The Board of Education met in regular session on September 13, 2023, in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m., President Tony Reeser called the meeting to order.

On roll call, the following members were present: Tony Reeser, Jeff Burrow, Terry Leasure, Patty Truex, and Christine Williams.

**Public Participation:** None

**Presentations:**
- District Report Card - Dr. Amy Boston and Ashley Gates

**Legislative Report** – Patty Truex

**Superintendent’s Report** – Dr. Kimberly Halley
- Start of School 2023
- Communication Outreach-Parent Focus Group, Community Coffee Chats
- Ohio School Board Association recognitions

**Treasurer’s Report** – Aaron Schirm

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the Agenda, as presented:

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board approved the following minutes, as presented:
- August 9, 2023, Regular Meeting, as presented.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mrs. Truex, seconded by Mr. Burrow, the Board approved the following personnel items, as presented:

**2023-2024
Substitute:**
- Thelma Cox Substitute Educational Aide
  Effective: August 29, 2023

- Jamie Denbow Substitute Custodian
  Effective: September 5, 2023
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- Shauna Gaines  
  CES Building Substitute Teacher  
  Effective: August 15, 2023  
  Rate: $175 per day

- Rodney Harris  
  CHS Building Substitute Teacher  
  Effective: September 5, 2023  
  Rate: $175 per day

Classified:
- Robert Jenkins  
  CMS Custodian  
  Correction: Effective: July 27, 2023

- Jennifer Fullen  
  CES Cook - 4 hours / day  
  Effective: August 17, 2023  
  Step: 0

- Alexis Summers  
  CES Instructional Aide  
  Effective: September 1, 2023  
  Step: 0

- Kylee Brady  
  Nurse’s Aide  
  Effective: August 28, 2023  
  Step: 0

- Demeisha Sinift-Morgan  
  Van Driver  
  Step: 0  
  Effective: September 14, 2023

- Traci Richendollar  
  CHS Administrative Assistant  
  Effective: September 18, 2023  
  Step: 10 (pending completion of all documents)

Certified:
- Holly Markwell  
  CHS Intervention Specialist  
  MA Step: 6  
  Effective: September 11, 2023

- Wendy Jordan  
  Home Instruction Tutor  
  Effective: August 22, 2023
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- Courtney Wright  Home Instruction Tutor
  Effective: September 11, 2023
- Austin Manson  Home Instruction Tutor
- Lauren Allen  Home Instruction Tutor
- Emily Woods  Home Instruction Tutor
- Shaina Palda  Home Instruction Tutor

Advancement on Pay Scale:
- Hayden Ellis  From: BA
  To: BA150
- Teresa Patterson  From: MA
  To: MA+25

Supplementals:
Resident Educator Mentors: ($662.50 per Mentee)
CHS
- Jessica Johnson
- Matt Fosnaugh

CMS
- Lisa Sims
- Millard (Bubba) Good
- Trent Roberts

CES
- Cathy Kint (mentoring 2 resident educators)
- Rachel Perini (mentoring 2 resident educators)
- Stacey Groff
- Emily Woods

