September 14, 2011

The Board of Education met in regular session on September 14, 2011 at 7:00 p.m. in the Circleville District Office, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order. President Williams led the Pledge of Allegiance.

On roll call, the following members were present: Dan Bradhurst, Amy DeLong, Todd Stevens, Mike Whitten and Chris Williams.

Ms. Powell spoke to the board concerning a bus driver issue.

Mr. McMahon recognized the recent retirees and presented those present with a musical bell as a gift of appreciation from the board.

Mike Whitten spoke about the general election on November 8 and House Bill 136 concerning school choice. Representative Bill Hayes will be here Friday night.

Student board members Ethan Kitchen and Lauren Fox gave reports concerning activities at the high school.

Superintendent McMahon gave a report to the Board on activities concerning the district. He also introduced the foreign exchange students and their hosts.

Christy Mills recognized students for their volunteer work with her program over the summer.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the minutes from the August 10, 2011 board meeting. Roll call – yeas: DeLong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following personnel items:

A. Employment: (For the 2011-12 school year pending certification and proper clearances)

1. **Certified:**
   Kathleen Abels
   Substitute Teacher
   Long-Term Substitute License
   Integrated Social Studies (7-12)

   Chadwick Anderson
   Substitute Teacher
   Long-Term Substitute License
   Integrated Language Arts (7-12)

   Haley Belek
   Substitute Teacher
   4 year Resident Educator License
   Mathematics (4-9)
   Social Studies (4-9)
Whitney Bell  Substitute Teacher  
4 year Resident Educator License  
Early Childhood (P-3); Reading P-3

David Brown  Substitute Teacher  
Long-Term Substitute License  
Career Technical  
Integrated Business

Julie Burns  Substitute Teacher  
Long-Term Substitute License  
Music (P-12)

Diane Cooke  Substitute Teacher  
Permanent  
K-Elementary; Reading K-12  
Retroactive: September 1, 2011

Nicholas Davey  Substitute Teacher  
5 year Professional License  
Health; Physical Education (P-12)

DeVon Davis  Substitute Teacher  
Short-Term Substitute License  
General Education

Sarah Davis  Substitute Teacher  
2 year Provisional License  
Early Childhood (P-3)  
Reading (P-3)

Kathy Dearth  Substitute Teacher  
Short-Term Substitute License  
General Education

Brian DeLong  Substitute Teacher  
Short-Term Substitute License  
General Education

Wendy Derexson  Substitute Teacher  
Long-Term Substitute License  
Language Arts and Reading (4-9)  
4 year Resident Educator License  
Intervention Specialist (K-12)  
Mild/Moderate  
Reading K-12
<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>License Type</th>
<th>Subject(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Dolby</td>
<td>Substitute Teacher</td>
<td>Long-Term Substitute License</td>
<td>Language Arts and Reading, Social Studies (4-9)</td>
</tr>
<tr>
<td>Sharon Dziewatkoski</td>
<td>Substitute Teacher</td>
<td>Long-Term Substitute License</td>
<td>Mathematics and Science (4-9)</td>
</tr>
<tr>
<td>Susan Edwards</td>
<td>Substitute Teacher</td>
<td>Long-Term Substitute License</td>
<td>Early Childhood (P-3)</td>
</tr>
<tr>
<td>Leandra Eitel</td>
<td>Substitute Teacher</td>
<td>Short-Term Substitute License</td>
<td>General Education</td>
</tr>
<tr>
<td>Julie Evans</td>
<td>Substitute Teacher</td>
<td>5 year Professional License</td>
<td>Integrated Social Studies (7-12)</td>
</tr>
<tr>
<td>Ryder Ferguson</td>
<td>Substitute Teacher</td>
<td>4 year Resident Educator License</td>
<td>Early Childhood (P-3)</td>
</tr>
<tr>
<td>Madolyn Helser</td>
<td>Substitute Teacher</td>
<td>Long-Term substitute License</td>
<td>Integrated Mathematics (7-12)</td>
</tr>
<tr>
<td>Robert Henry</td>
<td>Substitute Teacher</td>
<td>5 year Professional License</td>
<td>Communications</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Speech/Communications (7-12)</td>
</tr>
<tr>
<td>Terese Houle</td>
<td>Substitute Teacher</td>
<td>5 year Professional License</td>
<td>Integrated Language Arts (7-12)</td>
</tr>
<tr>
<td>Kimberly Jordan</td>
<td>Substitute Teacher</td>
<td>Short-Term Substitute License</td>
<td>General Education</td>
</tr>
<tr>
<td>Nancy Kellar</td>
<td>Substitute Teacher</td>
<td>Short-Term Substitute License</td>
<td>General Education</td>
</tr>
<tr>
<td>Brittany Kirby</td>
<td>Substitute Teacher</td>
<td>2 year Provisional License</td>
<td></td>
</tr>
</tbody>
</table>
Early Childhood (P-3)

