

June 26, 2013

The Board of Education met in regular session on June 26, 2013 in the Circleville City Schools District Office, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order and led the Pledge of Allegiance.

On roll call, the following members were present: Chris Williams, Dan Bradhurst, Amy DeLong and Tony Reeser.

There was no public participation.

Mr. Reeser presented his Legislative Liaison report.

Mr. McMahon gave his Superintendent's Report.

Mrs. DeLong entered the meeting at 7:30 p.m.

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following personnel items:

**A. Employment: (For the 2013-2014 school year pending certification and clearance from BCI Report)**

**Extra-Curricular Positions:**

**Circleville High School**

Kara Schooley	American Field Service Advisor - Step: 4
Mark Schoenbeck	Band Director - Step: 15+
Jeremy Hatfield	Assistant Band Director - Step: 1
Tim Hoagland	Co-Assistant Band Director - Step: 3
Jenna Thompson	Co-Assistant Band Director - Step: 0
Brian Bigam	Breakfast Club Advisor - Step: 1
Cynthia Braswell	Choral Music Director - Step: 9
Tom Strawser	Counselor Co-Director - Step: 8
Kara Schooley	Counselor Co-Director - Step: 8
Brian Neff	In The Know/Quick Recall Advisor – Step: 4
Andrea Downs	Junior Class Advisor – Step: 4
Cynthia Braswell	Musical Director – Step: 0
Kara Kralik	Assistant Musical Director – Step: 4
Brian Bigam	National Honor Society Advisor – Step: 2
Fred Styers	Student Incentives Advisor – Step: 2
Pat Colangeli	Student Council Advisor – Step: 4
Jessica Romshak	Tiger Tracks Advisor – Step: 4
Pat Colangeli	Yearbook Advisor – Step: 13
Robert Wright	Art Club Advisor – Step: 1
Kara Kralik	Key Club Advisor – Step: 1
*Butch Hughes	Naturalist Club Co-Advisor
*Matt Fosnaugh	Naturalist Club Co-Advisor
*Brad Reeves	German Club Advisor
*Karen Borland	Teen Institute Advisor



Janet Wastier  
Jada Truex

Volunteer Assistant Coach  
Volunteer Assistant Coach

**Football:**

Paul Brisker  
Chad Spradlin  
Steve Kalinoski  
Tom Strawser  
Kurt Young  
J.J. Simmons  
Gary Lemaster  
Dick Walters  
Bobby Lombardo  
Ben Brisker  
Jeremy Strawser

CHS Assistant Coach – Step 15+  
CHS Assistant Coach – Step 5  
CHS Assistant Coach – Step 15+  
CHS Assistant Coach – Step 15+  
CHS Assistant Coach – Step 3  
CHS Assistant Coach – Step 11  
Volunteer Assistant Coach  
Volunteer Assistant Coach  
EMS 8<sup>th</sup> Grade Coach – Step 8  
EMS 7<sup>th</sup> Grade Coach – Step 4  
EMS Assistant Coach – Step 1

**Golf:**

Jerry Post  
Eric Evans

CHS Assistant Girls Coach – Step 4  
CHS Volunteer Assistant Coach

**Wrestling:**

Brad Keaton  
Dave Douglas  
Jerry Post  
Kevin Keaton  
Jeremy Strawser  
Shaun Fraley

CHS Assistant Coach – Step 2  
Volunteer Assistant Coach  
Volunteer Assistant Coach  
EMS Head Coach – Step 15+  
EMS Assistant Coach – Step 1  
Volunteer Assistant Coach

**Boys Basketball:**

Kurt Young

CHS Freshman Coach – Step 1

**Girls Basketball:**

Steve Kalinoski  
Nic Hamman  
Jada Truex

CHS Assistant Coach – Step 10  
CHS JV Coach – Step 0  
Volunteer Elementary Coach

