

BOARD OF EDUCATION REGULAR MEETING

June 24, 2015

The Board of Education met in regular session on June 24, 2015 at 7:00 p.m. in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio. President Todd Stevens called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Todd Stevens, Dan Bradhurst and Patty Rothe.

Mr. Reeser gave his legislative report.

Lisa Heins, Curriculum Director, spoke on curriculum.

Amy DeLong arrived at 7:20 p.m.

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved the following fiscal items:

- a. Financial Reports – May, 2015
- b. Warrants – May, 2015
- c. Requisitions over \$5,000:
 - Detillion Fence Company - \$18,936.00 – auxiliary field fencing
 - Mailender - \$24,885.90 – cleaning equipment for middle school
 - Rhoads Landscaping - \$20,522.00 – boardwalk at elementary school
 - Coca-Cola Refreshments USA - \$6,000.00 – food service for July, August and September, 2015
 - Rhoads Landscaping - \$24,923.50 – landscaping at Circleville Middle School
 - Custom Maintenance Service - \$15,000.00 – bus maintenance and service
 - Lykins Oil Company - \$36,000.00 – fuel for July, August and September, 2015
 - Gordon Food Service - \$124,000.00 – food for July, August and September 2015
 - Nickles Bakery - \$6,000.00 – food for July, August and September 2015
 - Sysco - \$7,000.00 – food for July, August and September 2015
 - United Dairy, Inc. - \$40,000.00 – food for July, August and September 2015
 - Spirit Services Company - \$5,000.00 – mats for July, August and September, 2015
 - Spirit Services Company - \$5,000.00 – custodial supplies for July, August and September 2015
 - Mailender, Inc. - \$30,000.00 – custodial supplies
 - Jensen's Plumbing, L.L.C. - \$25,000.00 – plumbing services
 - Grainger - \$30,000.00 – industrial tools and supplies
 - Ellet Sign Company - \$19,507.50 – elementary and high school signage

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- d. Purchase Orders After the Fact:
 - Berger Health System - \$2,000.00 – summer PT services for special needs students
 - Berger Health System - \$632.00 – additional PT services for special needs students
 - Pickaway Fire Extinguisher Sales and Service - \$635.00 – service to all buildings
 - Big Brothers/Big Sisters - \$5,658.12 – Payment for Camp Oty Okwa
- e. Budgets/Philosophies:
 - CHS Yearbook FY15 Budget
 - CHS ACTION FY16 Budget and Philosophy
 - CHS AFS FY16 Budget and Philosophy
 - CHS Art FY16 Budget and Philosophy
 - CHS Band FY16 Budget and Philosophy
 - CHS Choir FY16 Budget and Philosophy
 - CHS Class of 2016 FY16 Budget and Philosophy
 - CHS Class of 2017 FY16 Budget and Philosophy
 - CHS DECA FY16 Budget and Philosophy
 - CHS German Club FY16 Budget and Philosophy
 - CHS Key Club FY16 Budget and Philosophy
 - CHS Media Center FY16 Budget and Philosophy
 - CHS Musical FY16 Budget and Philosophy
 - CHS S.O.S. FY16 Budget and Philosophy
 - CHS Student Council FY16 Budget and Philosophy
 - CHS Yearbook FY16 Budget and Philosophy
 - CMS Band FY16 Budget and Philosophy
 - CMS Builder's Club FY16 Budget and Philosophy
 - CMS Cheetahs FY16 Budget and Philosophy
 - CMS Eighth Grade Trip FY16 Budget and Philosophy
 - CMS Media Center FY16 Budget and Philosophy
 - CMS NJHS FY16 Budget and Philosophy
 - CMS Principal's Fund FY16 Budget and Philosophy
 - CMS Student Council FY16 Budget and Philosophy
 - CMS Wild Sites FY16 Budget and Philosophy
 - CES Media Center FY16 Budget and Philosophy
 - CMS ROAR FY16 Budget and Philosophy
- f. Final Appropriations for FY15 and Final Amended Certificate for FY15 and Temporary Appropriations for FY16
- g. Approve the following transfer from the General Fund (001) to:
 - 451-9013 \$63,969.18

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the minutes from the May 13, 2015 regular board meeting and the minutes from the May 24, 2015 special board meeting as presented.

