

## BOARD OF EDUCATION REGULAR MEETING – JULY 30, 2014

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The Board of Education met in regular session on July 30, 2014 in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m. President Chris Williams called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Chris Williams, Amy DeLong, Tony Reeser, Patty Rothe and Todd Stevens.

Mayor Don McIlroy made a presentation to the board regarding the sale of the Court Street Elementary property.

Three individuals spoke to the board during public participation.

Superintendent Kirk McMahon gave his report to the board.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following fiscal items:

- a. Financial Reports –June, 2014
- b. Warrants –June, 2014
- c. Requisitions over \$5,000:
  - VISA - \$15,000.00 – Kirk McMahon school year 2014-15
  - Ohio Department of Job and Family Services - \$15,000.00 – Charges for FY15
  - Healthcare Billing Services, Inc. - \$10,000.00 – Medicaid Billing Services FY15
  - Guardian Record Systems - \$35,000.00 – Record storage FY15
  - Bricker & Eckler, LLP - \$20,000.00 – Legal fees for FY15
  - Custom Maintenance Service - \$15,000.00 – Bus maintenance and service
  - Arena Produce Co., Inc. - \$12,000.00 – Purchase of food for 2014-2015
  - Gordon Food Service - \$32,000.00 – Purchase of food and supplies for 2014-15
  - SYSCO - \$22,000.00 – Purchase of food and supplies for 2014-15
  - United Dairy, Inc. - \$40,000.00 – Purchase of food for 2014-15
  - Detillion Fence Co., Inc. - \$7,347.00 – Rail and fence between Walters' property and CCS
  - SAPA Extrusions, LLC - \$18,550.00 – Stadium ramp replacement
  - School Specialty & Beckley Cardy - \$16,238.25 – Classroom supplies
  - Office Depot - \$7,048.12 – Classroom supplies
  - Really Good Stuff - \$5,459.83 – Classroom Supplies
  - Koorsen Fire & Security, Inc. - \$5,428.00 – Fire and security inspections for CHS
  - Midwest Photo Exchange - \$7,592.09 – Photography supplies for 2014-2015 school year course
  - Valley Local School District - \$6,000.00 – IT Consulting Services
  - J. S. Good Landscaping - \$21,932.00 - CES landscaping
  - Rhoads Landscaping - \$16,750.00 - CHS landscaping

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- d. Purchase Orders After the Fact:
  - ALL-DO Weld & Fab LLC. - \$323.00 – Modifications to tail gate ramp on utility trailer
  - ACT - \$4,730.00 – End of year course exams for CHS
  - Fastenal – \$698.00 – Filters
  - Johnson Controls - \$649.55 – Fire panel and smoke head repair
  - Bridgeway - \$166.94 – Replace faulty block heater
  - Vetica Interactive, Inc. - \$1,728.00 – Chalk Campus License (New Hope Christian Academy)
- e. Donation:
  - From Frank Dunlap Foundation in the amount of \$1,000.00 to the EMS school store
- f. Approve the following transfers from the General Fund (001) to:
  - 001-9413 \$1,272,261.05
  - 034-0000 \$131,880.00
  - 506-9113 \$7.06
- g. Approve the following advances from the General Fund (001) to:
  - 506-9014 \$5,096.07
  - 506-9113 \$2,346.67
  - 506-9114 \$33,875.46
  - 516-9014 \$47,459.01
  - 572-9014 \$55,157.02
  - 587-9014 \$1,564.00
  - 590-9014 \$9,940.76
  - 590-9114 \$28,785.63
  - 590-9214 \$1,364.13
  - 590-9314 \$3,590.19
  - 590-9414 \$31.20
  - 590-9514 \$36,444.39
  - 590-9614 \$139,168.00
  - 599-9114 \$57,674.80
  - 599-9214 \$63,700.20
  - 599-9314 \$20,430.52
  - 599-9014 \$14,337.05
  - 599-9013 \$56,160.00

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the minutes from the June 30, 2014 special meeting were approved.

Mrs. Williams – yes; Mrs. DeLong – abstain; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the following personnel items:

**a. Resignation:**

Jill Evans

Elementary Instructional Aide

Effective: end of 2013-2014 school year

Jillian Sims

CES Intervention Specialist

Effective: end of 2013-2014 school year

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**b. Employment for the 2013-2014 school year:**

Heath Hinton Open Gym/Weight Room supplemental contract

**c. Employment for the 2014-2015 school year:**

Jill Evans CES Administrative Assistant  
200 day contract  
\$16.90 per hour (7.5 hours per day)

Kristen Davis Speech Therapist  
65% of contract  
Level: MA  
Step: 8

Michele Brewer EMS Intervention Specialist  
Level: BA+  
Step: 10

Jennifer Walters CES Teacher  
Level: BA  
Step: 0

Jillian Sims CES Dean of Students/Family Liaison  
184 day contract  
\$55,200.00

Sherry Kneece OTIF Coordinator  
Effective: August 1, 2014 – Dec. 31, 2015  
Contracted days: 170  
\$59,500.00

