

August 14, 2013

The Board of Education met in regular session on August 14, 2013 in the Circleville City Schools District Office, 388 Clark Drive, Circleville, Ohio. President Chris Williams called the meeting to order and led the Pledge of Allegiance.

On roll call, the following members were present: Chris Williams, Dan Bradhurst, Tony Reeser and Todd Stevens.

There was no public participation.

Mr. Reeser presented his Legislative Liaison report.

Mr. McMahon gave his Superintendent's Report.

Amy DeLong arrived at 7:31 p.m.

On a motion by Mr. Bradhurst, seconded by Mr. Reeser, the board approved the following fiscal items:

- a. Financial Report – July, 2013
- b. Warrants – July, 2013
- c. Requisitions over \$5,000:
 - American Electric Power - \$20,753.12
 - VISA - \$15,000.00
 - K.M.C. Pacing, Inc. - \$8,300.00
 - Renaissance Learning - \$20,690.27
 - Schoolhouse Educational Publishing Company - \$5,020.10
 - Teachers' Curriculum - \$6,300.00
 - Lawhon & Associates, Inc. - \$6,597.80
 - 1157 Design Concepts - \$20,000.00
 - KLH - \$7,600.00
- d. Purchase orders after the fact:
 - State of Ohio, Commerce Industrial Compliance Division - \$600.00
 - Captain Steamer Cleaning, LLC - \$500.00
 - Block's Shoes - \$765.00
 - Mid-State League - \$355.00
- e. Approve Minutes:
 - July 24, 2013 regular board meeting
- f. Student Activity Budgets and Creations of Philosophy for the 2013-2014 school year:
 - CHS Art Club (Budget and Purpose)
 - EMS Cheerleaders (Philosophy)
 - Middle School Store (revised Budget and new Philosophy)
 - EMS ROAR (Philosophy)
 - CHS Choir (revised Budget and new Philosophy)
 - Class of 2015 (Philosophy)
 - CHS Musical (revised Budget and new Philosophy)
 - CHS Tiger Claw Café (Budget and Philosophy)

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the following personnel items:

A. Employment: (For the 2013-2014 school year pending certification and clearance from BCI Report)

Lisa Jenkins	Educational Aide Nicholas Drive Elementary Step: 1
Margaret Burns	Educational Aide (7.25 hrs.) Everts Middle School Step: 4
Jaime McKeivier	Nurse's Assistant Salary: \$23,000.00 184 day Contract Retroactive: August 9, 2013
Angela Hixon	Cook (3.5 hours per day) Everts Middle School Step: 0 Effective: August 26, 2013

Extracurricular Contracts:

Volleyball

Samantha Corbett

Volunteer Assistant Coach

Girls Soccer

Matt Fosnaugh

CHS Assistant Varsity Coach

Step: 0

Amanda Plotts

EMS Assistant Coach

Step: 3

Football

Andy Schmitz

EMS Assistant Coach

Step: 0

Nate Funk

EMS Volunteer Coach

Cross Country

Bill Search

EMS Head Coach

Step: 11

Brittney Green

EMS Volunteer Coach

Cheerleaders

Mary Moats

EMS 7th Grade Coach

Step: 0

Boys Soccer

B. J. Bullock

CHS JV Assistant Coach

Step: 3

Trent Roberts

EMS Assistant Coach

Step: 2

District Supplemental Contract:

Mark Hoffman

Game Manager

\$14.70 per hour

Eddie Sims

Game Manager

\$22.05 per hour

Joe Goodyear

Game Manager

\$22.05 per hour

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion Mr. Stevens, seconded by Mrs. Williams, the board authorized the Superintendent to employ substitute personnel for the 2013-14 school year at the board approved substitute pay rates.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved the following resolution:

WHEREAS, the Circleville City Schools Board of Education wishes to advertise and receive bids for the purchase of one (1) 81 passenger conventional school bus.

