

March 13, 2013

The Board of Education met in regular session on March 13, 2013 in the Circleville High School cafeteria, 380 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order.

On roll call, the following members were present: Dan Bradhurst, Amy DeLong, Tony Reeser, Todd Stevens and Chris Williams.

In Public Participation, there were concerns raised regarding the construction project. Mr. McMahon responded to those concerns.

Mr. Reeser presented his Legislative Liaison report. House Bill 59 shows Circleville not getting any increase in state funding in the future.

Mr. McMahon gave his Superintendent's Report.

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the minutes of the February 13, 2013 regular board meeting.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved Gandee and Associates, Inc. for a contract for hazardous material consulting for the OFCC project. The amount of the contract shall not exceed \$6,500.00.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved the following resolution:

**APPROVING BID PACKAGE FOR DISTRICT-WIDE LOOSE FURNISHINGS  
FOR THE CFAP PROJECT AND AUTHORIZING THE SOLICITATION OF BIDS  
BOARD OF EDUCATION MEETING – March 13, 2013 (Continued)**

WHEREAS, the Circleville City School District Board of Education (the "Board") is designing and constructing three new school buildings for elementary, middle, and high school classroom facilities through the Ohio School Facilities Commission's Classroom Facilities Assistance Program, based upon a master facilities plan prepared by the Ohio School Facilities Commission ("OSFC") and accepted by the Board, which also includes certain improvements that are not part of the co-funded OSFC project (all of which is referred to as the "Project"); and

WHEREAS, SHP Leading Design, the Board's Architect for the Project, prepared the specifications for the loose furnishings required for the Project, which includes library furnishings, classroom furnishings, office furniture, music furniture, miscellaneous furniture & equipment, and fixed audience seating, all of which has an estimated cost of \$1,924,000.00, and Lend Lease, the Construction Manager for the Project, reviewed the specifications prepared by the Architect, provided comments on the specifications for conformity with the design phase submission requirements for the Project, and assembled a bid package to issue to bidders for the specified categories of loose furnishings; and

WHEREAS, the Board wishes to approve the District-wide loose furnishings bid package and to authorize the Architect and Construction Manager, working with the

Superintendent and Treasurer, to proceed with the placement of the required advertisements to solicit bids for these items, subject to approval of the Ohio Facilities Construction Commission ("OFCC"), which is the contracting authority for the OSFC;

NOW, THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education as follows:

1. The District-wide loose furnishings bid package for the Project is approved, subject to approval of the OFCC.
2. The Board authorizes the Superintendent and Treasurer, working with the Architect and Construction Manager, to prepare and place the required form of advertisement to solicit bids for the loose furnishings, with the first advertisement anticipated to be placed on March 14, 2013, and bids to be opened on or around April 4, 2013, unless the date is extended by the Superintendent, as the Board's designated representative, or by addendum or law.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the following personnel items:

**A. Retirement:**

**Certified:**

Gary McVey

Social Studies Teacher

Circleville High School

Effective: May 31, 2013

Janice McMunn

Special Needs Teacher

Everts Middle School

Effective: May 29, 2013

Tim Strawser

Assistant Principal

Everts Middle School

Effective: June 30, 2013

**B. Resignation:**

**Classified:**

Corrine Dickens

Cook

Everts Middle School

Effective: February 25, 2013

**Certified:**

Leslie LeBlanc

Spanish Teacher

Circleville High School

Effective: August 14, 2013

**C. Employment:**

**Extra Curricular/Supplemental Positions:**

**Track**

Chad Conley

CHS Volunteer Coach

**Softball**

Janet Wastier

EMS Volunteer Coach

Kristen Griebel

EMS Volunteer Coach

Cindy Moats

CHS Supplemental Coach

**Extra Mile Focus Unit Instructor:**

(Paid by 21<sup>st</sup> Century Grant)

Julie Strawser

\$31.06 per hour, not to exceed 15 hours

**D. Approval for FMLA:**

Brenda Palm from 2/2/2013 through 3/25/2013

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved Rick Vanover as Evening Custodian. Mr. Vanover's contract will be a 12 month contract (260 day contract). Mr. Vanover will be placed on the salary schedule at Step 1 with an hourly rate of \$15.02 per hour. This contract will be retroactive to March 1, 2013.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Ben Buchwalter as Network Administrator. Mr. Buchwalter's 260 day contract will be for a period of 2 years and 4 months (March 18, 2013 through June 30, 2015) at an annual salary of \$57,000.00.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved Jonathan Davis as Assistant Superintendent. Mr. Davis's 260 day contract will be for a period of 2 years (August 1, 2013 through July 31, 2015) at an annual salary of \$90,000.00.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board authorizes the Superintendent to employ substitute teachers for academic purposes from February 19, 2013 through May 24, 2013 at the board approved substitute teacher pay.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the following chaperones for the CHS band trip to Florida:

Julian Savage  
Tammy Febes  
Brenda Foll  
Casey Lockard  
Michelle Lockard  
Brett Yahn (pending clear BCI and FBI background checks)

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the Board granted permission to Circleville DECA to attend the Ohio DECA Career Development conference in Columbus, Ohio March 15 and 16, 2013. The trip will be paid for by the DECA club.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. DeLong, the board approved the calendar as presented for the 2013-2014 school year.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Reeser, seconded by Mr. Stevens, the board approved the 2013-2014 SOAR Collaborative Agreement.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following fiscal items:

- a. Financial Report – February, 2013
- b. Warrants – February, 2013
- c. Donations:  
Lucie Tipton donated \$30.00 to the Atwater Elementary Principal's Fund;

Sue Reinisch donated \$10.00 to the Atwater Elementary Principal's Fund;  
Mary Lundberg donated \$15.00 each to the Atwater Elementary Principal's Fund  
and Court Street Principal's Fund;  
Sharon Lehman donated \$5.00 to the Atwater Elementary Principal's Fund;  
Albert Kluczynski donated \$25.00 to Court Street Principal's Fund;  
Marian Turner donated \$25.00 to Atwater Elementary Principal's Fund.

- d. Revised Budget for CHS Vocal Music program and Revised Budget for EMS Principal's Fund
- e. After the Fact Purchase Orders:  
Rhonda Cook - \$13.37 – Rhonda Cook
- f. Requisitions Over \$5,000:  
Custom Maintenance Service - \$10,000.00  
Ohio Department of Education - \$20,000.00  
SYSCO – \$42,000.00  
Direct Energy Business - \$85,500.00

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to enter into executive session at 7:45 p.m. to the purposes of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing; and, preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

The board returned from executive session at 8:46 p.m.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to adjourn the meeting at 9:16 p.m.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

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President

ATTEST

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Treasurer