

June 21, 2012

The Board of Education met in special session on June 21, 2012 at 7:00 p.m. in the Circleville District Office, 388 Clark Drive, Circleville, Ohio.

On roll call, the following members were present: Dan Bradhurst, Amy DeLong, Tony Reeser and Chris Williams.

President Chris Williams led the group in the Pledge of Allegiance.

Tony Reeser, Legislative Liaison, reported there will not be gifted mandates. There are changes to the third grade reading guarantee and IEP notification requirements regarding autism.

Kirk McMahon, Superintendent, gave his report to the board.

Mr. Stevens arrived at 7:20 p.m.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to enter into executive session at 7:35 p.m. for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing; and matters required to be kept confidential by federal laws or rules or state statutes.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

The board returned from executive session at 8:35 p.m.

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the minutes of the May 9, 2012 regular board meeting, the May 29, 2012 special board meeting and the June 13, 2012 special board meeting.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Bradhurst, seconded by Mr. Stevens, the board passed the following resolution to award contracts for the high school construction:

#### **AWARDING BUILDING TRADES CONTRACTS FOR THE NEW HIGH SCHOOL**

WHEREAS, bids were received originally on May 8, 2012, for the building trades packages for the new high school, and on June 14, 2012, for the re-bid of a some of the building trades packages for the new high school, included in the Classroom Facilities Assistance Program (“CFAP”) project, and the Construction Manager, together with the Board’s Architect, reviewed the apparent low bid submitted for each bid package, evaluated the bid for responsiveness to the specifications, evaluated the bidder for its ability to perform the work specified, and submitted the names of the apparent low bidders for each bid package to the OSFC’s quality construction committee for review; and

WHEREAS, the required 5-day period for review by the quality construction committee have passed without comment that would prevent award of these contracts, the Construction Manager recommends awarding the contracts for the new high school to the contractors listed in the following table, each of which has been determined to be the lowest responsible bidder for the specified work, including the alternates listed below:

Contract	Contractor	Base Bid	Alternates	Total
HS02 General Trades	Monarch Construction	\$11,977,000.00	#1 \$ -1,000.00 #2 \$ 144,000.00	\$12,120,000.00
HS03 Kitchen Equipment	C&T Design and Equipment Co., Inc.	\$ 588,730.00	None	\$ 588,730.00
HS04 Fire Protection	Dalmatian Fire, Inc.	\$ 278,600.00	None	\$ 278,600.00
HS05 Plumbing	Aggressive Mechanical, Inc.	\$ 1,320,000.00	None	\$ 1,320,000.00
HS06 HVAC	H&A Mechanical, Inc.	\$ 3,797,000.00	#1 \$ -180,000.00	\$ 3,617,000.00
HS07 Electrical	City Electric Service, Inc.	\$ 2,989,000.00	#1 \$ 5,896.33	\$ 2,994,896.33
HS08 Technology	ESI, Inc.	\$ 1,117,000.00	None	\$ 1,117,000.00
HS09 Geothermal	Midwest Geothermal	\$ 1,195,200.00	None	\$ 1,195,200.00

NOW, THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education as follows:

1. The Board awards the contracts for the work specified for the new high school included in the CFAP project to each of the contractors identified in the preceding table, as the lowest responsible bidder for the specified work, including any alternates shown, based upon the information provided to the Board for its review, including the recommendation of the Construction Manager, provided in consultation with the Architect. No property interest in the contract will be created until the contract has been signed by the Board of Education and approved and signed by the Commission.
2. The Superintendent, Treasurer, and Board President are authorized to execute a contract and any required related documentation with each of these contractors in the total amount stated in the table. The award of the contract is contingent upon the contractor providing all required contract documents and the approval of the Commission.
3. The Construction Manager, working with the Treasurer, is directed to return the bid guaranty of each bidder not awarded a contract to the bidder after the contract has been signed, approved, and returned by the Commission.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following personnel items:

**A. Employment:**

Joshua Thomas

Summer Technology Assistant  
Hourly rate: \$15.00

Limited to no more than 37 days, 7.5 hours per day; Work to begin on May 31 and end August 16, 2012

Charles "Butch" Hughes

Summer Industrial Technology Assistant  
Hourly rate: \$15.00  
Limited to no more than 30 hours; Work to begin on May 30 and end June 30, 2012

Eddie Sims

Detention and Wednesday School  
Hourly rate: \$25.16

B. **Employment: (For the 2012-2013 school year pending certification and clearance from BCI Report)**

Heidi Cottrill

Special Needs Teacher  
Court Street Intermediate  
Level: 150  
Step: 2

Chad Cupp

Aide (178 day contract)

**Extra-Curricular Positions:  
Circleville High School**

Bobby Lombardo

Head Baseball Coach  
Step: 3

Dave Truex

Head Softball Coach  
Step: 15+

Jason Wells

Head Boys Track Coach  
Step: 7

Paul Brisker

Head Girls Track Coach  
Step: 15+

Dan Campbell

Head Boys Tennis Coach  
Step: 15+

Alice Harker

Volunteer Swim Coach

John Russell

Volunteer Bowling Coach

Mark Hoffman

Game Manager

Not to exceed 364 hours at a rate of \$21.68 per hour

**Everts Middle School**

Eddie Sims

EMS Game Manager

Not to exceed 97 hours at a rate of \$21.68 per hour

Bill Search

Head Cross Country Coach  
Step: 10

Kelley Sabine

Volunteer Cross Country Coach

Jennifer Verbofsky

Head Boys Soccer Coach  
Step: 3

Trent Roberts

Assistant Boys Soccer Coach

Mary Hampp	Step: 1 Head 8 <sup>th</sup> Grade Volleyball Coach
Crystal Thornsley	Step: 7 Head 7 <sup>th</sup> Grade Volleyball Coach
Bobby Lombardo	Step: 8 Head Football Coach
Jeremy Strawser	Step: 7 Volunteer Assistant Football Coach
Jada Truex	EMS and Elementary Volunteer Assistant Volleyball Coach

