

February 21, 2014

The Board of Education met in special session on February 21, 2014 in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order.

On roll call, the following members were present: Amy DeLong, Patty Rothe Tony Reeser, Todd Stevens and Chris Williams.

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board rejected the bids for the Athletics Package by adopting the following resolution:

### **REJECTING BIDS FOR THE ATHLETICS PACKAGE**

WHEREAS, bids were received on February 18, 2014, for the Athletics Package outlined in the January 15, 2014; and

WHEREAS, no bid received was within the 10% bid premium threshold; any and all bids must be rejected and the bid package re-bid;

NOW, THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education as follows:

1. All individual bids received for the Athletics Package are rejected, and the Architect is directed to return the bid submittal, including the bid guaranty, to each bidder.
2. The Architect is authorized to work with the Superintendent and Treasurer to repackage the Bid Packages.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following resolution:

### **AUTHORIZING THE SOLICITATION OF RE-BIDS FOR THE ATHLETICS PACKAGE**

WHEREAS, the SHP Leading Design Architects (the "Architect") is preparing construction documents for the Athletics Package project which includes but is not limited to the construction of new athletic fields, tennis courts, concession stand, ticket booth, and restroom facility (the "Project"), and such construction documents will include an estimated construction cost for the work of \$1.3 million; and

WHEREAS, the Architect has informed the Board that the Project is ready to solicit bids with the first and only notice being placed in the local newspaper as soon as it is ready and bids to be received and opened no sooner than five days after the publication date of the legal notice; and

WHEREAS, the Board wishes to authorize the Architect, working with the Superintendent and Treasurer, to proceed with the placement of the required advertisement to solicit bids for the Project;

NOW, THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education as follows:

1. The Board authorizes the Superintendent and Treasurer or their designee, working with the Architect and legal counsel, to complete and approve the bid package and construction documents having an estimated construction cost for the work of not more than \$1.3 million.
2. The Board authorizes the Superintendent and Treasurer, working with the Architect and legal counsel to prepare and place the required form of advertisement to solicit bids for the work, once the construction documents have been completed and approved by the Superintendent or his designee, with the notice being placed in the local newspaper as soon as it is ready and bids to be received and opened no sooner than five days after the publication date of the legal notice, unless the date is extended by the Superintendent, as the Board's designated representative, or by addendum or law.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved a design services and construction management contract with Ankrom Architects, LLC not to exceed \$14,500.00 for the Multi-Purpose Building as follows:

Proposal for architectural services related to the construction of a new 6,000 square foot Multi-Purpose Building to be located on the new campus of the Circleville City Schools. As defined in preliminary drawings, this new building is planned as follows:

1. The building is to be a post-frame wood structure, approximately 48' x 120', with 12' high sidewalls, and an 8' x 30' connector linking it to the fieldhouse.
2. The preliminary budget for the construction is \$180,000, or approximately \$30.00/sq.ft. It is planned that the scope of the project will be altered as required during the design development phase, to fit within the available funds, including the possibility of reducing square footage, or finishing portions of the building at a later date.
3. It is assumed that state or federal prevailing wage requirements do not apply to this project.

Our firm will be able to produce preliminary and final bid documents for your use based upon these original design concepts. These drawings will include:

Site Plan – in coordination with school’s civil engineer  
Foundation Plan  
First Floor Plan  
Exterior Elevations  
Sections/Details  
Finish Materials Schedule

We will also incorporate into our drawings information supplied by other consultants or suppliers regarding the following areas:

Structural (including bldg. manufacturer’s shop drawings)  
Electrical  
HVAC  
Plumbing

Our estimated fees to produce the above drawings are as follows:

Design Development	25%	\$3,625
Construction Documents	50%	\$7,250
Bid Administration	10%	\$1,450
Construction Administration	<u>15%</u>	<u>\$2,175</u>
<b>Total Estimated Fee</b>	<b>100%</b>	<b>\$14,500</b>

We will be billing for services provided at our normal hourly rates and can set the above estimated fee as a “not-to-exceed” number. The cost of permits and copying costs will be direct reimbursable expenses as indicated on the attached hourly rate schedule.

Any additional services required by our firm related to this project will be billed at our normal hourly rates. We would need approximately 6 weeks to prepare the bid package, assuming that information from sub-contractors, consultants, and others involved is timely.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board accepted the following resolution:

### **AWARDING CONTRACT FOR THE ATHLETIC FIELD HOUSE-INTERIORS PACKAGE**

WHEREAS, bids were received for a general contract to build a new athletic field house being constructed outside the scope of the co-funded Classroom Facilities Assistance Program project, and the apparent low bid was submitted by D.E. Huddleston in the amount of \$579,000.00; and

WHEREAS, the Board’s Architect, Ankrom & Associates, reviewed the bid submitted to verify that it contained all of the specified work for the athletic field house-interiors package, evaluated the qualifications and experience of the apparent low bidder, and determined that D.E. Huddleston submitted the lowest responsible bid for the work; and

WHEREAS, the Superintendent, based upon the recommendation provided by Ankrom & Associates, recommends award of the contract for the new athletic field house to D.E. Huddleston in the amount of \$579,000.00, as the lowest responsible bidder for the work;

NOW, THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education as follows:

1. The Board awards the general contract for the new athletic field house-interiors package to D.E. Huddleston, as the lowest responsible bidder, in the amount of \$579,000.00.
2. The Superintendent and Treasurer are authorized to sign the contract for the work, on behalf of the Board, and any related documents.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board voted to adjourn the meeting at 7:41 a.m.

Mrs. Williams – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

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President

ATTEST

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Treasurer