

September 14, 2011

The Board of Education met in regular session on September 14, 2011 at 7:00 p.m. in the Circleville District Office, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order. President Williams led the Pledge of Allegiance.

On roll call, the following members were present: Dan Bradhurst, Amy DeLong, Todd Stevens, Mike Whitten and Chris Williams.

Ms. Powell spoke to the board concerning a bus driver issue.

Mr. McMahon recognized the recent retirees and presented those present with a musical bell as a gift of appreciation from the board.

Mike Whitten spoke about the general election on November 8 and House Bill 136 concerning school choice. Representative Bill Hayes will be here Friday night.

Student board members Ethan Kitchen and Lauren Fox gave reports concerning activities at the high school.

Superintendent McMahon gave a report to the Board on activities concerning the district. He also introduced the foreign exchange students and their hosts.

Christy Mills recognized students for their volunteer work with her program over the summer.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the minutes from the August 10, 2011 board meeting.

Roll call – yeas: DeLong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following personnel items:

A. Employment: (For the 2011-12 school year pending certification and proper clearances)

1. Certified:

Kathleen Abels	Substitute Teacher Long-Term Substitute License Integrated Social Studies (7-12)
Chadwick Anderson	Substitute Teacher Long-Term Substitute License Integrated Language Arts (7-12)
Haley Belek	Substitute Teacher 4 year Resident Educator License Mathematics (4-9) Social Studies (4-9)

Whitney Bell	Substitute Teacher 4 year Resident Educator License Early Childhood (P-3); Reading P-3
David Brown	Substitute Teacher Long-Term Substitute License Career Technical Integrated Business
Julie Burns	Substitute Teacher Long-Term Substitute License Music (P-12)
Diane Cooke	Substitute Teacher Permanent K-Elementary; Reading K-12 Retroactive: September 1, 2011
Nicholas Davey	Substitute Teacher 5 year Professional License Health; Physical Education (P-12)
DeVon Davis	Substitute Teacher Short-Term Substitute License General Education
Sarah Davis	Substitute Teacher 2 year Provisional License Early Childhood (P-3) Reading (P-3)
Kathy Dearth	Substitute Teacher Short-Term Substitute License General Education
Brian DeLong	Substitute Teacher Short-Term Substitute License General Education
Wendy Derexson	Substitute Teacher Long-Term Substitute License Language Arts and Reading (4-9) 4 year Resident Educator License Intervention Specialist (K-12) Mild/Moderate Reading K-12

Robert Dolby	Substitute Teacher Long-Term Substitute License Language Arts and Reading Social Studies (4-9)
Sharon Dziewatkoski	Substitute Teacher Long-Term Substitute License Mathematics and Science (4-9)
Susan Edwards	Substitute Teacher Long-Term Substitute License Early Childhood (P-3)
Leandra Eitel	Substitute Teacher Short-Term Substitute License General Education
Julie Evans	Substitute Teacher 5 year Professional License Integrated Social Studies (7-12)
Ryder Ferguson	Substitute Teacher 4 year Resident Educator License Early Childhood (P-3)
Madolyn Helser	Substitute Teacher Long-Term substitute License Integrated Mathematics (7-12)
Robert Henry	Substitute Teacher 5 year Professional License Communications Speech/Communications (7-12)
Terese Houle	Substitute Teacher 5 year Professional License Integrated Language Arts (7-12)
Kimberly Jordan	Substitute Teacher Short-Term Substitute License General Education
Nancy Kellar	Substitute Teacher Short-Term Substitute License General Education
Brittany Kirby	Substitute Teacher 2 year Provisional License

