

## BOARD OF EDUCATION MEETING AUGUST 12, 2015

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The Board of Education met in regular session on August 12, 2015 at 7:00 p.m. in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio. President Todd Stevens called the meeting to order and led the group in the Pledge of Allegiance.

On roll call, the following members were present: Todd Stevens, Dan Bradhurst, Amy DeLong, Tony Reeser and Patty Rothe.

In public participation, Tom Patterson addressed the board, thanking them and the administration for all they do for the district. He also congratulated Superintendent McMahon for the construction project.

Tony Reeser presented his legislative report.

Kaylee Dunning, student board member, introduced herself to the board. She had no items to report.

Superintendent Kirk McMahon presented his report to the board.

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the board approved the following fiscal items:

- a. Financial Reports –June and July, 2015
- b. Warrants –June and July, 2015
- c. Requisitions over \$5,000:
  - City Electric Service, Inc. - \$10,251.00 - fiber optic run from high school to field house
  - Renaissance Learning - \$14,901.71- subscription renewals for CES, CHS and CMS
  - edmentum - \$8,578.40 – CMS testing material
  - VISA - \$15,000.00 – Kirk McMahon school year 2015-16 various supplies for meetings and expenses
  - Circleville Department of Water - \$110,000.00 – water and sewage for FY16
  - American Electric Power - \$576,500.00 – electrical service FY16
  - Julian & Grube, Inc. - \$22,000.00 – audit fees FY15 (paid in FY16)
  - Healthcare Billing - \$10,000.00 – Medicaid billing service FY16
  - Gellner Insurance Services, Inc. - \$60,514.00 – annual premium insurances
  - Guardian Record Systems - \$35,000.00 – record storage and computerization FY16
  - Custom Maintenance Service - \$30,000.00 – bus maintenance and service
  - Interactive Education Service - \$15,200.00 – website renewal (3 year contract)
  - South Central Ohio Computer Association – SCOCA fees for FY16 - \$159,559.03
  - Dick Blick - \$5,041.89 – art supplies
  - VanDyke, Inc. - \$61,500.00 – copies for FY16
  - KMC Paving - \$49,100.00 – bus lot

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Northwest Evaluation Association - \$13,940.00 – elementary MAPs  
Lawhon and Associates - \$7,075.00 – air quality testing at CMS  
Mailender - \$15,000.00 – floor cleaning machine  
Detillion Fence Co. - \$10,501.00 – Bus compound security fence  
and gate  
Conger Construction Change Order - \$33,230.00 – blinds for  
middle school

- d. Purchase Orders After the Fact:
  - Mailender - \$8,588.67 – outstanding invoices
  - Columbus City Schools - \$382.14 – educational services for  
student while patient at Children’s Hospital
  - ACT - \$38.00 – quality core testing
  - Music & Arts Center - \$591.17 – Yamaha Stage Custom Birch 5-Pi
- e. Donation:
  - From Wagner’s Flowers to the Circleville Elementary School  
Summer School flowers valued at \$25.00.
- f. Approve Circleville High School Principal Account Budget
- g. Approve Permanent Appropriation Resolution FY16

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board approved the  
minutes from the June 24, 2015 regular meeting.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – abstain; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the  
following personnel items:

**a. Retirement:**

Shirley Lear

Bus Driver

Effective: August 31, 2015

**b. Resignation:**

Evan Debo

Educational Aide

Circleville Elementary School

Effective: End of 2014-2015 school  
year

Heidi Cottrill

Intervention Specialist

Circleville Elementary School

Effective: End of 2014-2015 school  
year

Benjamin Brisker

Intervention Specialist

Circleville High School

Effective: End of 2014-2015 school  
year

Renee’ Stephens

Educational Aide

Circleville Elementary School

Effective: End of 2014-2015 school  
year

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Terri Hay  
Cook  
Circleville Middle School  
Effective: End of 2014-2015 school year

Cassandra Spradlin  
JV Cheerleading Coach  
Effective: End of 2014-2015 school year

David Albert  
CMS Boys Soccer Head Coach  
Effective: July 31, 2015

Brian Lennex  
CMS Boys Assistant Coach  
Effective: July 31, 2015

**c. Employment for the 2015-2016 school year:**

Shaina Palda  
Math Teacher  
Circleville High School  
Level: MA  
Step: 5 (\$52,567.00)  
Effective: beginning of 2015-2016 school year