**Assessment Literacy Team Members:**

**Team members will receive a \$100.00 stipend for each day of training, to be paid from the ALPD grant.**

Viv Monce  
Jill Sims  
Cathy Kint  
Julian Savage  
Brad Reeves  
Tim Harris

**B. Approval for FMLA:**

Shelby Seeger beginning May 14, 2013 through June 25, 2013

**C. Correction to FMLA request:**

Jason Corcoran beginning April 5, 2013 through April 26, 2013

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved Kevin Fox for a three-year Administrative Contract beginning August 1, 2013 through July 31, 2016. Said contract is for 220 days and a salary of \$92,636.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved Robert McFerin for a three-year Administrative Contract beginning August 1, 2013 through July 31, 2016. Said contract is for 220 days and a salary of \$91,376.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved Debra Payne for a three-year Administrative Contract beginning August 1, 2013 through July 31, 2016. Said contract is for 220 days and a salary of \$60,716.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved Lisa Sims for a three-year Administrative Contract beginning August 1, 2013 through July 31, 2016. Said contract is for 220 days and a salary of \$81,751.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved Jerry Mogan for a two-year Transportation Supervisor contract beginning July 1, 2013 through June 30, 2015. Said contract is for 260 days and a salary of \$44,037.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved Rick Sims for a one-year Maintenance Supervisor contract beginning July 1, 2013 through June 30, 2014. Said contract is for 260 days and a salary of \$44,426.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved Mark Hoffman for a one-year contract as District Attendance Officer beginning August 1, 2013 through July 31, 2014. Said contract for 184 days and a salary of \$21,637.00

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following Milestone Employees for a one-year contract:

Effective September 1, 2013:

Valerie Crist – Extra Mile Coordinator – CSI - \$24,420.00 – 182 days

Sarah Foster – Extra Mile Coordinator – Nicholas Drive \$24,420.00 – 182 days

Eddie Strawser – Milestone Instructional Aide – Step 1-182 days

Effective August 1, 2013:

Mary Mogan – Afterschool Program Coordinator - \$37,444.00 – 198 days

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved Shelby Seeger, Assistant to the Treasurer – Accounts Payable, at a salary of \$44,200.00 for FY14; and Rhonda Cook, Assistant to the Treasurer – Payroll, at a salary of \$44,200.00 for FY14; for a three-year Classified Exempt Employee Contract beginning July 1, 2013 through June 30, 2016. Said contract is for 260 days.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following administrators/supervisors salaries for FY14:

Karen Bullock - \$81,042.00  
Lisa Heins - \$92,880.00  
Christopher Thornsley - \$92,000.00  
Suzie Barker - \$35,663.00

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved the following exempt employees' salaries for FY14:

Brenda Hicks - \$46,500.00  
Ellen Mangione - \$50,903.00

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Reeser, the board approved the Classified Staff Handbook as presented.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the following individuals as credentialed OTES evaluators:

Lisa Heins, Lisa Sims, Jon Davis, Debra Payne, Chris Thornsley, Kevin Fox, Karen Bullock, Bob McFerin, Kyle Uhrig, Tom Patterson, Jay Brown and Tim Harris (pending).

It is also recommended Kirk McMahon be approved as a credentialed OPES evaluator.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Reeser, the board approved the following policies:

End of Course exam (individual action item) --NEW  
Evaluation of Professional Staff AFC-1 (also GCN-1)—NEW  
Early Graduation Policy –REVISED  
Admission of Homeless Student—REVISED and NEW (Enrollment Dispute Resolution-added to existing policy)  
Positive Behavioral Interventions and Supports—File JP—NEW  
Staff Health and Safety—File GBE—REVISED

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board granted permission for the following out of state trips:

Eighth grade students to Washington, D.C. May 14-16, 2014; and,  
CHS chapter of Family, Career and Community Leaders of America (FCCLA) to attend the Ohio FCCLA National Leadership Conference in Nashville, Tennessee  
July 5-11, 2013

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board granted permission to the Circleville DECA Club to attend the Ohio DECA Summer Leadership Retreat at Camp Muskingum in Carrollton, Ohio July 12-15, 2013.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following foreign exchange students placed in our district through the AFS program:

Jessica Wennekes-She (Netherlands) placed with host family Spencer and Jennifer Wellington;

Greta Carlotta Kruse (Germany) placed with host family Richard and Carrie Martinez;

Tessa Ekeland (Sweden) placed with host family Scott and Sonya Knece;

Kateryna Shevchuk (Ukraine) and Natachita Wanicharoenchai (Thailand) placed with host family Harold and Mary Nelson

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the Circleville City Schools Board of Education acknowledges the provision in SB 165 which outlines the use of all End of Course (EOC) Exams prescribed by law. Furthermore, the Board of Education directs the superintendent to incorporate all EOC Exams as required by law beginning with the 2013-14 school year.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the Circleville City School District agrees to allow University of Dayton and Ohio Christian University to place in the Circleville City Schools, students pursuing a degree in the field of education. Such placement may be for observation, internship and student teaching. This agreement will be in effect for a period of one year beginning September 1, 2013 through August 31, 2014. Either party wishing to terminate this agreement must submit their intent to the other party 30 days prior to said termination.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the resolution to participate in the ACE Digital Academy through the Pickaway County Educational Service Center for the term beginning July 1, 2013 through June 30, 2014.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the renewal of property, fleet and liability insurance with Terry Anderson – Gelner Insurance for the period of July 1, 2013 through June 30, 2014.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved Shelby Seeger's request for 18 days from the sick leave bank.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following:

The Circleville City Schools will implement an evaluation system per ODE requirements for the use of the Ohio Principal Evaluation System (OPES) framework as approved by the State Board of Education of Ohio, per House Bill 153. The implementation of an

evaluation system according to this framework will occur beginning in the 2013-2014 school year.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the following physician strictly for the sole purpose of bus and van driver physicals:

Dr. Brent Cale – Berger Occupational Health

Dr. Kristy Blum – Berger Occupational Health

Melissa Pippin, CNP – Berger Occupational Health

Clarice Evans, CNP – Berger Occupational Health

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board accepted the first semester Bullying Reports.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following fiscal items:

- a. Financial Report – May, 2013
- b. Warrants – May, 2013
- c. Donations:
  - \$150.00 from Zanzi's to the Circleville Athletics for a listing on athletic tickets
  - Miscellaneous art supplies from Sarah Wood to Nicholas Drive Elementary valued at approximately \$20.00
  - \$250.00 from Camco, Inc. to Class of 2014 for lifeguard chairs
- d. Final Appropriations for FY13
- e. Final Amended Certificate of Estimated Resources
- f. Temporary Appropriations FY14
- g. Revised Student Activity Budgets for the 2012-2013 school year:
  - Art Club – CHS
  - Cheerleaders – CHS
  - Tiger Tracks – CHS
  - AFS – CHS
  - Media Center – Atwater
  - Media Center – Court
  - Media Center – CHS
  - Media Center – EMS
  - Media Center – Nicholas
  - Principal Fund – Nicholas
- h. Purchase orders after the fact:
  - Red Barn - \$142.20 – Extra Mile
  - CWG Lawn Care - \$24,999 – Maintenance
  - C & M Walters Partnership - \$319.14 – Gravel
  - Sharon's Trophies & Awards - \$324.10 – Spring Athletic Awards
  - Eileen Sharff – \$590.68 - Mileage Reimbursement
  - Columbus City Schools - \$670.86 – Tuition Students
  - Pat Colangeli - \$156.82 – Homecoming Supplies

i. Student Activity Budgets and Creations of Philosophy for the 2013-2014 school year:

*AFS - CHS (Budget and Philosophy)*  
*Annual - CHS (Budget and Philosophy)*  
*Art Club - CHS (Budget and Philosophy)*  
*Band - CHS (Budget and Philosophy)*  
*Cheerleaders - CHS (Budget)& EMS (Budget)*  
*Choir - CHS (Budget)*  
*Class of 2014 - CHS (Budget)*  
*Class of 2015 - CHS (Budget)*  
*DECA - CHS (Budget)*  
*FCCLA - CHS (Budget)*  
*Key Club - CHS (Budget and Philosophy)*  
*Musicals - CHS (Budget)*  
*NHS - CHS (Budget)*  
*Principal Fund - CHS (Budget)*  
*Principal Fund – EMS (Budget)*  
*SOS - CHS (Budget)*  
*Student Council - CHS (Budget and Philosophy)*  
*Tiger Tracks - CHS (Budget and Philosophy)*  
*8th Grade Trip - EMS (Budget)*  
*Band - EMS (Budget and Philosophy)*  
*Builders Club - EMS (Budget and Philosophy)*  
*Cheetahs - EMS (Budget)*  
*Computer Club - EMS (Budget)*  
*Everts School Store - EMS (Budget)*  
*FCCLA - EMS (Budget)*  
*NJHS - EMS (Budget and Philosophy)*  
*Student Council - EMS (Budget and Philosophy)*  
*The ROAR - EMS (Budget)*  
*Wild Sites - EMS (Budget)*  
*Media Center - Atwater (Budget)*  
*Media Center - CHS (Budget)*  
*Media Center - Court (Budget)*  
*Media Center - EMS (Budget)*  
*Media Center - Nicholas (Budget)*  
*Principal Fund - Atwater (Budget)*  
*Principal Fund - Court (Budget)*  
*Principal Fund - Nicholas (Budget)*

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board voted to enter into executive session at 8:19 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes



The board returned from executive session at 9:20 p.m.

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the extension of the contract for Kristen Rhoads, Treasurer, be extended to July 31, 2018, at a salary of \$101,270.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the issuance of a contract for Kirk McMahon, Superintendent extending to July 31, 2018 at a salary of \$110,760.00.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

The board voted to adjourn the meeting at 9:24 p.m.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

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President

ATTEST

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Treasurer