CHS:
- Adam Steere  CHS Band Director
  Step: 1
- Brennan Colvard  Assistant Director CHS Band
  Step: 0
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melanie Williams</td>
<td>Assistant Director CHS Band</td>
<td>3</td>
</tr>
<tr>
<td>Leah Fraley</td>
<td>Director Choral Music</td>
<td>2</td>
</tr>
<tr>
<td>Leah Fraley</td>
<td>Musical Director</td>
<td>1</td>
</tr>
<tr>
<td>Monica Lombardo</td>
<td>Yearbook Advisor</td>
<td>8</td>
</tr>
<tr>
<td>Patricia Naeem</td>
<td>Key Club Advisor</td>
<td>1</td>
</tr>
<tr>
<td>Brian Bigam</td>
<td>National Honor Society</td>
<td>12</td>
</tr>
<tr>
<td>Mary Hampp</td>
<td>American Field Service Advisor (AFS)</td>
<td>5 (If we have a foreign exchange student)</td>
</tr>
<tr>
<td>Louis (Trace) Hacquard</td>
<td>In The Know/Quick Recall Advisor</td>
<td>0</td>
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<tr>
<td>Patricia Naeem</td>
<td>Assistant Musical Director</td>
<td>1</td>
</tr>
<tr>
<td>Sonsearay Grady</td>
<td>Art Club Advisor</td>
<td>6</td>
</tr>
<tr>
<td>Trenton Brooks</td>
<td>Club Future Advisor</td>
<td>1</td>
</tr>
<tr>
<td>Jessica Johnson</td>
<td>Student Council Advisor</td>
<td>4</td>
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<tr>
<td>Eric Evans</td>
<td>Senior Class Advisor</td>
<td>5</td>
</tr>
<tr>
<td>Janet Wastier</td>
<td>Junior Class Advisor (split)</td>
<td>6</td>
</tr>
<tr>
<td>Name</td>
<td>Position/Role</td>
<td>Step</td>
</tr>
<tr>
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</tr>
<tr>
<td>Jillian Anderson</td>
<td>Junior Class Advisor (split)</td>
<td>6</td>
</tr>
<tr>
<td>Jessica Collins</td>
<td>Service Over Self (SOS) Advisor</td>
<td>2</td>
</tr>
<tr>
<td>Trent Roberts</td>
<td>Technology Club (ESPORTS) Advisor</td>
<td>8</td>
</tr>
<tr>
<td>Brian Bigam</td>
<td>Breakfast Club</td>
<td>N/A</td>
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<tr>
<td>Kara Schooley</td>
<td>Counselor - Co Director</td>
<td>N/A</td>
</tr>
<tr>
<td>Trenton Brooks</td>
<td>Counselor - Co Director</td>
<td>N/A</td>
</tr>
<tr>
<td>Sonsearay Grady</td>
<td>National Art Honor Society</td>
<td>N/A</td>
</tr>
<tr>
<td>Monica Lombardo</td>
<td>Gay Straight Alliance (GSA) Volunteer</td>
<td></td>
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</tbody>
</table>

**CHS Teacher-Based-Team Leaders**

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Louis &quot;Trace&quot; Hacquad</td>
<td>Language Arts</td>
<td>0</td>
</tr>
<tr>
<td>Clint Marcum</td>
<td>Math</td>
<td>2</td>
</tr>
<tr>
<td>Emily Walker</td>
<td>Special Education</td>
<td>1</td>
</tr>
<tr>
<td>Fred Styers</td>
<td>Transition Lead Teacher</td>
<td>7</td>
</tr>
<tr>
<td>Sonsearay &quot;Soni&quot; Grady</td>
<td>Unified Arts</td>
<td>1</td>
</tr>
<tr>
<td>Megan Moorman</td>
<td>Science Lead</td>
<td>0</td>
</tr>
</tbody>
</table>
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CMS:
- Mark Schoenbeck
  CMS Band Director
  Step: 15+
- Jonathan Groff
  8th grade advisor / D.C. Trip
  Step: 0
- Evan Whitten
  Builders Club Advisor
  Step: 7
- Lisa Sims
  NJHS Advisor (split)
  Step: 1
- Wendy Jordan
  NJHS Advisor (split)
  Step: 10
- Chad Spradlin
  Technology Club Advisor
  Step: 2
- Cindy Moats
  Math Counts Advisor
  Step: N/A
- Susan Search
  Science Fair Advisor
  Step: N/A
- Jillian Anderson
  Student Council (split)
  Step: 14
- Janet Wastier
  Student Council (split)
  Step: 15+
- Millard Good
  Teacher Tech
  Step: N/A
- Chad Spradlin
  Teacher Tech
  Step: N/A
- Millard Good
  Camp Oty'Okwa /Cheetahs
  (Superintendent Approved position #1)
  Step: N/A
- Brooke Paxton
  The ROAR
  Volunteer
- Wendy Jordan
  Wilds Site
  Volunteer
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- Eva Zamble  Club Diversity Volunteer
- Karen Valentine  Tiger Pen (Power of the Pen) Volunteer
- Andrea Wallace  CMS Newspaper Volunteer