Karie Kohl
Substitute Teacher
Short-Term Substitute License
General Education
Long-Term Substitute License
Integrated Language Arts (7-12)

Kathleen Mayer
Substitute Teacher
2 year Provisional License
Early Childhood (P-3)

Annette McFarland
Substitute Teacher
Long-Term Substitute License
Science (4-9)

Molly Murdock
Substitute Teacher
5 year Professional License
Intervention Specialist (K-12)
Mild/Moderate

Leanne Poor
Substitute Teacher
5 year Professional License
Elementary 1-8
K-Primary K-3

David Slager
Substitute Teacher
Permanent License
Health; Physical Education (K-12)

Brandon Speakman
Substitute Teacher
Short-Term Substitute License
General Education

Matthew Stryker
Substitute Teacher
2 Year Provisional License
Early Childhood (P-3)

Jared Stucki
Substitute Teacher
Long-Term Substitute License
Early Sciences (7-12)

Peggy Swank
Substitute Teacher
1 Year Substitute Certificate
Elementary (1-8)

Casey Teets
Substitute Teacher
2 Year Provisional License
Daniella Thomas
Substitute Teacher
Short-Term Substitute License
General Education

Melissa Yerian
Substitute Teacher
2 Year Provisional License
Early Childhood (P-3)
Reading K-12

Elizabeth Young
Substitute Teacher
5 Year Professional License
Music (P-12)

Megan Ballein
Substitute Teacher
Long-Term Substitute License
Early Childhood (P-3)

Constance Ballentine
Substitute Teacher
5 Year Professional License
Early Childhood (P-3)
Reading (P-3)

Stephen Bower
Substitute Teacher
Permanent License
Vocational
Agri Production
Agri Bus. & Supp.

Margaret (Peggy) Burns
Substitute Teacher
Long-Term Substitute License
Early Childhood (P-3)

Beth Cline
Substitute Teacher
Long-Term Substitute License
Career Technical (4-12)
Family & Consumer Science

Kim Crawford
Substitute Teacher
4 Year Resident Educator
Early Childhood (P-3)

Laura Dieterich
Substitute Teacher
2 Year Provisional License
Early Childhood (P-3)
Reading K-12
Roger Ford  Substitute Teacher  
Short-Term Substitute License  
General Education

Lisa Halley  Substitute Teacher  
2 Year Provisional License  
Early Childhood (P-3)  
Reading K-12

Andrea Harris  Substitute Teacher  
Long-Term Substitute License  
Early Childhood (P-3)

Jeremy Hatfield  Substitute Teacher  
5 Year Professional License  
Music (P-12)

Matthew Hay  Substitute Teacher  
5 Year Professional License  
Integrated Social Studies (7-12)

Holly Helber  Substitute Teacher  
5 Year Professional License  
Elementary (1-8)

Kaleigh Leasure  Substitute Teacher  
Short-Term Substitute License  
General Education

Rebecca McGinnis  Substitute Teacher  
2 Year Provisional License  
Integrated Social Studies (7-12)

Brittany Potts  Substitute Teacher  
2 Year Provisional License  
Integrated Mathematics (7-12)

Rhenda Ray  Substitute Teacher  
2 Year Provisional License  
Physical Science/Chemistry (7-12)

Cary Saxton  Substitute Teacher  
5 Year Professional License  
English  
Integrated Social Studies (7-12)
Jennifer Slager  
Substitute Teacher  
5 Year Professional License  
All Social Studies (7-8)  
History (9-12)  
Psychology/Sociology (9-12)

Robert Alan Sylvester  
Substitute Teacher  
Long-Term Substitute License  
Integrated Social Studies (7-12)

Stephanie Young  
Substitute Teacher  
5 Year Professional License  
Elementary (1-8)

Loribeth Kowalski  
Home Instruction Tutor  
$28.76 per hour  
(Hours to be determined by Special Education Coordinator)