Mr. Stevens – yes; Mr. Bradhurst – abstain; Mrs. DeLong – yes; Mrs. Rothe – yes

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On a motion by Mrs. Rothe, seconded by Mrs. DeLong, the board approved the following personnel items:

a. Resignation:

Jay Brown	Assistant Principal Circleville Middle School Effective: end of 2014-2015 school year
Ben Buchwalter	Network Administrator Effective: June 30, 2015 Insurance effective until July 31, 2015 Balance of vacation as of June 30, 2015 to be paid on July 15, 2015
Julie Rine	Teacher Circleville Elementary School Effective: end of 2014-2015 school year
Amy Rhymer	Instructional Aide Circleville High School Effective: end of 2014-2015 school year
Nathan Garman	Network Systems Technician Effective: June 30, 2015
Jessica Liddle	Teacher Circleville High School Effective: end of 2014-2015 school year

b. Employment for the 2014-2015 and 2015-2016 school years:

Jordan Cavo	Substitute Custodian Effective: June 1, 2015
Shawn Garrett	Substitute Custodian Effective: May 26, 2015
William Giffin	Substitute Custodian Effective: May 26, 2015
Cody O'Dell	Substitute Custodian Effective: May 26, 2015

c. Employment for the 2015-2016 school year:

Certified Staff:

Allison Davis	Teacher Circleville Middle School Level: MA Step: 10 Salary: \$63,190
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Clint Marcum Teacher
 Circleville High School
 Level: MA
 Step: 7
 \$56,818

Morgan Phillips Teacher
 Circleville High School
 Level: BA
 Step: 1
 Salary: \$40,537

Billie Rhoads Teacher
 Circleville Elementary School
 Level: BA
 Step: 2
 Salary: \$42,224

Classified Staff:

Amy Rhymer Administrative Assistant
 Circleville High School
 Effective: beginning of 15-16 school year
 Calendar: 200 days
 Hourly rate: \$16.48 (8 hours per day)
 Salary: \$26,368

Donna Hoffman Instructional Aide
 Circleville High School
 Effective: beginning of 15-16 school year
 Calendar: 184 days
 Hourly rate: \$14.00 (7 hours per day)
 Salary: \$18,032

Jodi Ross Administrative Assistant/Bus Driver
 Effective: beginning of 15-16 school year
 Calendar: 200 days
 Hourly rate: \$18.23 (8 hours per day)
 Salary: \$29,168

Cameron Wellington Head Custodian
 Circleville Middle School
 Effective: July 1, 2015
 Hourly rate: \$17.81

TBT Teacher Leaders

Jennifer Maite - CHS – Math
Eric Evans - CHS– Social Studies
Danielle Mogan - CHS – English

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Matt Fosnaugh - CHS– Science
Fred Styers - CHS – Special Education
Leslie LeBlanc - CHS– Unified Arts
Tiffany Lewis - CMS- Special Education
Bill Search - CMS – Math
Alison Gross – CMS - Science
Chad Spradlin – CMS – Social Studies
Brooke Paxton - CMS - Language Arts
Soni Grady - CMS – Unified Arts
Sarah Mastrine – CES – Special Education
Lynda McLaughlin - CES – Special Education
Kim Hastler – CES – third grade
Abby Strausbaugh – CES – fourth grade
Amy Dobbelaere – CES – fifth grade

Danielle Wipert CHS Milestone Summer Paraprofessional
Catherine Smith CES 1st grade tutor

Extra-Curricular:

Girls Soccer

Ted Brown CHS JV Coach
Step: 15+
Susan Stanley CHS Assistant Coach
Step: 1

Boys Soccer

Leo McGee CMS Volunteer Assistant Coach

Volleyball

Danielle Wipert CHS JV Coach
Step: 1
Jada Truex CHS Assistant Coach
Step: 1
Jill Kempton CHS Volunteer Assistant Coach
Samantha Corbett CHS Freshman Coach
Step: 1
Mary Hampp CMS 8th Grade Coach
Step: 10
Janet Wastier CMS 7th Grade Coach
Step: 6

Football

Dick Walters CHS Volunteer Assistant Coach
Tom Strawser CHS Volunteer Assistant Coach
Gary Lemaster CHS Assistant Coach
Step: 1
Michael Cross CHS Volunteer Assistant Coach

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Cross Country

Brittney Green	CHS Assistant Coach Step: 2
William Search	CMS Head Coach Step: 13

Bowling

Angela Hixon	CHS Volunteer Assistant Coach
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Wrestling

Brad Keaton	CHS Assistant Coach Step: 4
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Girls Track

Chad Spradlin	CHS Head Coach Step: 5
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Boys Track

Jason Wells	CHS Head Coach Step: 10
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Baseball

Bobby Lombardo	CHS Head Coach Step: 6
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Softball

Dave Truex	CHS Head Coach Step: 15+
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Game Managers (\$23.00 per hour)

Keith Downing
David B. Wright
Tim Strawser
Rock A. Davis
John Denen

Correction:

Revise Kathy Wade's salary for 2015-16 school year to \$38,353 based on a 230 day calendar instead of a 200 day calendar;
Nic Hamman to Step 4 as CMS 8th Grade Head Girls Basketball Coach;
Debra Payne's resignation effective date July 15, 2015.