Alexandria Davis  
½ Intervention Teacher  
½ Substitute Teacher  
Circleville Elementary School  
Level: BA  
Step: 1 (\$40,537.00)  
Effective: beginning of 2015-2016 school year

Dennis George  
Intervention Specialist  
Circleville Middle School  
Level: BA +150  
Step: 1 (\$42,243.00)  
Effective: beginning of 2015-2016 school year

Karrie Jackson  
Intervention Specialist  
Circleville Elementary School  
Level: MA  
Step: 5 (\$52,567.00)  
Effective: beginning of 2015-2016 school year

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Andrew Perkins	Third Grade Teacher Circleville Elementary School Level: MA Step: 8 (\$58,943.00) Effective: beginning of 2015-2016 school year
Kelly Hock	Network System Technician Effective: August 10, 2015 through June 30, 2016 Calendar: 232 days Salary: \$42,830.00
Evan Debo	Afterschool Site Coordinator (21 <sup>st</sup> Century) Circleville Elementary School Effective: beginning of 2015-2016 school year Calendar: 184 days Salary: \$32,000.00
Tina Snyder	Intervention Specialist New Hope Christian Academy Level: BA Step: 0 Salary: \$38,855.00 (Pending receipt of Auxiliary Grant funding)
Joanna Tsitroulis	Intervention Specialist New Hope Christian Academy Level: BA Step: 0 Salary: \$38,855.00 (Pending receipt of Auxiliary Grant funding)
Joanna Shipe	Guidance New Hope Christian Academy Level: MA Step: 0 Salary: \$41,944.00 (Pending receipt of Auxiliary Grant funding)
Cassie Spradlin	Instructional Aide Circleville Elementary School Effective: beginning of 2015-2016 school year Calendar: 184 days Hourly rate: \$13.49

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Sara Hammond	Instructional Aide Circleville Elementary School Effective: beginning of 2015-2016 school year Calendar: 184 days Hourly rate: \$15.00
Cory Sullivan	Instructional Aide Circleville High School Effective: beginning of 2015-2016 school year Calendar: 184 days Hourly rate: \$14.09
Shelly Daniel	Bus Driver Effective: beginning of 2015-2016 school year Calendar: 184 days Hourly rate: \$17.35
Francis Curry	Bus Driver Effective: beginning of 2015-2016 school year Calendar: 184 days Hourly rate: \$17.35
Thelma Cox	Instructional Aide Circleville Elementary School Effective: beginning of 2015-2016 school year Calendar: 184 days Hourly rate: \$13.49
Erica Theller	Substitute Aide/Administrative Assistant

### **Extra Curriculars**

#### **Lead Teachers**

Angela Smith – Preschool  
Beth Jacobs – Kindergarten  
Tisha McMurray – First Grade  
Lisa Jenkins – Second Grade  
Andi Hoskins – Elementary Unified Arts

#### **Summer School Tutors** (retroactive to August 6, 2015)

Julie Kohler  
Jennifer Adkins-Walters

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## **Summer School Paraprofessionals** (retroactive to August 6, 2015)

Sharon Dziewatkoski  
Thelma Cox

## **Summer School Substitutes**

Leslie LeBlanc  
Patty Blankenship

## **Football**

Chris Thornsley	Volunteer Elementary Coach
Kyle Barnhart	Volunteer Elementary Coach
Bradley Adams	Volunteer Elementary Coach
Jeremy Daugherty	Volunteer Elementary Coach
Kip Nungester	Volunteer Elementary Coach
Michael Cross	CHS Assistant Coach Step: 0

## **Band**

Casey Lockard	Assistant Director Step: 1
Dietra Azbel	Volunteer Guard Instructor

## **Volleyball**

Rebecca Maddox	Volunteer Assistant Coach
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## **Boys Soccer**

David Albert	CMS Assistant Coach Step: 0
Brian Lennex	CMS Head Coach Step: 1

## **Advisors**

Mary Hampp	8 <sup>th</sup> Grade Co-Advisor Step: 1
Samantha Corbett	8 <sup>th</sup> Grade Co-Advisor Step: 1
Lisa Powers	CMS National Junior Honor Society Advisor Step: 1
Janet Wastier	CMS Student Council Co-Advisor Step: 9
Mark Schoenbeck	CMS Band Director Step: 15+
Millard Good	CMS Cheetahs/Wildcats (unpaid)
Brooke Paxton	CMS The ROAR (unpaid)
Janet Wastier	CMS The ROAR (unpaid)
Heath Hinton	Weight Room Supplemental Stipend: \$2,384.00
Susan Search	CMS Science Fair Advisor (FY15)