Tara Bethel  
Home Instruction Tutor  
$28.76 per hour  
(Hours to be determined by Special Education Coordinator)

Michelle Sargent  
Tutor - New Hope Christian School  
$25.16 per hour  
(Paid through Auxiliary Grant)

2. **Classified:**
   Daniella Thomas  
   Substitute Aide/Secretary

   Jeremy Strawser  
   Substitute Custodian

   Paula Richmond  
   Instructional Aide  
   New Hope Christian School  
   Step - 2  
   (Paid through Auxiliary Grant)

3. **Extracurricular Contracts:**
   Boys Basketball:
   Eric Evans  
   CHS Head Coach – Step 3
   Matt Thornsley  
   CHS Varsity Assistant Coach  
   Step 3
   Kyle McFerin  
   CHS Reserve Coach - Step 3
   Tom Hamman  
   CHS Volunteer Assistant Coach
   Nic Hamman  
   EMS 8th Grade Coach – Step 0
   Kurt Young  
   EMS 7th Grade Coach – Step 1
   Todd Rhymer  
   Elementary Volunteer Coach
   Fred Styers  
   Elementary Volunteer Coach
Girls Soccer:
Ted Brown   CHS Assistant Coach – Step 16
Ted VanHorn  CHS Volunteer Coach
Amanda Plotts   EMS Head Coach – Step 1
Abbey Palmer   EMS Assistant Coach – Step 0

Wrestling:
Ryan Rush   CHS Volunteer Assistant Coach
Russell McFadden  CHS Volunteer Assistant Coach
Kevin Keaton   EMS Head Coach – Step 22
Mike Roeder   EMS Volunteer Assistant Coach

Bowling:
John Russell   CHS Volunteer Head Coach

Swimming:
Alice Harker   CHS Volunteer Head Coach

Teacher Techs
Vivian Monce   Atwater Elementary
Jill Sims   Nicholas Drive Elementary
Beth Jacobs   Mound Street Elementary
Tracy Vegh   Court Street Intermediate
Cheri Farmer   Everts Middle School
Bubba Good   Everts Middle School

Milestone and Extra Mile Tutors ($25.16 per hour)
Retroactive to September 1, 2011
Matthew Fosnaugh
Kim Reed
Jessica Liddle
Tim Bivens
Nathan Cotton
Chad Cupp
Amy Groff
Julie Scherer
Robin Doone
Robin Hedrick
Abby Strausbaugh
Mary Ann Debo
Lori Cooperrider
Mary Hampp
Karen Valentine
Erin Horstman
Kara Kralik (substitute)
4. Adjustment in training level for the 2011-12 school year:

Kurt Young from 150 to MA

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved Shelby Seeger for a two-year, non-licensed classified contract. Terms are 260 day contract with a salary of $41,000.00. The contract will be for the period beginning July 1, 2011 and ending June 30, 2013.

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Rhonda Cook for a two-year, non-licensed classified contract. Terms are 260 day contract with a salary of $41,000.00. The contract will be for the period beginning July 1, 2011 and ending June 30, 2013.

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the board approved Cynthia Valentine for leave of absence without pay for the 2011-2012 school year beginning September 26, 2011. The employee will not be eligible for board-paid benefits during the duration of the absence.

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the following resolution:

CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION RESOLUTION AND ORDER OF SUSPENSION OF DAVID JORDAN
WHEREAS, the Superintendent scheduled a meeting with Mr. Jordan on August 30, 2011 where he could challenge the reason for his possible suspension or to otherwise explain his behavior.

WHEREAS, the Superintendent having met with Mr. Jordan to give him an opportunity to challenge the reason for his suspension or to otherwise explain his behavior, the Superintendent has recommended that David Jordan be suspended from employment for three days without pay for negligence and/or nonfeasance on the basis of the charges set forth in the Superintendent’s August 31, 2011 letter;

THEREFORE, be it resolved by the Circleville City School District Board of Education that the following suspension be ratified and approved:

David Jordan is suspended without pay for three days from employment with the Circleville City School District Board of Education, for negligence and/or nonfeasance on the basis of the charges set forth in the letter to him dated August 31, 2011 from Superintendent Kirk McMahon, which is attached hereto and is incorporated herein as though rewritten. The period of suspension will be from August 31 to September 2, 2011.