	Early Childhood (P-3)
Karie Kohl	Substitute Teacher Short-Term Substitute License General Education Long-Term Substitute License Integrated Language Arts (7-12)
Kathleen Mayer	Substitute Teacher 2 year Provisional License Early Childhood (P-3)
Annette McFarland	Substitute Teacher Long-Term Substitute License Science (4-9)
Molly Murdock	Substitute Teacher 5 year Professional License Intervention Specialist (K-12) Mild/Moderate
Leanne Poor	Substitute Teacher 5 year Professional License Elementary 1-8 K-Primary K-3
David Slager	Substitute Teacher Permanent License Health; Physical Education (K-12)
Brandon Speakman	Substitute Teacher Short-Term Substitute License General Education
Matthew Stryker	Substitute Teacher 2 Year Provisional License Early Childhood (P-3)
Jared Stucki	Substitute Teacher Long-Term Substitute License Early Sciences (7-12)
Peggy Swank	Substitute Teacher 1 Year Substitute Certificate Elementary (1-8)
Casey Teets	Substitute Teacher 2 Year Provisional License

	Mathematics (4-9) Social Studies (4-9)
Daniella Thomas	Substitute Teacher Short-Term Substitute License General Education
Melissa Yerian	Substitute Teacher 2 Year Provisional License Early Childhood (P-3) Reading K-12
Elizabeth Young	Substitute Teacher 5 Year Professional License Music (P-12)
Megan Ballein	Substitute Teacher Long-Term Substitute License Early Childhood (P-3)
Constance Ballentine	Substitute Teacher 5 Year Professional License Early Childhood (P-3) Reading (P-3)
Stephen Bower	Substitute Teacher Permanent License Vocational Agri Production Agri Bus. & Supp.
Margaret (Peggy) Burns	Substitute Teacher Long-Term Substitute License Early Childhood (P-3)
Beth Cline	Substitute Teacher Long-Term Substitute License Career Technical (4-12) Family & Consumer Science
Kim Crawford	Substitute Teacher 4 Year Resident Educator Early Childhood (P-3)
Laura Dieterich	Substitute Teacher 2 Year Provisional License Early Childhood (P-3) Reading K-12

Roger Ford	Substitute Teacher Short-Term Substitute License General Education
Lisa Halley	Substitute Teacher 2 Year Provisional License Early Childhood (P-3) Reading K-12
Andrea Harris	Substitute Teacher Long-Term Substitute License Early Childhood (P-3)
Jeremy Hatfield	Substitute Teacher 5 Year Professional License Music (P-12)
Matthew Hay	Substitute Teacher 5 Year Professional License Integrated Social Studies (7-12)
Holly Helber	Substitute Teacher 5 Year Professional License Elementary (1-8)
Kaleigh Leasure	Substitute Teacher Short-Term Substitute License General Education
Rebecca McGinnis	Substitute Teacher 2 Year Provisional License Integrated Social Studies (7-12)
Brittany Potts	Substitute Teacher 2 Year Provisional License Integrated Mathematics (7-12)
Rhenda Ray	Substitute Teacher 2 Year Provisional License Physical Science/Chemistry (7-12)
Cary Saxton	Substitute Teacher 5 Year Professional License English Integrated Social Studies (7-12)

Jennifer Slager	Substitute Teacher 5 Year Professional License All Social Studies (7-8) History (9-12) Psychology/Sociology (9-12)
Robert Alan Sylvester	Substitute Teacher Long-Term Substitute License Integrated Social Studies (7-12)
Stephanie Young	Substitute Teacher 5 Year Professional License Elementary (1-8)
Loribeth Kowalski	Home Instruction Tutor \$28.76 per hour (Hours to be determined by Special Education Coordinator)
Tara Bethel	Home Instruction Tutor \$28.76 per hour (Hours to be determined by Special Education Coordinator)
Michelle Sargent	Tutor - New Hope Christian School \$25.16 per hour (Paid through Auxiliary Grant)

2. Classified:

Daniella Thomas	Substitute Aide/Secretary
Jeremy Strawser	Substitute Custodian
Paula Richmond	Instructional Aide New Hope Christian School Step - 2 (Paid through Auxiliary Grant)

3. Extracurricular Contracts:

Boys Basketball:

Eric Evans	CHS Head Coach – Step 3
Matt Thornsley	CHS Varsity Assistant Coach Step 3
Kyle McFerin	CHS Reserve Coach - Step 3
Tom Hamman	CHS Volunteer Assistant Coach
Nic Hamman	EMS 8 th Grade Coach – Step 0
Kurt Young	EMS 7 th Grade Coach – Step 1
Todd Rhymer	Elementary Volunteer Coach
Fred Styers	Elementary Volunteer Coach

Girls Soccer:

Ted Brown	CHS Assistant Coach – Step 16
Ted VanHorn	CHS Volunteer Coach
Amanda Plotts	EMS Head Coach – Step 1
Abbey Palmer	EMS Assistant Coach – Step 0

Wrestling:

Ryan Rush	CHS Volunteer Assistant Coach
Russell McFadden	CHS Volunteer Assistant Coach
Kevin Keaton	EMS Head Coach – Step 22
Mike Roeder	EMS Volunteer Assistant Coach

Bowling:

John Russell	CHS Volunteer Head Coach
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Swimming:

Alice Harker	CHS Volunteer Head Coach
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Teacher Techs

Vivian Monce	Atwater Elementary
Jill Sims	Nicholas Drive Elementary
Beth Jacobs	Mound Street Elementary
Tracy Vegh	Court Street Intermediate
Cheri Farmer	Everts Middle School
Bubba Good	Everts Middle School

Milestone and Extra Mile Tutors (\$25.16 per hour)**Retroactive to September 1, 2011**

Matthew Fosnaugh
Kim Reed
Jessica Liddle
Tim Bivens
Nathan Cotton
Chad Cupp
Amy Groff
Julie Scherer
Robin Doone
Robin Hedrick
Abby Strausbaugh
Mary Ann Debo
Lori Cooperrider
Mary Hampp
Karen Valentine
Erin Horstman
Kara Kralik (substitute)

Advisors

Kara Kralik	CHS 9 th Grade Class Advisor Step 0
Trish Barber	CHS DECA Advisor (Paid by PRCTC)
Amy Groff	CHS FCCLA Advisor (Paid by PRCTC)
Kimberly Reed	CHS FCCLA Advisor (Paid by PRCTC)
Cathy Steinhauser	EMS FCCLA Advisor (Paid by PRCTC)
Mary Wingett	Volunteer BPA Advisor
Mindy Fox	Tech Prep Health Advisor (PAID by PRCTC)
Eddie Sims	CBIP Volunteer Advisor
Brooke Paxton	Volunteer ROAR Advisor

4. Adjustment in training level for the 2011-12 school year:

Kurt Young from 150 to MA

Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved Shelby Seeger for a two-year, non-licensed classified contract. Terms are 260 day contract with a salary of \$41,000.00. The contract will be for the period beginning July 1, 2011 and ending June 30, 2013.

Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Rhonda Cook for a two-year, non-licensed classified contract. Terms are 260 day contract with a salary of \$41,000.00 The contract will be for the period beginning July 1, 2011 and ending June 30, 2013.

Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the board approved Cynthia Valentine for leave of absence without pay for the 2011-2012 school year beginning September 26, 2011. The employee will not be eligible for board-paid benefits during the duration of the absence.

Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the following resolution:

**CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF
EDUCATION RESOLUTION AND ORDER OF SUSPENSION OF
DAVID JORDAN**

WHEREAS, the Superintendent scheduled a meeting with Mr. Jordan on August 30, 2011 where he could challenge the reason for his possible suspension or to otherwise explain his behavior.

WHEREAS, the Superintendent having met with Mr. Jordan to give him an opportunity to challenge the reason for his suspension or to otherwise explain his behavior, the Superintendent has recommended that David Jordan be suspended from employment for three days without pay for negligence and/or nonfeasance on the basis of the charges set forth in the Superintendent's August 31, 2011 letter;

THEREFORE, be it resolved by the Circleville City School District Board of Education that the following suspension be ratified and approved:

David Jordan is suspended without pay for three days from employment with the Circleville City School District Board of Education, for negligence and/or nonfeasance on the basis of the charges set forth in the letter to him dated August 31, 2011 from Superintendent Kirk McMahon, which is attached hereto and is incorporated herein as though rewritten. The period of suspension will be from August 31 to September 2, 2011.