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## d. Change in Pay Scale:

Jessica Nye from MA to MA +25  
Leslie LeBlanc from BA to 150  
Susan Search from MA to MA +25  
Joe Sorvillo from MA to MA +25  
Amy Dobbeleare from MA to MA +25  
Jennifer Adkins-Walters from BA to 150  
Charles Hughes from MA to MA +25

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Bradhurst, the board approved the following rates for ticket takers and clock operators for the 2015-2016 school year:

### Ticket Takers

High School (per event)	\$25.00
Middle School (per event)	\$15.00

### Clock Operators

High School (per game)	\$15.00
Middle School (per game)	\$15.00

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mrs. DeLong, the board authorized the Superintendent to employ substitute personnel for the 2015-16 school year at the board approved substitute pay rates.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mrs. Rothe, the board approved the following foreign exchange students placed in our district through the AFS program:

Jonas Heider (Germany) placed with host family Kelly O'Dell

Tiziano Salvalaio (Italy) placed with host family Steven and Pamela Smith

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mr. Reeser, the board approved the collaborative agreement between Pickaway County Community Action Org., Inc. Head Start Program and Circleville City Schools, effective September 1, 2015 through May 31, 2016 as follows:

**COLLABORATIVE AGREEMENT– BETWEEN  
PICKAWAY COUNTY COMMUNITY ACTION ORG. INC.  
HEAD START PROGRAM  
AND  
CIRCLEVILLE CITY SCHOOLS**

Effective date of this agreement: September 1, 2015 - May 31, 2016.

As part of the LEA Agreement between PICCA Start and Circleville City School District Special Education Unit, a joint classroom will be shared and operated at Circleville Elementary School, 100 Tiger Drive, Circleville, Ohio 43113.

**Circleville City Preschool will serve as a fiscal agent for the unit of children it will enroll, and shall provide the following:**

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A Special Education licensed teacher.  
A Substitute Teacher when needed.  
A classroom aide and substitute when needed.  
Related services such as OT, PT, Speech, as required to appropriately serve children with an IEP in the preschool unit.  
Periodic supervision of the teacher and related service personnel.  
A classroom for conducting classes Monday-Friday for a maximum of eight (8) Circleville City School District preschool enrolled children and eight (8) Head Start enrolled children.  
Instruction of all supplies and specialized equipment needed to meet specific needs of children with disabilities.  
In-service training as needed.  
In-kind contribution for salary and fringe paid by Circleville City Schools to their special education licensed teacher, OT, PT, Speech Therapist, and Itinerant Teachers who also provides services to Head Start enrolled children. In-kind contribution will be for the portion of salaries for these positions that are not supported by federal funds.  
Opportunity for shared planning time with Head Start educational staff.  
Shared instructional supplies and classroom equipment.  
Transportation services for children enrolled who reside in the district.  
Lunch and snack for children enrolled, classroom staff and program volunteers.  
Playground and gymnasium usage.

### **PICCA Head Start agrees to provide the following:**

A Head Start teacher.  
Shared instructional supplies and classroom equipment.  
Substitute staffing for Head Start Teacher  
In-service training with Head Start staff.  
Health services including dental, vision and hearing screenings for all CCS preschool students by sixty days from the first day of school; assistance to families in the shared classroom to access follow-up assessment and treatment.  
Family services - resource and referral.  
Administrative support for educational, family support and health services.  
Transportation for field trips.

Representatives from the Circleville City Schools and PICCA Head Start will meet annually to evaluate the partnership and establish a calendar of operations for the following school year.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Memorandum of Understanding between Circleville City School District Board of Education and the Circleville Education Association:



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## **Memorandum of Understanding – FCCLA Advisor Supplemental**

THIS MEMORANDUM OF UNDERSTANDING is entered into on this 12<sup>th</sup> day of August, 2015 by and between the Circleville City School District Board of Education (hereinafter “Circleville”) AND the Circleville Education Association (hereinafter “CEA”). The parties hereby agree as follows:

1. **TERM**. This MOU shall remain in effect for the 2015-16 school year only.
2. **FCCLA ADVISOR SUPPLEMENTAL POSITION**. For the 2015-16 school year only, Circleville shall create the supplemental position of FCCLA Advisor. The salary for this supplemental contract shall be two thousand dollars (\$2,000.00). This position shall be awarded to one (1) teacher and shall be filled in accordance with Article V of the Collective Bargaining Agreement. The FCCLA Advisor supplemental contract shall automatically expire at the end of the 2015-16 school year without further action or notice by the Board of Education.
3. **NO PRECEDENT**. This MOU sets no precedent and does not establish a past practice.
4. **ENTIRE AGREEMENT**. This MOU sets forth the entire agreement between the parties with respect to the terms set forth herein and supersedes all prior and contemporaneous agreements and understandings, express or implied, oral or written with respect to the terms set forth herein. Should any term of this MOU conflict with any provision of the Collective Bargaining Agreement, including but not limited to, provisions related to the supplemental contracts and the supplemental contract salary schedule, the terms of this MOU shall prevail. This MOU may be modified, altered or amended only by written agreement of the parties.

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have caused this MOU to be executed on the date first set forth above.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mrs. Rothe, the board approved the agreement between Pickaway Area Rural Transit (PICCA) and Circleville City School District as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the organizational chart as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Reeser, the board approved the bus routes as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

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On a motion by Mrs. Rothe, seconded by Mr. Reeser, the board approved N. Carol Insurance Agency, Inc. as the student insurance provider for the 2015-2016 school year.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the following resolution and order of suspension:

### **CIRCLEVILLE CITY SCHOOL DISTRICT BOARD OF EDUCATION RESOLUTION AND ORDER OF SUSPENSION OF KEVIN L. SMITH**

WHEREAS, the Superintendent scheduled a meeting with Mr. Kevin L. Smith on July 29, 2015 where he should challenge the possible suspension without pay or to otherwise explain his behavior;

WHEREAS, the Superintendent having met with Mr. Smith to give him an opportunity to challenge the reasons for his suspension without pay or to otherwise explain his behavior, the Superintendent has recommended that Mr. Smith be suspended without pay from employment for insubordination, on the basis of the charges set forth in the Superintendent's letter dated July 29, 2015;

THEREFORE, BE IT RESOLVED by the Circleville City School District Board of Education:

Mr. Kevin L. Smith is suspended three days without pay, on August 18, 2015, August 20, 2015 and August 25, 2015, for insubordination, on the basis of the charges set forth in Superintendent Kirk McMahon's letter to him dated July 29, 2015 which is attached hereto and is incorporated herein as though rewritten, specifically, for insubordination, discourteous treatment of the public, misfeasance and/or poor judgment.

BE IT FURTHER RESOLVED that the Treasurer, on behalf of the Board of Education, shall file a copy of this Resolution and Order of Suspension, with letter attachment, with the Circleville Civil Service Commission and serve a copy by certified mail, return receipt requested, on Kevin L. Smith, as soon as possible.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the superintendent to attend the AASA National Conference on Education in Phoenix, Arizona, February 10-14, 2016.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mr. Stevens, the board approved the following resolution:

WHEREAS, the Superintendent recommends, pursuant to Ohio Revised Code Section 3313.90, that the Board of Education not provide career-

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technical education to students enrolled in grade seven for the 2015-2016 school year;

BE IT RESOLVED THAT the Board will not provide career-technical education to students enrolled in grade seven for the 2015-2016 school year;

BE IT FURTHER RESOLVED that the Board authorizes and directs the Superintendent to submit this resolution to the Ohio Department of Education by September 30, 2015.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved the Extra Mile and Milestone handbooks as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the D.A.R.E. contract as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. Rothe, seconded by Mr. Bradhurst, the board approved the following mileage and cell phone rates effective August 13, 2015:

Mileage rate: \$.50 per mile

Cell phone rates: \$1,000 per year for administrators and \$364 for classified/exempt personnel

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Reeser, seconded by Mr. Stevens, the board approved the contract between the Circleville City Board of Education and Jeff Snyder for transportation services for handicapped students for the 2015-2016 school year as presented:

This agreement made this 12 day of August by and between the Circleville City School District hereinafter referred to as the "Board" and Jeff Snyder, private individual transporting handicapped student (s) in accordance with Ohio Department of Education Administrative Code 3301-51-10, hereinafter referred to as "Contractor".

WITNESSETH AS FOLLOWS:

1. The Board agrees to contract the services of Jeff Snyder, private individual, in providing transportation services for the remuneration hereinafter set forth, and Jeff Snyder agrees to perform the services in consideration of said remuneration as hereinafter set forth.

2. The term of this contract shall be from the date of the contract to June 30, 2016. Either party may withdraw from said contract by providing to the other party written notice of the intent to withdraw. Said written notice must be served on the other party at least fourteen (14) days prior to the effective date of withdrawal.

