville City School District agrees to allow Ohio University and Ohio Christian University to place in the Circleville City Schools, students pursuing a degree in the field of education. Such placement may be for observation, internship and student teaching. This agreement will be in effect for a period of one year beginning September 1, 2011 through August 31, 2012. Either party wishing to terminate this agreement must submit their intent to the other party 30 days prior to said termination.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Natthaya Jindaluang to attend Circleville High School as a foreign exchange student through the AFS Intercultural Program for the 2011-2012 school year. Her host family is Dean and Joni Huston.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the following resolution:

**APPROVING DESIGN DEVELOPMENT DESIGN PHASE
SUBMISSION FOR THE NEW MIDDLE SCHOOL AND
HIGH SCHOOL BUILDINGS AND AUTHORIZING
SUPERINTENDENT TO SIGN THE DESIGN
PHASE SUBMISSION**

WHEREAS, the Board of Education of the Circleville City School District (the "Board") is designing and constructing three new school buildings for elementary, middle, and high school classroom facilities through the Ohio School Facilities Commission's Classroom Facilities Assistance Program, based upon a master facilities plan prepared by the Ohio School Facilities Commission ("OSFC") and accepted by the Board, which also includes certain improvements that are not part of the co-funded OSFC project (all of which is referred to as the "Project"); and

WHEREAS, SHP Leading Design, the Board's Architect for the Project, prepared the design development design phase drawings for the new middle school and high school buildings, and Lend Lease, the Construction Manager for the Project, reviewed the drawings prepared by the Architect and provided comments on the drawings for conformity with the design phase submission requirements for the Project and

WHEREAS, the Construction Manager assembled a design development design phase submission dated September 28, 2011, for the new middle and high school buildings included in the Project, which includes an updated Form

Agreement for Local Funded Initiatives (LFI) document required by the OSFC to describe the locally funded initiative items included in the Project for each of the new school buildings based upon the design phase; and

WHEREAS, the Board wishes to approve the design development design phase submission for the new school buildings and to authorize the Architect and Construction Manager to proceed with the construction documents design phase documents for the buildings, subject to approval of the OSFC, for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Circleville City School District as follows:

1. The design development design phase submission prepared for the new middle school and high school buildings included in the Project, dated September 28, 2011, is approved, subject to approval of the OSFC.
2. The Superintendent and Treasurer are authorized to sign the updated OSFC Form Agreements for Local Funded Initiatives (LFI) document prepared for the new high school building and for the new middle school building included in the Project, based upon the design development design phase documents prepared to date, each of which includes the Locally Funded Initiative Funding Plan describing LFIs included for the new building.
3. The Board authorizes the Architect and Construction Manager to continue with the preparation of the construction documents design phase documents for the new middle school and new high school buildings included in the Project.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved the following resolution:

**APPROVING DESIGN DEVELOPMENT DESIGN PHASE
SUBMISSION FOR THE NEW ELEMENTARY SCHOOL
BUILDING AND AUTHORIZING SUPERINTENDENT TO SIGN
THE DESIGN PHASE SUBMISSION
FOR THE NEW ELEMENTARY SCHOOL BUILDING**

WHEREAS, the Board of Education of the Circleville City School District (the "Board") is designing and constructing three new school buildings for elementary, middle, and high school classroom facilities through the Ohio School Facilities Commission's Classroom Facilities Assistance Program, based upon a master facilities plan prepared by the Ohio School Facilities Commission ("OSFC") and accepted by the Board, which may also include certain improvements that are not part of the co-funded OSFC project (all of which is referred to as the "Project"); and

WHEREAS, SHP Leading Design, the Board's Architect for the Project, prepared the design development design phase drawings for the new elementary school building, and Lend Lease, the Construction Manager for the Project, reviewed the

drawings prepared by the Architect and provided comments on the drawings for conformity with the design phase submission requirements for the Project and

WHEREAS, the Construction Manager assembled a design development design phase submission dated September 28, 2011, for the new elementary school building included in the Project, which includes an updated Form Agreement for Local Funded Initiatives (LFI) document required by the OSFC to describe the locally funded initiative items included in the Project for the new school building based upon the design phase; and

WHEREAS, the Board wishes to approve the design development design phase submission for the new elementary school building and to authorize the Architect and Construction Manager to proceed with the construction documents design phase documents for the new building, subject to approval of the OSFC, for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Circleville City School District as follows:

1. The design development design phase submission prepared for the new elementary school building included in the Project, which is dated September 28, 2011, is approved, subject to approval of the OSFC.
2. The Superintendent and Treasurer are authorized to sign the updated OSFC Form Agreements for Local Funded Initiatives (LFI) document prepared for the new elementary school building included in the Project, based upon the design development design phase documents prepared to date, which includes the Locally Funded Initiative Funding Plan describing LFIs included for the new building.
3. The Board authorizes the Architect and Construction Manager to continue with the preparation of the construction documents design phase documents for the new elementary school building included in the Project.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

Lisa Heins, Curriculum Director, gave a presentation on district OIP goals.

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board voted to enter into executive session at 8:15 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

The board returned from executive session at 8:55 p.m.

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board voted to adjourn the meeting.

Mrs. Williams - Absent; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes; Mr. Whitten – yes

President

ATTEST

Treasurer