

December 14, 2011

The Board of Education met in special session on December 14, 2011 at 6:00 p.m. in the Circleville District Office, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order. President Williams led the Pledge of Allegiance.

On roll call, the following members were present: Chris Williams, Dan Bradhurst, Amy DeLong and Todd Stevens.

As a Legislative Liaison report, Mr. McMahon gave the board an update on H.B. 136.

Student board members Lauren Fox and Ethan Kitchen gave the following student activity report:

- S.O.S. is working on Christmas baskets for families in need. They are also hosting a Christmas party at Nicholas Drive Elementary on Friday.
- N.H.S. welcomed 23 new members and is working with S.O.S. to supply gifts for a family.
- Key Club members are working concessions at basketball games. They also helped with the Santa breakfast Saturday.
- Spanish Club is having a carry-in next week.
- Student Council's next project is the iFlurtz.
- Winter sports have kicked off. Make sure to come to a game!

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the minutes of the November 9, 2011 regular meeting.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following personnel items:

A. Resignation:

Keith Downing

CHS Head Football Coach

Certified:

Allison Bisker

Substitute Teacher
2 year Provisional License
Early Childhood; Reading

Katie Hupp

Substitute Teacher
Long-Term Substitute License
Integrated Science & Life Sciences

Cynthia Moats
Substitute Teacher
Long-Term Substitute Teacher
Integrated Mathematics (7-12)

Shelby Shipley
Substitute Teacher
Short-Term Substitute License
General Education

Classified:

Karen Covell
Substitute Aide/Secretary

Cheri Davis
CHS 5 hour Cook
Effective: December 15, 2011

Supplemental/Extra Curricular Positions for the 2011-2012 School Year:

Cheerleading

Tiffany Lewis
EMS Head Coach
Step: 0

Bowling

Tim Vangundy
CHS Volunteer Assistant Coach

Golf

Jerry Post
CHS Assistant Coach
Step: 2

Wrestling

Shaun Fraley
EMS Assistant Coach
Step: 1

Destination Imagination

Heidi Bell
Volunteer Coach
Joanna Pinkerton
Volunteer Coach
Rico Martinez
Volunteer Coach
Shane Ford
Volunteer Coach
Jennifer Bahney
Volunteer Coach
Robert Bahney
Volunteer Coach

C. Correction to Contract:

Steve Kalinoski corrected to Step 8 on CHS Assistant Girls Basketball Coach

D. Change in Pay Scale:

Jillian Sims from MA to MA+ effective December 1, 2011

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved Lisa Powers be granted 30 days from the sick leave bank.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board approved Tony Reeser to attend the OSBA New Board Member training in Findlay, Ohio, on January 14 and 15, 2012 at the board's expense.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved policies CBC, BCCC, JFCF and JFCF-R.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved high school participation in indoor track. This sport will be at no expense to the district.

Coaches approved for this sport are as follows:

Dick Liston	Volunteer Coach
Paul Brisker	Volunteer Coach
Chad Conley	Volunteer Coach
Dick Walters	Volunteer Coach
Jason Wells	Volunteer Coach
Brian Lennex	Volunteer Coach
Chad Spradlin	Volunteer Coach

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved Christine Williams, who will be a member in January to serve as president pro tem to call the organizational meeting to order and preside over officer elections.

Mrs. Williams - abstain; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Bradhurst, the board approved Kirk McMahon permission to attend the Race to the Top Convening in Washington D.C. January 11 through 15, 2012.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the agreement between Circleville City Schools and Mount Vernon Nazarene University. The Circleville City School District agrees to allow Mount Vernon Nazarene University to place in the Circleville City Schools, students pursuing a degree in the field of education. Such placement may be for observation, internship and student teaching. This agreement will be in effect for a period of one year beginning September 1, 2011

through August 31, 2012. Either party wishing to terminate this agreement must submit their intent to the other party 30 days prior to said termination.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the following resolution:

AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE IN THE
STATE OF OHIO COOPERATIVE PURCHASING PROGRAM

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE CIRCLEVILLE CITY SCHOOLS

Section 1. That the Metropolitan Educational Council hereby requests authority in the name of the Circleville City Schools to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Metropolitan Educational Council is hereby authorized to agree in the name of the Circleville City Schools to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Circleville City Schools participation in the contract. Further, that the Metropolitan Educational Council does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Metropolitan Educational Council is hereby authorized to agree in the name of the Circleville City Schools to directly pay the vendor, under each such state contract in which it participates for items it receives

pursuant to the contract, and the Metropolitan Educational Council does hereby agree to directly pay the vendor.