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A. Transportation services provided by the Contractor include the following:

1. The delivery of Circleville City School students(s) from their home to their school(s), five (5) days per week in accordance with the required calendar week and bell schedule.
2. The pickup of same student(s) at their school (s) in accordance with the required calendar and bell schedule, and deliver to their home, five (5) days per week in accordance with the required calendar week.
3. Communicating extended absences to the Assistant Superintendent at 740-474-4340 and the Student Services Department at 740-477-6663.
4. The contractor agrees to furnish a monthly statement of trips driven, including, indication of round trip mileage and student daily attendance by the last day of each month in order to authorize timely payment.
5. The contractor will provide a vehicle and continue to maintain the condition of the vehicle used for transporting the student(s).

B. The Board shall provide the following:

1. Payment at the Circleville City Schools Board of Education mileage rate of \$.50 per mile (AM & PM delivery).
2. Payment of a daily stipend of \$25 per student transported.
3. Payment, not to exceed the above rates for the current year, shall be made in a monthly installment based upon the invoices submitted as per item A-4 above.
4. This contract contains the complete understanding of the parties in regard to the subject matter contained herein and no additions or amendments may be made to the same unless reduced to writing and signed by parties hereto.
5. This contract shall be binding upon the successors and assigns of the parties hereto. No assignment of the agreement shall be made in whole or in part by the contractor without the prior written consent of the Board.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Bradhurst, seconded by Mrs. Rothe, the board approved the Memorandums of Understanding between South Central Ohio Educational Service Center and Circleville City Schools as presented:

### **Teacher of the Visually Impaired/Orientation and Mobility Services 2015-2016**

Memorandum of Understanding by and between **South Central Ohio Educational Service Center** and **Circleville City School District**.

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This agreement is entered into this 1st day of August 2015 and will remain in effect through the 30th day of June 2016.

Whereas, the **Circleville City School District** has identified the need for **Audiology Services**; and

Whereas, the **South Central Ohio Educational Service Center** is willing to provide said services;

Now, therefore, be it mutually understood and agreed that the **South Central Ohio Educational Service Center** will provide said services for the period identified above at a cost of **\$205.00 per half day**. All individual student evaluations to determine the need for services shall include billable time to complete the total assessment. It is understood that all fees will be invoiced quarterly by the ESC.

Either party may void this Memorandum of Understanding within thirty (30) days of notification to the other party.

## **Audiology Services 2015-2016**

Memorandum of Understanding by and between **South Central Ohio Educational Service Center** and **Circleville City School District**.

This agreement is entered into this 1st day of August 2015 and will remain in effect through the 30th day of June 2016.

Whereas, the **Circleville City School District** has identified the need for **Audiology Services**; and

Whereas, the **South Central Ohio Educational Service Center** is willing to provide said services;

Now, therefore, be it mutually understood and agreed that the **South Central Ohio Educational Service Center** will provide said services for the period identified above at a cost of **\$205.00 per half day**. All individual student evaluations to determine the need for services shall include billable time to complete the total assessment. It is understood that all fees will be invoiced quarterly by the ESC.

Either party may void this Memorandum of Understanding within thirty (30) days of notification to the other party.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

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On a motion by Mr. Bradhurst, seconded by Mrs. DeLong, the board approved the agreement between The Pickaway County Educational Service Center and Circleville City Schools for transportation services for handicapped students as presented.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mrs. DeLong, seconded by Mrs. Rothe, the board approved the following job descriptions as presented:

Circleville Elementary Assistant Principal  
Lead Teacher  
Transportation/Maintenance Director  
Director of Student Services

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board voted to enter into executive session at 8:05 p.m. for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

The board returned from executive session at 8:45 p.m.

On a motion by Mr. Stevens, seconded by Mrs. DeLong, the board approved a 2.5% increase in salary to Superintendent McMahon's salary. A follow-up review will be performed with the report card is released and depending on the ratings and our evaluation formula, the Board could increase this amount retroactive back to this date.

Mr. McMahon is awarded a onetime \$2,000 incentive payment as outlined in the review.  
Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

On a motion by Mr. Stevens, seconded by Mrs. Rothe, the board voted adjourn the meeting at 8:48 p.m.

Mr. Stevens – yes; Mr. Bradhurst – yes; Mrs. DeLong – yes; Mr. Reeser – yes; Mrs. Rothe – yes

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President

ATTEST

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Treasurer