

# BOARD OF EDUCATION REGULAR MEETING

## AUGUST 13, 2014

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The Board of Education met in regular session on August 13, 2014 in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m. Vice President Todd Stevens called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Amy DeLong, Tony Reeser and Todd Stevens.

Mr. Reeser gave his legislative report.

Tom Spring spoke to the board regarding his attempt to put Everts Middle School on the National Registry.

Superintendent Kirk McMahon gave his report to the board.

On a motion by Mr. Reeser, seconded by Mr. Stevens, the board approved the following financial items:

- a. Financial Reports –July, 2014
- b. Warrants –July, 2014
- c. Requisitions over \$5,000:
  - Renaissance Learning – \$18,404.80 – Subscription renewals for CES, CHS and EMS
  - Worthington Direct, Inc. - \$7,172.21 – classroom rugs
  - Gellner Insurance Services - \$60,514.00 – Insurance coverage
  - Frontier - \$9,000.00 – Fieldhouse fire safety lines
  - Stockmeister - \$42,123.47 - Changes to the SHP athletic package
  - Stockmeister - \$34,000.00 - Changes to the SHP athletic package
  - Stockmeister - \$49,900.00 - Changes to the SHP athletic package
- d. Purchase Orders After the Fact:
  - Houghton Mifflin Harcourt - \$14,034.78 – Site visits
  - Sports Vision Technologies - \$6,497.25 – golf simulator
  - PLATO Learning - \$10,171.42 – EMS testing material
- e. Donation:
  - From Pickaway Correctional Institution in the amount of \$575.00 to the Circleville Elementary School Principals Fund for school project/playground equipment.
  - From Paul Sarchet to Circleville Athletic Department an exercise bicycle valued at \$500.00
  - From TriMold school supplies to Circleville Elementary School valued at \$300.00
- f. Approve the following Student Activities Budgets and Philosophy:
  - CHS Principal’s Fund (Revised FY15 Budget)
  - Class of 2015 (FY15 Budget and Philosophy)
  - CES Principals Fund FY15 Budget

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

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On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the minutes from the July 30, 2014 regular meeting.  
Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the following personnel items:

**a. Resignation:**

Wendy Jordan	National Junior Honor Society Advisor
Kyle McFerin	Elementary Physical Education Teacher Effective: end of 2013-2014 school year

**b. Employment for the 2014-2015 school year:**

Laura Justice	Educational Aide Circleville Elementary School \$14.03 hourly rate (7 hours per day) Effective: beginning of 2014-2015 school year
Renee Stephens	Educational Aide Circleville Elementary School \$13.49 hourly rate (7 hours per day) Effective: beginning of 2014-2015 school year
Robert McFerin	Educational Aide Everts Middle School \$14.61 hourly rate (7 hours per day) Effective: beginning September 2, 2015
Jessica Rivera	Bus Driver \$18.29 hourly rate Effective: beginning of 2014-2015 school year
Brian Leonard	Substitute Bus Driver
Joanna Tsitroulis	Tutor New Hope Christian School Rate: \$28.00 per hour Effective: August 1, 2014 (Paid through Auxiliary Grant)

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Robert Gibson

Tutor  
New Hope Christian School  
Rate: \$28.00 per hour  
Effective: August 1, 2014  
(Paid through Auxiliary Grant)

### **Extra-Curricular:**

#### **Band:**

Timothy Hoagland

Co-Band Director  
Step: 2

#### **Girls Soccer:**

Alex Davis

EMS Head Coach  
Step: 0

Ted Brown

JVS Reserve Coach  
Step: 15

Susan Stanley

CHS Assistant Coach  
Step: 0

#### **Cheerleading:**

Clarissa Scurlock

EMS Head Coach  
Step: 0

#### **Football:**

Bobby Lombardo

EMS 8<sup>th</sup> Grade Head Coach  
Step: 9

Louis Hacquard

EMS 7<sup>th</sup> Grade Head Coach  
Step: 10

Dick Walters

CHS Volunteer Assistant Coach

#### **Volleyball:**

Stacia Conner

Elementary Volunteer Coach

#### **Golf:**

Eric Evans

CHS Girls Head Coach  
Step: 0

#### **Cross Country:**

Dick Liston

CHS Volunteer Assistant Coach

Lisa Powers

National Junior Honor Society Advisor  
Step: 0

### **c. Change in Pay Scale:**

Karen Borland from 150 to MA

Tiffany Lewis from BA to 150

Stephen Wastier from 150 to MA

Nicholas Hamman from 150 to MA

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### **d. Correction:**

Lisa Jenkins from BA to 150

Jessica Fox from BA to 150

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the disability retirement of Kimberly Ritter effective August 31, 2014 pending approval of the STRS Retirement Board of Directors.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Reeser, seconded by Mrs. DeLong, the board authorized the Superintendent to employ substitute personnel for the 2014-15 school year at the board approved substitute pay rates.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the following foreign exchange student placed in our district through the AFS program:

Angelina Heil (Germany) placed with host family Jim and Jonnie Hooks

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the sixth grade students the opportunity to attend Camp Oty'Okwa May 18-20, 2015. Chaperones for the trip will be Janet Wastier, Bill Search, Bubba Good, Millard Good, Tiffany Lewis, Mark Skinner, Joe Stitt and Katie Mears.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. Stevens, seconded by Mrs. DeLong, the board approved the D.A.R.E. contract between the Sheriff of Pickaway County and the Circleville Board of Education for the 2014-2015 school year as presented.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the service contract between Pickaway County Community Action Org., Inc. Head Start Program and Circleville City Schools in the amount of \$14,076, effective September 1, 2014 through May 31, 2015.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the service contract between Ross County Board of Developmental Disabilities/Pioneer Center and Circleville City School District at a rate not to exceed \$50.00 per hour up to 100 hours. This service contract will become effective upon signature of both subscribers and shall remain in effect until June 30, 2015.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the following Memorandum of Agreement between Circleville City School District Board of Education and the Circleville Education Association:

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**MEMORANDUM OF AGREEMENT**  
BETWEEN THE  
**CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION**  
AND THE  
**CIRCLEVILLE EDUCATION ASSOCIATION**

This Memorandum of Agreement is entered into by and between the Circleville City School District Board of Education (hereinafter referred to as "Board"), and the Circleville Education Association (hereinafter referred to as "CEA") for the purpose of setting forth the terms of their agreement concerning recent legislative changes to the Ohio Teacher Evaluation System. The parties agree to the following, effective July 1, 2014:

1. Article VII, Section C(4) (Teacher Appraisal Process – Frequency) shall be replaced with the following:
  - a. All teachers in the final year of a limited contract will receive one (1) complete evaluation comprised of three formal observations, one (1) during each of the first three (3) grading periods.
  - b. All teachers in the non-final year of a limited contract shall receive one (1) complete evaluation of two (2) formal observations.
  - c. All teachers on a continuing contract shall receive one (1) complete evaluation of two (2) formal observations.
  - d. **Notwithstanding the foregoing, the Board shall evaluate each teacher who received a rating of "Accomplished" on the teacher's most recent evaluation conducted under this Article once every three (3) school years, and shall evaluate each staff member assigned an evaluation rating of "Skilled" on the teacher's most recent evaluation conducted under this Article once every two (2) school years, so long as the teacher's student academic growth measure, for the most recent school year for which data is available, is average or higher, as determined by the Ohio Department of Education. In any year the teacher is not formally evaluated, at least one (1) observation will be conducted and at least one (1) conference will be held.**
  - e. **The Board may elect not to conduct an evaluation of a teacher who is on leave from the school district for fifty percent (50%) or more of the school year, as calculated by the Board, or who has submitted notice of retirement and that notice have been accepted by the Board not later than December 1 of the school year in which the evaluation is otherwise scheduled to be conducted.**

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- f. The frequency requirements of this Section are minimums and do not preclude more frequent observations and evaluations.
  - g. The evaluator shall reasonably modify the deadlines of this procedure to accommodate leave(s) of absence (illness, personal leave, etc.).
2. All references to “proficient” in Article VII, Section C (Teacher Appraisal Process) and any associated evaluation forms shall be changed to “skilled.”

All other provisions of the negotiated agreement between the parties hereto not altered by this Memorandum of Agreement are to remain unchanged.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the proposal presented by Buckeye Propane for propane for the fieldhouses.

Mrs. DeLong – yes; Mr. Reeser – yes; Mr. Stevens – yes

Mrs. Rothe arrived at 7:47 p.m.

On a motion by Mr. Stevens, seconded by Mr. Reeser, the board approved the bus routes as presented.

Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board appointed Tony Reeser as the delegate to the 2014 OSBA Annual Business Meeting and Patty Rothe was appointed as the alternate.

Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Organizational Chart as presented.

Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

On a motion by Mrs. Rothe, seconded by Mr. Reeser, the board approved the following naming rights contract:

Middle School Gymnasium Scoreboards shall be named Buffalo Wild Wings Restaurant for the amount of \$6,000 (six thousand dollars). All payments made pursuant to this Agreement, beginning with the first payment Donor makes to the Circleville City School Foundation (CCSF), shall be non-refundable. The payments shall be made payable to the CCSF. The payment schedule will be as follows: At least twenty percent (20%) of this amount is due during calendar year 2014. All future payments of \$20% shall be made to the CCSF on or before the anniversary date of this agreement for four (4) consecutive years until such time when there is no remaining balance.

Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes; Mr. Stevens – yes

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On a motion by Mr. Reeser, seconded by Mrs. DeLong, the board voted to adjourn the meeting at 7:52 p.m.

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President

ATTEST

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Treasurer