RESOLUTION/ORDINANCE MUST BE APPROVED, DATED AND FILED WITH THE OFFICE OF COOPERATIVE PURCHASING PRIOR TO USE OF A CONTRACT.

ADDITIONALLY, THE PAYMENT OF THE APPROPRIATE ANNUAL FEE MUST BE MADE PRIOR TO CONTRACT USE.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following purchase orders after the fact:

Porter's Cleaners - \$1,200.00 (Mark Schoenbeck)

CPR Training - \$33.95 (Lance Gibson)

Berger Health Systems - \$690.00 (Kyle McFerin)

Yankee Candle - \$1,923.73 (Andrea Bigam)

Great American Opportunities - \$5,315.23 (EMS Band)

Mark of Diamonds - \$900.00 (Softball)

Pickaway County Commissioners - \$1,604.00 (Jerry Mogan)

Paula Metzger - \$1,800.00 (Milestone)

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the investment of annual sinking fund payments. The District financed a portion of the school construction bonds with Qualified School Construction Bond financing. This financing required the District to create an annual appropriation into a sinking fund that will be used to retire the specific bonds at maturity. The District has two separate Qualified School Construction Bond issues, a 2010 and 2011 issue. Each issue will require annual sinking fund payments.

Per ORC 135.14, the District is able to invest the sinking fund payment into a security that will correspond to the final maturity of the each debt issue. This option will allow the District to maximize the interest earnings on the sinking fund payments. The 2010 issue has a final maturity in 2025 and the 2011 issue has a final maturity in 2026. The District will need to follow IRS guidelines as to the investments and maximum allowable interest earnings.

The District is working with its investment advisor, Baird Public Investment Advisor on an investment strategy for both sinking fund accounts. Given the current market conditions in order to maximize interest earnings, Baird is recommending the District purchase a security to correspond with the final maturity of each specific debt. The District worked with the Financial Advisor, Bradley Payne and Bond Counsel, Bricker and Eckler to verify the strategy was in the best interest of the District.

For future sinking fund payment investments, Baird will review the current market conditions and make a recommendation on an appropriate investment strategy. Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved payment to Jay and Tonya Neff in lieu of transportation to New Hope Christian School at the minimum rate allowed.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the following fiscal items:

- a. Financial Report – November, 2011
- b. Warrants – November, 2011
- c. Donations:
 - Two OSU basketball tickets for Court Street Intermediate Open House door prize valued at \$35.00 from Jeff and Brenda Palm
 - Four coats to Nicholas Drive Elementary from Debbie Wilson
 - Facepainting kits for Fun Day activities to Nicholas Drive Elementary from Kroger Company valued at \$50.00
 - Eric Clark Memorial Fund in the amount of \$1,000 to all Circleville elementary schools for student supplies
- d. Student activity budget and purpose statements:
 - EMS Principal's Fund (Revision)
 - CHS In the Know (Quiz Team) (Creation of Philosophy)
 - CHS Annual Staff (Creation of Philosophy)

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

Mr. Stevens left the board meeting at 6:44 p.m.

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to enter into executive session at 6:45 p.m. to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing; interest is adverse to the general public interest; and, preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes

Mr. Stevens returned and went into the executive session meeting at 7:00 p.m.

The board returned from executive session at 7:37 p.m.

On a motion by Mrs. DeLong, seconded by Mrs. Williams, the board voted to amend the Treasurer's contract.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board voted to adjourn the meeting at 7:38 p.m.

Mrs. Williams - yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Stevens – yes

President

ATTEST

Treasurer