Elise Warner CES Instructional Aide  
Rate: \$13.77 per hour  
184 day contract

Barbara Miller Substitute Administrative Assistant  
Retroactive: July 11, 2014

Lisa Jenkins CES 2<sup>nd</sup> Grade Teacher  
Level: BA  
Step: 5

Katherine Mears EMS Intervention Specialist  
Level: BA  
Step: 0

Jessica Fox CES Preschool Teacher  
Level: BA  
Step: 0

**d. Reassignment:**

Matt McLaughlin CHS Head Custodian  
Rate: Additional \$1.75 per hour  
Effective: 8/1/2014

Larry Parsley CES Head Custodian  
Rate: Additional \$1.75 per hour  
Effective: 8/1/2014

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Mike Topping	CES Evening Custodian Rate: Additional \$1.00 per hour (shift differential) Effective: 8/1/2014
Bruce Hannigan	CES Evening Custodian Rate: Additional \$1.00 per hour (shift differential) Effective: 8/1/2014
<b><u>Extra-Curricular:</u></b>	
<b><u>Boys Soccer:</u></b>	
Trent Roberts	EMS Assistant Coach Step: 3
Brian Lennex	EMS Soccer Coach Step: 0
Evan Callihan	Varsity Assistant Coach Step: 2
<b><u>Boys Basketball:</u></b>	
Eddie Sims	Varsity Assistant Coach Step: 15+
<b><u>Football:</u></b>	
Gary Lemaster	CHS Volunteer Assistant Coach
Ben Brisker	CHS Assistant Coach Step: 2
<b><u>Volleyball:</u></b>	
Jada Truex	Varsity Assistant Coach Step: 0
Danielle Wipert	JV Head Coach Step: 0
Jill Kempton	CHS Volunteer Assistant Coach
<b><u>Cheerleading:</u></b>	
Cassie Spradlin	JV Head Coach Step: 0
<b><u>Cross Country:</u></b>	
Brittney Green	CHS Assistant Coach Step: 1
Andrea Downs	Destination Imagination Advisor
Heath Hinton	Open Gym/Weight Room Supplemental Contract
Joe Goodyear	Open Gym/Weight Room Supplemental Contract
Brian Bigam	Open Gym/Weight Room Supplemental Contract

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

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On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the correction to the contract approved at the meeting on June 30, 2014. The correct annual amount for special education services for fiscal year 2015 is \$204,588. Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the Superintendent to attend the AASA National Conference February 25-28, 2015. Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following resolution:

### **RESOLUTION ACCEPTING THE HIGHEST BID FOR PROPERTY OWNED BY THE BOARD AND OFFERED FOR SALE AT PUBLIC AUCTION**

WHEREAS, pursuant to resolution no. 29, duly adopted on June 30, 2014, the Board of Education of the Circleville City School District determined that certain property of the board was no longer needed for any school purpose and should be sold at public auction; and

WHEREAS, such public auction was duly authorized, and notice thereof was given by publication in a newspaper of general circulation in the Circleville City School District at least thirty (30) days prior to such auction; and

WHEREAS, a public auction was held on July 24, 2014, at which time bids were received for the property herein described;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Circleville City School District, County of Pickaway, State of Ohio, that:

Section 1. The bid for the property submitted by Lighthouse Baptist Church, received at public auction on July 24, 2014, and evidenced by the bid and offer to purchase attached hereto, is determined to be the highest bid and to be reasonable and is accepted by this Board.

Section 2. The Treasurer is directed to give written notice of the acceptance to the successful bidder. The Treasurer and President of the Board are authorized to execute the acceptance certificate attached hereto on behalf of this Board.

Section 3. The Treasurer is directed to accept payment on September 5, 2014, or at such other time as is mutually acceptable to the purchaser and the Treasurer, for the outstanding balance due with respect to the property, and to deliver at that time to the purchaser, or purchaser's nominee, a quitclaim deed, duly executed by the Treasurer and the President of the Board.

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Section 4. The Treasurer, Superintendent, and President of the Board are each authorized and directed to do all things necessary and consistent with this resolution to accomplish the sale provided for herein.

Section 5. The proceeds of the sale of the property shall be paid into the appropriate fund, in accordance with R.C. 5705.10.

Section 6. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with the law.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Reeser, seconded by Mr. Stevens, the board approved the following job descriptions:

Dean of Students/Family Liaison  
Superintendent of Schools  
Treasurer  
TIF Coordinator  
Head Custodian

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the following resolution:

WHEREAS, the Circleville City Schools Board of Education wishes to advertise and receive bids for the purchase of 1- 81 passenger conventional Thomas bus.

THEREFORE, BE IT RESOLVED the Circleville City School Board of Education wishes to participate and authorize the Metropolitan Educational Council (MEC) to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of 1 – 81 passenger conventional type school bus.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the quote from Renaissance Learning in the amount of \$18,404.80 for AR learning resources.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board voted to enter into executive session at 7:49 p.m. for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

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The board returned from executive session at 9:31 p.m.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to adjourn the meeting at 9:34 p.m.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

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President

ATTEST

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Treasurer