

May 9, 2012

The Board of Education met in regular session on May 9, 2012 at 7:00 p.m. in the Circleville District Office, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Dan Bradhurst, Amy DeLong, Tony Reeser, Todd Stevens and Chris Williams.

Tony Reeser gave his Legislative Liaison report.

Student Board Member Lauren Fox gave a report of student activities.

Superintendent Kirk McMahon recognized the district office staff for their efforts in maintaining a good working relationship with the public and school staff. He presented each administrative assistant with a plaque to commemorate the event. He also recognized Tom Wright, outgoing CEA President. Newly elected CEA officers were introduced to the group present. Mr. McMahon also thanked the leadership team for all their contributions to making the district as successful as it is. Mr. McMahon presented a PowerPoint presentation on the construction project.

On a motion by Mrs. Williams, seconded by Mr. Reeser, the board approved the minutes of the April 11, 2012 regular board meeting.
Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved the following resolution:

WHEREAS, teachers serve in partnership with parents to ensure the appropriate education for all children; and,

WHEREAS, teachers strive to instruct students to read with comprehension, write with skill and communicate effectively and responsibly in a variety of ways and settings; and,

WHEREAS, teachers teach our community's children to know and apply mathematical and science concepts; and,

WHEREAS, teachers inspire students to think strategically and to integrate experience and knowledge to form reasoned judgments; and,

WHEREAS, teachers help students understand the importance of work and their contribution to society; and,

WHEREAS, we recognize and support our teachers in their mission to educate the children of our community;

NOW, THEREFORE, BE IT RESOLVED THAT the Circleville City Board of Education designates the week of May 6-12, 2012, as Teacher Appreciation Week; and

BE IT FURTHER RESOLVED THAT the Circleville City Board of Education calls on the community to join with it in personally thanking and recognizing teachers for their dedication and devotion to their work.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Reeser, seconded by Mrs. DeLong, the board approved the following personnel items:

1. Employment for the 2011-12 school year:

Classified:

Jessica Rivera

Substitute Bus Driver
Effective: April 16, 2012

Rick Vanover

Substitute Custodian
Retroactive: May 7, 2012

Certified:

Rebecca McGinnis

Home Instruction Tutor
Effective: April 20, 2012
Hours to be determined by Special
Needs Coordinator

Supplemental:

Tom Patterson

GAT Administrator
(\$1,000 paid from RttTop)

Lisa Heins

GAT Administrator
(\$1,000 paid from RttTop)

2. Employment for the 2012-2013 school year:

Aides: (178 day contract)

Harriett Barthelmas

Stephanie Bivens

Samantha Brady

Libby Brisker

Julie Carpenter

Terri Carter

Valerie Crist

Janis England

Jill Evans

Robin Givens

Mindy Gray

Angela Holbrook

Erin Horstman

Terrie Knul

Debbie Leasure

Sue Mace
Carrie Martinez
Jen Merkle
Suzie Palmer
Vivian Pound
Amy Rhymer
Julie Stanley
Whitney Stewart
Mark Turner
Keith Valentine

Athletic Extracurricular Contracts:

Circleville High School

Cheerleader Varsity Coach	Courtney Cookson (Step 1)
Boys Soccer Head Coach	Steve Wastier (Step 7)
Girls Soccer Head Coach	Jason Herbert (Step 10)
Cross Country Head Coach	Jason Wells (Step 6)
Girls Tennis Head Coach	Dan Campbell (Step 15+)
Wrestling Head Coach	Tim Geiger (Step 4)
Boys Basketball Head Coach	Eric Evans (Step 4)
Girls Basketball Head Coach	Brian Bigam (Step 3)
Volleyball Head Coach	Danielle Mogan (Step 2)
Golf Head Coach	Luke McConnell (Step 0)

District

LPDC Representative	Terri Lambert (Step 8)
LPDC Representative	Jennifer Maite (Step 13)
LPDC Representative	Kevin Fox (Step 1)
LPDC Representative	Tom Patterson (Step 14)
LPDC Representative	Vivian Monce (Step 8)