CMS Teacher-Based-Team Leaders

- Brooke Paxton  Language Arts Step: 7
- Millard “Bubba” Good  Math Step: 1
- Alison Gross  Science Step: 7
- Evan Whitten  Social Studies Step: 6
- Katherine Mears  Special Education Step: 1
- Chad Spradlin  Unified Arts Step: 3

CES:

- Tammera Laughlin  CES Technology Club Advisor (Split) Step: 4
- Andrea Downs  CES Technology Club Advisor (Split) Step: 4
- Andrea Downs  Destination Imagination Step: N/A

CES Teacher-Based-Team Leaders

- Sara Hammond  Preschool Lead Step: 1
### BOARD OF EDUCATION REGULAR MEETING
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- Sara Foster  
  Kindergarten Lead  
  Step: 0

- Tisha McMurray  
  1st Grade Lead  
  Step: 6

- Elise McGinnis  
  2nd Grade Lead  
  Step: 2

- Julie Kohler  
  3rd Grade Lead  
  Step: 1

- Aubrey Hines  
  4th Grade Lead  
  Step: 3

- Rebecca Gardner  
  5th Grade Lead  
  Step: 0

- Alice Coyan  
  Special Ed Lead  
  Step: 3

- Andrea Hoskins  
  Unified Arts Lead  
  Step: 6

- Rachel Weinrich  
  K-2 Intervention Specialist Lead  
  Step: 0

**Local Professional Development Committee**

- Rachel Weinrich - CES  
- Lisa Sims - CMS  
- Nathan Cotton - CHS  
- Christopher (Chad) Michael- Administrative Representative  
- Jill Sims - Chair & District e-signer for license approval

**Athletics:**

- Kelly O'Dell  
  CMS Cross Country Head Coach  
  Step: 5

- Kyle Lundy  
  CMS Girls Soccer Head Coach  
  Step: 0

- Tammy Morris  
  CHS JV Cheerleading Head Coach  
  Step: 0

**Unpaid Leave:**
BOARD OF EDUCATION REGULAR MEETING
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- Heath Hinton  August 14, 2023 (½ day)
- Gwen Minor  November 9-10, 2023 (2 days)
- Jessica Johnson  August 11, 2023 (1 day)

Resignations:
- Amy Rhymer  CHS Guidance Admin Assistant
  Effective: September 1, 2023
- Heath Hinton  CHS Intervention Specialist
  Effective: September 1, 2023
- Kimberly Carrier  CHS Cook
  Effective: September 5, 2023

Retirements:
- Cathy Kint  CES Teacher
  Effective: End of 2023-2024 school year

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - abstain

On a motion by Mr. Burrow, seconded by Mr. Leasure, the Board approved the salary schedule for the position of van driver, as presented.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the Memorandum of Understanding with Teamsters Local 284, as presented.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board approved the following requests for overnight trips, as presented.

- 8th Grade Washington DC Trip  May 20-23, 2024
Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mr. Burrow, the Board approved the following Service Agreements for 2023-24 School Year, as presented:

- Pathways
- NewStory

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mrs. Williams, seconded by Mr. Leasure, the Board approved the following three (3) year service Agreement for Siemens for fire and sprinkler systems services for FY 24-26, as presented:

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mr. Burrow, the Board approved the MOUs for teacher field placements for the 2023-2024 School Year, as presented.

- Franklin University
- Hocking College
- Ohio Christian University
- Western Governors University

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the following Treasurer's items, as presented:

Reports:
- Financial Reports - August 2023
- Warrants - August 2023

Requisitions Over $10,000:
- NICHOLS PAPER & SUPPLY - two Kaivac units - $10,066.56
- BALLETMET - yoga classes at CMS for 2023/2024 school year - $33,600.00
- TRAFERA HOLDINGS LLC - Google workspace licensing for district - $11,000.00
- TIERNEY BROTHERS INC - smart IFP panels and installation for CMS - $109,404.40
- NEW STORY SCHOOLS OHIO LLC - tuition for special needs student - $96,530.00
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- PATHWAYS BEHAVIORAL HEALTH LLC - ABA services for special needs student - $29,250.00
- PICKAWAY COUNTY PUBLIC EMPLOYEES BENEFIT PLAN - FY23 medical and dental insurance adjustment - $54,015.97
- JACKSON TRANSPORTATION - special education transportation - $40,000
- SIEMENS - service agreement - $55,152.59