BE IT FURTHER RESOLVED that Kristen Rhoads, on behalf of the Board of Education, shall file a copy of this Resolution and Order of Suspension, with letter attachment, with the Circleville Civil Service Commission and serve a copy by certified mail, return receipt requested, on David Jordan, as soon as possible.

Roll call – yeas: DeLong, Stevens, Whitten and Williams. Nay – Bradhurst

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the following job descriptions:

Athletic Director

Teacher

Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the Technology Stipend Policy and Mileage Policy as revised and presented.

Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board granted permission to the sixth grade staff to chaperone students to Camp Oty'Okwa May 21 through May 23, 2012. Chaperones for the trip will be Janet Wastier, Bill Search, Bubba Good, Millard Good, Tiffany Lewis, Mark Skinner, Ro Hurtt and Terri Lambert. Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mrs. Williams, seconded by Mr. Whitten, the board granted permission to the eighth grade staff to chaperone students to Washington, D.C. May

16 through May 18, 2012. Chaperones for the trip to date are Angela Willyerd, Julie Stanley, Tim Strawser, Nic Hamman and Ryan VanArsdalen.

Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mr. Bradhurst, seconded by Mr. Stevens, the board approved the Exchange of Service Agreement between Ashland University and Circleville City Schools.

Roll call – yeas: DeLong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Software License Agreement between Software Answers, Inc. and Circleville City Schools for the Data Map program.

Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved the contract between Pickaway Area Rural Transit (PART) and Circleville City Schools.

Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the contract between Karen Pennington, parent, and Circleville City Schools.

Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the contract between Amanda-Clearcreek Local Schools and Circleville City Schools for bus maintenance services.

Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mr. Bradhurst, seconded by Mrs. Williams, the board approved the contract between McWatters Consulting LLC and Circleville City Schools for consulting services for the 21st Century Community Learning Center program.

Roll call – yeas: DeLong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved a nine passenger van be purchased from Keystone Coach Works, Inc. in the amount of \$30,628.00.

Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following individuals for purchase services for the 2011-2012 school year:

Beverly Riley – Supporting Transformation Efforts Competitive Grant

Sherry Kneece – Race To The Top

Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the change in the classified handbook concerning vacation for full-time employees

be changed from an annual method to a monthly accrual method starting July 1, 2011.

Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following purchase order after the fact:

Christopher Thornsley \$43.00

Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following fiscal items:

- a. Financial Report – August, 2011
- c. Warrants – August, 2011
- d. Advances:

From:	To:	Amount:
General Fund	CHS Athletics	\$20,000
General Fund	EMS Athletics	\$2,000

- e. Student Activities:

2011-12 Principal's Fund – Atwater (Budget)
Principal's Fund – Court (Budget)
Principal's Fund – Nicholas (Budget)
Principal's Fund – Mound (Budget)
National Honor Society – CHS (Revision of Philosophy)
CBIP – EMS (Budget)
Cheerleaders – EMS (Budget)
Cheetahs – EMS (Budget)
Computer Club – EMS (Budget)
Student Council – EMS (Budget)
The ROAR – EMS (Budget)
Wildcats – EMS (Budget)
FCCLA Regional Competition – CHS (Budget)
Tech Prep Health (Creation of Philosophy)
Class of 2012 (Creation of Philosophy)
BPA – CHS (Budget and Creation of Philosophy)
Class of 2013 (Budget)
AFS (Budget and Creation of Philosophy)

- f. Donations:

From the Stoutsville Senior Citizens to Atwater Elementary in the amount of \$150.00 for first grade students in need;
From the Bo Dunlap Foundation to Court Street Intermediate in the amount of \$2400.00 to purchase science supplies for the school

Roll call – yeas: Delong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board entered into executive session at 7:58 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee,

official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing; and matters required to be kept confidential by federal laws or rules or state statutes.

Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

The board returned from executive session at 9:39 p.m.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to adjourn the meeting.

Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

President

ATTEST

Treasurer