**B. Change in Pay Rate:**

Tami Clark from MA to MA+ effective September 15, 2012 pay  
Nicholas Hamman from BA to 150 effective September 15, 2012 pay

**C. Correction:**

Change Eric Rutter's resignation effective date to August 15, 2012

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved Suzie Barker for a three-year Food Service Supervisor contract beginning August 1, 2012 through July 31, 2015. Said contract is for 220 days and a salary of \$34,700.00 for FY13.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved Rick Sims for a one-year Maintenance Supervisor contract beginning August 1, 2012 through July 31, 2013. Said contract is for 260 days and a salary of \$43,662.00.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Nick Bush for a one-year Technology Supervisor contract beginning August 1, 2012 through July 31, 2013. Said contract is for 260 days and a salary amount of \$48,335.00.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved Ellen Mangione, Executive Secretary/EMIS Coordinator and Brenda Hicks, Assistant to the Treasurer – Accounts Receivable, for three-year Classified Exempt Employee Contracts beginning July 1, 2012 through June 30, 2015. Said contract is for 260 days.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved a salary increase of 2.5% for the following exempt employees:

Ellen Mangione, Executive Secretary  
Rhonda Cook, Assistant to the Treasurer – Payroll  
Shelby Seeger, Assistant to the Treasurer – Accounts Payable  
Brenda Hicks, Assistant to the Treasurer – Accounts Receivable

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the board approved the renewal of property, fleet and liability insurance with Terry Anderson – Gelner Insurance for the period of July 1, 2012 through June 30, 2013.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board granted permission for the CHS band to travel to Orlando, Florida April 1 through April 6, 2013 and the EMS 8<sup>th</sup> grade students permission to travel to Washington D.C. May 15 through May 17, 2013.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the following after the fact purchase orders:

New Hope Christian School - \$2500.00 – Tom Patterson

Battelle for Kids - \$11718.91 – Jon Kuehnle

Millard Good, Jr. - \$8.00 – Millard Good

Circleville City Schools - \$475.00 – Ellen Mangione

Zide's Sport Shop - \$5,914.00 – Heath Hinton

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following fiscal items:

a. Financial Report – May, 2012

b. Warrants – May, 2012

c. Approval of Student Activity Revised Budgets for FY12:

AFS – CHS

Yearbook – CHS

Choir – CHS

Class of 2012 – CHS

Class of 2015 – CHS

Principal's Fund – CHS

Principal's Fund - EMS

S.O.S. – CHS

Student Council – CHS

Band – EMS

The ROAR – EMS

Media Center – CHS

Media Center – EMS

Media Center – Atwater

Media Center – Court

Media Center – Mound

Media Center – Nicholas

Wild Sites – EMS

Principal's Fund – Court

Principal's Fund - Nicholas

d. Approval of Student Activity Budgets and Creation of Philosophies for the 2012-13 school year:

AFS – CHS (Budget)

Yearbook – CHS (Budget)

Band – CHS (Budget)

- Cheerleaders – CHS (Budget and Creation of Philosophy)
- Choir – CHS (Budget)
- Class of 2013 – CHS (Budget and Creation of Philosophy)
- Class of 2015 – CHS (Budget and Creation of Philosophy)
- Class of 2016 – CHS (Budget and Creation of Philosophy)
- In the Know – CHS (Budget)
- Musicals – CHS (Budget)
- NHS – CHS (Budget)
- Renaissance – CHS (Budget and Creation of Philosophy)
- S.O.S. – CHS (Budget)
- Student Council – CHS (Budget)
- Tiger Claw Café – CHS (Budget and Creation of Philosophy)
- Tiger Tracks – CHS (Budget)
- Volleyball – CHS (Budget and Creation of Philosophy)
- Band – EMS (Budget)
- Builders Club – EMS (Budget)
- Cheetahs – EMS (Budget)
- NJHS – EMS (Budget)
- Student Council – EMS (Budget)
- The ROAR – EMS (Budget)
- Wildsites – EMS (Budget)
- 8<sup>th</sup> Grade Trip – EMS (Budget)
- Principal's Fund – CHS (Budget)
- Principal's Fund – EMS (Budget)
- Principal's Fund – Court (Budget)
- Principal's Fund – Nicholas (Budget)
- Principal's Fund – Atwater (Budget)
- Media Center – CHS (Budget)
- Media Center – EMS (Budget)
- Media Center – Atwater (Budget)
- Media Center – Court (Budget)
- Media Center – Nicholas (Budget)
- e. Final Appropriations for FY12 (Board Attachment)
- f. Final Amended Certificate of Estimated Resources (Board Attachment)
- g. Temporary Appropriations FY13 (Board Attachment)
- h. Donations:
  - Miscellaneous mat boards valued at \$25.00 from Sommer House Gallery for middle school summer school;
  - Four hours of art instruction and additional supplies from Lucila Linik for middle school summer school

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board voted to adjourn the meeting.

Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes; Mrs. Williams – yes

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President

ATTEST

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Treasurer