Clarification:

Agree to pay Sherrie Peloquin the balance of her vacation upon her retirement on June 30, 2015.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved Christopher "Chad" Michael be employed as the Assistant Principal/Assistant Athletic

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Director at Circleville Middle School. He will be issued a 2 year contract beginning July 16, 2015 through July 15, 2017. Said contract is for 220 days at a salary of \$78,000.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Nathan Garman for a 2 year Network Administrator Contract beginning July 1, 2015 through June 30, 2017. Said contract is for 260 days at a salary of \$58,000.00.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mrs. Rothe, the board approved Lisa Heins for 5 year Curriculum Director Contract beginning July 16, 2015 through July 15, 2020. Said contract is for 220 days at a salary of \$96,390.00.
Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved the following administrator salaries be approved for the 2015-2016 school year:

Karen Bullock \$84,430
Kevin Fox \$96,135
Lisa Sims \$84,430
Chris Thornsley \$96,900
Kyle Uhrig \$90,000
Andre Woeste (School Psychologist) \$56,650

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the following handbooks as presented:

Circleville Elementary and Preschool Student Handbook
Circleville Middle School Student Handbook
Circleville High School Student Handbook
Extracurricular Handbook
Extra Mile Summer Program 2015 Parent/Student Information Handbook

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mrs. Rothe, the board approved the following contract between Ohio Christian University and Circleville City Schools:

COLLEGE CREDIT PLUS CONTRACT

between

OHIO CHRISTIAN UNIVERSITY

1476 LANCASTER PIKE

CIRCLEVILLE, OHIO 43113

and

CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION

This contract is made and entered into by Ohio Christian University (herein after called “the University”) and by Circleville City School District Board of Education (herein after called “the School”). This contract is effective for the 2015-2016 school year.

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1. PURPOSE - The School and the University enter into a partnership agreement in order to set forth the principles of mutual collaboration that supplement and extend the Ohio Board of Regent's Articulation and Transfer Policy. Assisting persons to achieve their educational goals is a purpose our institutions share. It is with interest in fostering access and enhancing educational participation that this agreement has been developed.

2. RESPONSIBILITIES

2.1 The School shall:

2.1.1 Provide classrooms as needed with instructional technology (e.g., overhead projector, whiteboards with markers and erasers, computer with projector, VCR player, DVD player, screen, computers) for onsite classes or when synchronous learning for online courses is desired.

2.1.2 Provide a class roster (including first name, last name, course title, course section) to College Credit Plus Director by the second Friday in June. A revised roster is due five (5) days following the school's add/drop deadline. Rosters must be complete and on time or the University reserves the right to cancel the class.

2.1.3 Assign their teachers to teach College Credit Plus classes and the teacher is qualified to teach College Credit Plus classes according to the Ohio Board of Regents' criteria. The School's teachers must use University curriculum. As such, the School shall ensure that School's teachers will:

2.1.3.1 Review the University's College Credit Plus orientation materials;

2.1.3.2 Provide instruction using University-designated textbooks, materials, and curriculum;

2.1.3.3 Adhere to the "Academics" chapter of the University's Traditional Program Academic Catalog, except, neither School teachers nor School students shall be subject to: (a) to any sectarian language or (b) the University's Class Attendance Policy;

2.1.3.4 Submit student grades via the University's SONIS system within seven (7) days of midterm and within seven (7) days of completion of the course.

2.1.3.5 Use the University's e360 online platform for assignments, grades, and attendance.

2.1.4 Provide students enrolled in College Credit Plus classes, at School's sole expense, with the textbooks chosen by University.

2.1.5 Enroll a minimum of 12 students per course.

2.1.6 Provide University with scheduled and unscheduled opportunities to observe teachers.

2.2 The University shall:

2.2.1 Provide College Credit Plus instructor orientation training.

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- 2.2.2 Provide all School teachers who are teaching at least one College Credit Plus class with at least one three-hour professional development session per academic year.
- 2.2.3 Provide College Credit Plus instructor either impromptu and/or planned in-class observation opportunities to observe University professor.
- 2.2.4 Select textbook, instructional materials, and course syllabi.
- 2.2.5 Provide University email addresses, library access, online writing resources, and tutoring resources to dual enrollment instructors and students. (Tutoring resources are only available on the OCU campus.)
- 2.2.6 Provide final grades from the registrar to the guidance counselor within two (2) weeks of the course completion.
- 2.2.7 Obtain approval from the School for all promotional and advertising materials involved in this partnership prior to distribution. All expenses for program promotion are incurred by the University.
- 2.2.8 Accept only students whose status meets the University and state requirements for College Credit Plus.
- 2.2.9 Offer only nonsectarian courses to School's students.
- 2.2.10 Provide School with a list of students who have enrolled in College Credit Plus classes.