After the Facts:
- GREG LAHR - leadership books for staff - $377.62
- MUSIC & ARTS - band instrument repair and supplies - $152.76
- NICHOLS PAPER & SUPPLY - two Kaivac units - $10,066.56
- PHINNEY ROOFING - CHS roof inspection - $780.00
- BALLETMET - yoga classes at CMS - $3,360.00
- SIEMENS - replacement of smoke detector at CES - $777.88
- CONCORD THEATREALS - musical scripts - $219.00
- BRAKEFIRE INC - additional repair and wiring at CMS - $6,998.00
- THOMPSON REFRIGERATION - walk in freezer repair CMS/CHS - $3,389.58
- JOHN HILLEARY / VW DIESEL SERVICE - seat repair on bus - $100.78
- NICHOLAS LINTHICUM - supplies for hospitality class - $56.14
- JACOB SHIVELY - sign for CHS - $25.00
- PATHWAYS BEHAVIORAL HEALTH LLC - tuition for special needs student - $3,250.00

Donations:
- Forjak Industrial - School Supply Donation
- Neutral Ground Worship - Backpacks for Students
- Bo Lacey Construction & Thirty One Representative- Kim Riggenbach - Bags for Teachers
- Gouge Quality Roofing - 1200 reusable water bottles for CES students
- Donna Reed - $100 to Club Future
- Greg Lahr - $40 to Tiger Claw Cafe

Student Activities
- Tiger Claw Cafe
- Fellowship of Christian Athletes (FCA)

Mr. Reeser - yes; Mr. Burrow - yes; Mr. Leasure - yes; Mrs. Truex - yes; Mrs. Williams - yes

Board President's Comments:

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board met in Executive Session.
Mr. Reeser - yes; Mr. Burrow - absent; Mr. Leasure - yes; Mrs. Truex - yes, Mrs. Williams - yes
Executive Session (O.R.C. 121.22 G)
   X (a) Consideration of the appointment, employment, dismissal, discipline,
       promotion, demotion, or compensation of a public employee, or official
   (b) Investigation of charges or complaints against a public employee, official,
       licensee, or student unless such employee, official licensee, or student requests a public
       meeting; except that consideration of the discipline of a Board member for conduct related
       to the performance of his/her duties or his/her removal from office shall not be held in
       executive session.
   (c) Consideration of the purchase of property for public purposes, or sale of
       property at competitive bidding, if premature disclosure of information would give an unfair
       competitive or bargaining advantage to a person whose personal, private interest is
       adverse to the general public interest.
   (d) Discussion, with the Board’s legal counsel, of disputes involving the Board that
       are the subject of pending or imminent court action.
   (e) Preparing for, conducting, or reviewing negotiations or bargaining sessions with
       public employees concerning their compensation or other terms and conditions of
       employment.
   (f) Matters required to be confidential by Federal law or regulations or State statutes
   (g) Specialized details of security arrangements and emergency response protocols
       where disclosure might reveal information that could jeopardize the District’s security
   (h) Consideration of confidential information related to the marketing plans, specific
       business strategy, production techniques, trade secrets or personal financial statements of
       an applicant for economic development assistance, or to negotiations with other political
       subdivisions respecting requests for economic development assistance, provided that both
       of the following conditions apply:
       1. the information is directly related to a request for economic development assistance
          that is to be provided or administered fewer than one of the statutes referenced in
          R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the
          extension of utility services that are directly related to an economic development
          project, and
       2. an unanimous quorum of the Board or its subcommittee determines, by a roll call
          vote, that the executive session is necessary to protect the interests of the applicant
          or the possible investment or expenditure of public funds to be made in connection
          with the economic development project.

Time: In: 7:37pm
Time: Out: 8:36pm
On a motion by Mr. Reeser, seconded by Mr. Burrow the Board approved the contract addendum for Aaron Schirm, Treasurer, as presented.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

On a motion by Mr. Burrow, seconded by Mr. Leasure, the Board voted to adjourn the meeting at 8:37 p.m.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams - yes

President

ATTEST

Treasurer