THEREFORE, BE IT RESOLVED the Circleville City Schools Board of Education wishes to participate and authorize the Metropolitan Educational Council (MEC) on behalf of Ohio Schools Council (OSC), Southwestern Ohio Educational Purchasing Council (EPC) and Unified Purchasing Cooperative of the Ohio River Valley (UPCORV) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of one (1) 81 passenger conventional school bus

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board approved the revision to the classified staff handbook as presented.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Bradhurst, the board approved the agreement between Circleville City Schools and Pickaway County Educational Service Center for related services for FY14 as presented at a cost of \$458,980.00.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the agreement between Circleville City Schools and Pickaway County Board of Developmental Disabilities effective July 1, 2013 through June 30, 2014 as presented. Cost not to exceed \$10,780.76 per student.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. Williams, the board approved the contract between Circleville City Schools and the Sheriff of Pickaway County for DARE services for FY14 at a cost of \$4,000.00.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the Superintendent to attend the AASA National Conference February 12-17, 2014.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved the Memorandum of Understanding between Ohio State University Extension Family and Consumer Sciences and Circleville High School effective October 1 2013 to September 30, 2014. There is no cost to the board for this program.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong the board approved the bus routes as presented.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved revised policy GBR-P as presented.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mr. Stevens, the board approved the contract with Haugland Learning Center to provide services to a special needs student at a cost not to exceed \$43,000.00 for the FY14 school year.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Extra Mile and Milestone handbooks as presented.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved Pritchard Auctioneers for the disposal of furniture and equipment at Circleville High School.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board appointed Tony Reeser as the delegate to the 2013 OSBA Annual Business Meeting and Chris Williams was appointed as the alternate.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the board approved preregistration for the 2013 OSBA Capital Conference held on November 10 through 13, 2013 in Columbus, Ohio in the amount of \$1,500.00.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Bradhurst, seconded by Mrs. Williams, the board approved the following resolution:

**DECLARING AN URGENT NECESSITY FOR THE PROCUREMENT OF
DOWNSPOUT LEADER WORK AT THE NEW ELEMENTARY SCHOOL SITE,**

WAIVING COMPETITIVE BIDDING, AUTHORIZING SOLICITATION OF COST PROPOSALS FOR THE WORK, AND PROCEEDING WITH THE WORK TO AVOID DELAY TO OTHER CONTRACTORS

WHEREAS, downspout leaders were omitted from the specifications for the general trades contract for the new elementary school work, and the downspout leaders must be installed prior to the installation of sidewalks in the areas where both are indicated, which is 60 to 70 percent of the sidewalk area; and

WHEREAS, the sidewalk work was originally scheduled to start by July 20, 2013, and the downspout leaders will take approximately 3 to 4 weeks to install and the sidewalk work must be completed before the weather turns cold bids and the work cannot be performed in order to achieve the March 2013 completion scheduled; and

WHEREAS, the Superintendent, after consultation with the construction manager, recommends that the Board declare an urgent necessity and waive competitive bidding for the downspout leader work, which is estimated to cost \$100,000, in order to proceed with the work as quickly as possible before the weather prevents the performance of this work and to avoid a costly delay claim;

NOW, THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education as follows:

1. Based upon the information provided, the Board believes that an urgent necessity exists with respect to the downspout leader work on the new elementary school site and, pursuant to the authority granted in Ohio Revised Code Section 3313.46, declares an urgent necessity and waives competitive bidding for the downspout leader work, delegates authority to the Superintendent to work with the construction manager to solicit pricing for the downspout leader work, and authorizes the Superintendent to determine which contractor to use for the work and to move forward with the work as quickly as possible so that the downspout leaders and the sidewalks can be installed with minimum delay and related costs.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – no; Mr. Stevens – yes

On a motion by Mrs. Williams, seconded by Mrs. DeLong, the board voted to adjourn the meeting at 8:19 p.m.

Mrs. Williams – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – no; Mr. Stevens – yes

President

ATTEST

Treasurer