3. STUDENT ACCEPTANCE CRITERIA

- 3.1 Minimum 2.0 GPA
- 3.2 ACT score of 19
- 3.3 SAT score of 1350
- 3.4 PSAT score of 135; or
- 3.5 COMPASS scores as follows*
 - 3.5.1 English: score of 61 or higher (to take any composition courses)
 - 3.5.2 Reading: score of 77 or higher (to take social studies/sciences and literature courses)
 - 3.5.3 Math: score of 36-41 or higher (to take beginning or intermediate algebra)
 - 3.5.4 Math: score of 66 or higher (to take college algebra or calculus)
- *Ohio Christian University offers the COMPASS placement exam to Trailblazer Academy applicants for a fee of \$15.00. This test is available on the university campus and at any ACT COMPASS testing location. The test is used to fulfill acceptance into the Trailblazer Academy Program in place of an ACT or SAT. Students interested in scheduling a time to take the COMPASS should contact Kenna Blevins at 740-420-5932 or kblevins@ohioschristian.edu.
- 3.6 Nothing in this Agreement shall be construed to limit participation of a student in enrolling in courses not part of this Agreement.

4. REMUNERATION

- 4.1 The University shall receive funding pursuant to R.C. 3365.07(B)(1). The University shall receive no further remuneration from the School, the School Foundation money or from any School student enrolled in the College Credit Plus program.

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- 4.2 To the extent this Agreement or any portion thereof is declared invalid or unlawful, the University shall refund all amounts to School that have been paid by School pursuant to this Agreement.

5. TERM

- 5.1 The term of this Agreement shall be for one year (the 2015-2016 school year). School shall have the right to renew this Agreement for an additional one year period, upon the same terms and conditions contained herein

In witness thereof, this Agreement is executed by the duly authorized representatives of the School and the University.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the following resolution:

WHEREAS, the Circleville City Schools board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Circleville City Schools board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of Circleville City Schools authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2015-2016 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the

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judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.

- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved the following contract between Ross County Board of DD and the Circleville City School District:

Ross County Board of DD and the Circleville City School District
2015-16 Service Contract

Introduction

It is the mission of the Ross County Board of Developmental Disabilities to improve lives by supporting choices of people through community partnerships and quality services. We believe that our partnership with the Circleville City School enhances our mission through a collaborative effort of providing Special Education services for individuals with disabilities.

Subscribers

- The Ross County Board of Developmental Disabilities (RCBDD)

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- The Circleville City School District

Services to be provided by RCBDD as agreed upon by both parties:

- Licensed Music Therapist for small group and individual services
- Professional development/consultation for staff
- Access to TCBDD community events

Rate:

Services will be reimbursed to the RCBDD at the hourly rate of \$75.00 for up to a maximum of 100 hours.

Documentation of Service

Documentation of services will be made available to Circleville City School District. All services will be documented with:

- A. Service description
- B. Dates of Services Rendered
- C. Time of Services Rendered
- D. Provider Title and Credentials
- E. Signatures of subscribing staff for rendered services

Effective Date

This service contract shall become effective upon signature of both subscribers and shall remain in effect until June 30, 2016.

Amending the Service Contract

This contract may be amended by agreement of both subscribers given reasons in writing.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mrs. Rothe, the board approved the sale of the 2001 Ford Crown Victoria 4 door sedan Vin# 2FAFP71W21X125950 to Kenneth Kruger of Edwin Davis & Sons for the amount of \$300.00.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. Stevens, seconded by Mr. Bradhurst, the board approved UniFirst as the vendor for towels, mops, mats, etc. for the district.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mrs. Rothe, the board approved the second semester bullying report as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the renewal of property, fleet and liability insurance with Terry Anderson – Gellner Insurance for the period of July 1, 2015 through June 30, 2016 in the amount of \$62,471.00

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

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On a motion by Mrs. DeLong, seconded by Mrs. Rothe, the board approved the following monthly insurance rates, as set by the Pickaway County Public Employee Benefits Program, effective June 1, 2015:

	Family	Single
Medical	\$1,680.00	\$734.00
Dental	\$90.00	\$40.00
Vision	\$14.00	\$6.00

With the understanding that any additional premium cost for FY16 will be paid by the Board from the 024-9000 Medical Insurance Fund and the 024-9001 Dental Insurance Fund.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the Treasurer to attend the OASBO Leadership Workshop Series in Columbus, Ohio during the 2015-2016 school year.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board voted to enter into executive session at 8:03 p.m. for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

The board returned from executive session at 8:14 p.m.

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board voted to adjourn the meeting at 8:15 p.m.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mrs. Rothe – yes

President

ATTEST

Treasurer