3. Correction:

Nic Hamman from Step 3 to Step 1 EMS Head Boys Track Coach

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved Kate Mogan be issued a one-year, 21st Century Site Manager contract. The contract will be awarded contingent on availability of funds associated with the 21st Century Grant. Terms are 184 day contract with a salary of \$27,842.00. It is recommended the contract be issued for the period beginning the 2012-2013 school year.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Bradhurst, seconded by Mr. Stevens, the board approved Mark Hoffman be issued a one-year Attendance Officer contract. Terms are 184 day contract with a salary of \$21,265.00. It is recommended the contract be issued for the period beginning the 2012-2013 school year.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the following persons as temporary substitute custodians following the proposed schedule:

Rate: \$9.83 per hour

Hours: 7:30 – 3:30 (30 minutes unpaid lunch)

Scheduled work days (subject to change per weather conditions):

May 10, 11 & 15

June 4, 5, 6, 7, 8, 11, 12, 13, 14, 15

May and June – Gary Owens, Jacob Changet, Kyle DeLong and Clay Mogan

June only – Jim Barker and Derrick Hastler

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the Summer School Aide pay rate be established at \$12.00 per hour for both full-time and substitute summer school aides. These positions are paid from the 21st Century Grant.
Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion Mr. Bradhurst, seconded by Mrs. Williams, the board approved the professional development rate of \$12.00 per hour for classified staff. Certified staff members who teach professional development sessions will be paid \$75 per hour.
Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following employees be granted unpaid leave as requested:

Julianne Mumaw for May 7-8, 2012

Lindsay Shankle for May 21 (1/2 day) through May 29, 2012

Kaileigh Reeves from April 16 through May 29, 2012

Sharon Wathen unpaid leave began April 2 (previously approved unpaid leave to begin May 7)

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Bradhurst, seconded by Mr. Stevens, the board approved the job description of Math Specialist as presented.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the following resolution:

BE IT RESOLVED by the Circleville City School District Board of Education that after the 2011-2012 school year Bus #18, VIN #1HVBBAANXVH450017, shall not be used as a school bus as defined by R.C. 4511.01(F). Thereafter, said vehicle shall be remanufactured into a bookmobile for use in the District.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved policy DN – School Properties Disposal as presented.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board accepted the graduation class of 2012. The high school principal has certified that the members of the senior class listed in the board attachment, if they successfully complete their present courses, will complete all requirements set forth for high school graduation by the State of Ohio and the Board of Education on or before the date set for graduation.

NOW THEREFORE BE IT RESOLVED that students who continue to meet all requirements for graduation as set forth by the State of Ohio and the Board of Education shall be so graduated;

BE IT FURTHER RESOLVED that under the provision of O.R.C. 3313.61, the Board president, treasurer, superintendent and high school principal shall sign the diplomas; and

BE IT FURTHER RESOLVED to pay for the diplomas out of the general fund.
Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the following team camps:

High school volleyball team to The Friendship Cup team camp July 23-25;
Grades 8-12 girls' basketball teams to Findlay University June 16-17.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved Fred Styers, Mary Hampp and Julie Strawser as additional chaperones for the Washington D.C. trip scheduled for May 16-18, 2012.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved changes made to the following handbooks:

Circleville City Schools Preschool Student Handbook
Circleville City Schools Preschool Disability Student Handbook
Circleville City Schools Elementary Student Handbook
Everts Middle School Student Handbook
Circleville High School Student Handbook
Circleville City Schools Staff Handbook

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following resolution:

BOARD OF EDUCATION/GOVERNING BOARD RESOLUTION

Authorizing 2012-2013 membership in Ohio High School Athletic Association

WHEREAS, Circleville City Schools of 388 Clark Drive, Circleville, Pickaway County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not for profit association; and

WHEREAS, the Board of Education/Governing Board and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF
EDUCATION/GOVERNING BOARD**

that Everts Middle School and Circleville High School shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board’s jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the increase in graduation requirements from 20 credits to 21 credits as proposed:

**Proposed breakdown of Credits for the Graduating Classes of 2016 and Beyond
(21 Credits)**

English	4 units
Health	½ unit
Mathematics	4 units ¹
Physical Education	½ unit ²
Science	3 units ³
Social Studies	3 units ⁴
Electives	6 units⁵
Other Requirements ⁶	
Economics and Financial Literacy ⁶ Fine Arts ⁶	

1 Mathematics units must include 1 unit of algebra II or the equivalent of algebra II.

2 The Ohio Core allows school districts to adopt a policy that would exempt students who participate in interscholastic athletics, band or cheerleading for two full seasons from the physical education requirement. Students must take another course of at least 60 contact hours in its place.

3 Science units must include 1 unit of physical sciences, 1 unit of life sciences and 1 unit advanced study in one or more of the following sciences: chemistry, physics, or other physical science; advanced biology or other life science; astronomy, physical geology, or other earth or space science.

4 Social studies units must include ½ unit of American history and ½ unit of American government.

5 Electives units must include one or any combination of foreign language, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education or English language arts, mathematics, science or social studies courses not otherwise required.

6 All students must receive instruction in economics and financial literacy during grades 9-12 and must complete at least two semesters of fine arts taken any time in grades 7-12. Students following a career-technical pathway are exempted from the fine arts requirement.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Bradhurst, seconded by Mr. Reeser, the board approved the contract with Julian & Grube, Inc. to prepare the Circleville City School Annual Financial Statements for three years, beginning FY2012.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved the contract with Strategic Management Solutions for internet access and/or telecommunications E-Rate funding for one year, beginning July 1, 2012.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the following resolution:

BE IT RESOLVED THAT: Effective May 9, 2012, the Board of Circleville City Schools (the "Board") shall establish defined contribution plans intended to meet the qualification requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, and the requirements of state and/or local law, and the plan, as adopted by the Board, shall be known as the Circleville City Schools 403b Special Pay Retirement Plan.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Easement Agreement between Circleville City Schools and YMCA of Central Ohio. Legal description is as follows:

Situated in Section 20, Town 11, Range 21, City of Circleville, Pickaway County, Ohio and being part of a 6.574 acres (deed) tract of land conveyed to Young Men's Christian Association, also being a 20' wide utility easement, the centerline of which being more particularly described as follows:

Beginning at a point in a southerly line of said 6.574 acres (deed) tract of land, said point being S57°09'43"W a distance of 22.59 feet from a southeasterly corner of said 6.574 acres (deed) tract of land;

Thence from said beginning point, N72°30'43"W a distance of 26.87 feet to the terminus of the aforementioned 20' utility easement.

Containing 0.012 acres of land more or less and being subject to easements, restrictions and rights of way of record.

Bearings are based on a survey prepared by Clark and Associates.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following monthly insurance rates, as set by the Pickaway County Public Employee Benefits Program, effective June 1, 2012:

Medical:	Total Premium	
Family	\$1,590/month (3C Plan)	\$1,200/month (HSA Plan)
Single	\$694/month (3C Plan)	\$524/month (HSA Plan)

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following fiscal items:

- a. Financial Reports – April, 2012
- b. Warrants – April, 2012
- c. Donation –
 - From PPG Foundation to Mound Street Principal's Fund in the amount of \$1,000 for public education support;
 - From Eric Clark Memorial Fund of the Pickaway County Community Foundation in the amount of \$250.00 to Everts Middle School for the 8th grade Washington D. C. trip
- d. Purchase Orders After the Fact –
 - Dynahoe Equipment & Tool Rental - \$295.90 – Tom Patterson (Rental of lift)
 - Century Resources - \$4,000.00 – Tim Tanner (Fundraiser)
- e. Five-Year Forecast
- f. Budget Revisions:
 - Builder's Club – EMS
 - Class of 2015 – CHS
 - Principal's Fund – Court
 - Principal's Fund – Mound
 - Principal's Fund – Nicholas
 - Student Council – CHS
 - Volleyball – CHS
- g. Creation of Philosophy - Volleyball

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board voted to adjourn the meeting.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

President

ATTEST

Treasurer