BE IT FURTHER RESOLVED that Kristen Rhoads, on behalf of the Board of Education, shall file a copy of this Resolution and Order of Suspension, with letter attachment, with the Circleville Civil Service Commission and serve a copy by certified mail, return receipt requested, on David Jordan, as soon as possible.


On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the following job descriptions:
- Athletic Director
- Teacher

Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the Technology Stipend Policy and Mileage Policy as revised and presented.

Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board granted permission to the sixth grade staff to chaperone students to Camp Oty’Okwa May 21 through May 23, 2012. Chaperones for the trip will be Janet Wastier, Bill Search, Bubba Good, Millard Good, Tiffany Lewis, Mark Skinner, Ro Hurtt and Terri Lambert.

Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mrs. Williams, seconded by Mr. Whitten, the board granted permission to the eighth grade staff to chaperone students to Washington, D.C. May
16 through May 18, 2012. Chaperones for the trip to date are Angela Willyerd, Julie Stanley, Tim Strawser, Nic Hamman and Ryan VanArsdale.
Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mr. Bradhurst, seconded by Mr. Stevens, the board approved the Exchange of Service Agreement between Ashland University and Circleville City Schools.
Roll call – yeas: DeLong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Software License Agreement between Software Answers, Inc. and Circleville City Schools for the Data Map program.
Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mr. Stevens, seconded by Mr. Whitten, the board approved the contract between Pickaway Area Rural Transit (PART) and Circleville City Schools.
Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the contract between Karen Pennington, parent, and Circleville City Schools.
Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the contract between Amanda-Clearcreek Local Schools and Circleville City Schools for bus maintenance services.
Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mr. Bradhurst, seconded by Mrs. Williams, the board approved the contract between McWatters Consulting LLC and Circleville City Schools for consulting services for the 21st Century Community Learning Center program.
Roll call – yeas: DeLong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved a nine passenger van be purchased from Keystone Coach Works, Inc. in the amount of $30,628.00.
Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following individuals for purchase services for the 2011-2012 school year:
   Beverly Riley – Supporting Transformation Efforts Competitive Grant
   Sherry Kneece – Race To The Top
Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the change in the classified handbook concerning vacation for full-time employees
be changed from an annual method to a monthly accrual method starting July 1, 2011.

Roll call – yeas: Williams, Bradhurst, DeLong, Stevens and Whitten

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following purchase order after the fact:

Christopher Thornsley $43.00

Roll call – yeas: Bradhurst, DeLong, Stevens, Whitten and Williams

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following fiscal items:

b. Warrants – August, 2011
c. Advances:

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>CHS Athletics</td>
<td>$20,000</td>
</tr>
<tr>
<td>General Fund</td>
<td>EMS Athletics</td>
<td>$2,000</td>
</tr>
</tbody>
</table>

d. Student Activities:

2011-12
Principal’s Fund – Atwater (Budget)
Principal’s Fund – Court (Budget)
Principal’s Fund – Nicholas (Budget)
Principal’s Fund – Mound (Budget)
National Honor Society – CHS (Revision of Philosophy)
CBIP – EMS (Budget)
Cheerleaders – EMS (Budget)
Cheetahs – EMS (Budget)
Computer Club – EMS (Budget)
Student Council – EMS (Budget)
The ROAR – EMS (Budget)
Wildcats – EMS (Budget)
FCCLA Regional Competition – CHS (Budget)
Tech Prep Health (Creation of Philosophy)
Class of 2012 (Creation of Philosophy)
BPA – CHS (Budget and Creation of Philosophy)
Class of 2013 (Budget)
AFS (Budget and Creation of Philosophy)
e. Donations:

From the Stoutsville Senior Citizens to Atwater Elementary in the amount of $150.00 for first grade students in need;
From the Bo Dunlap Foundation to Court Street Intermediate in the amount of $2400.00 to purchase science supplies for the school

Roll call – yeas: Delong, Stevens, Whitten, Williams and Bradhurst

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board entered into executive session at 7:58 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee,
official, licensee, or regulated individual, unless the public employee, official 
licensee, or regulated individual requests a public hearing; and matters required to 
be kept confidential by federal laws or rules or state statutes. 
Roll call – yeas: Stevens, Whitten, Williams, Bradhurst and DeLong

The board returned from executive session at 9:39 p.m.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to 
adjourn the meeting. 
Roll call – yeas: Whitten, Williams, Bradhurst, DeLong and Stevens

___________________________________
President

ATTEST

___________________________________
Treasurer