The Board of Education met in regular session on June 21, 2023, in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m., President Tony Reeser called the meeting to order.

On roll call, the following members were present: Tony Reeser, Terry Leasure, Patty Truex, and Christine Williams. Jeff Burrow was absent.

**Presentations:**
- Jay Darland - Sprint Electric donation

**Legislative Report** – Patty Truex

**Policy Committee Report** – Terry Leasure

**Superintendent’s Report** – Dr. Kimberly Halley
- Ohio State Tests Spring 2023 - preliminary Results
- Momentum Plan 2023-24
- CHS Theatre Department trip request to New York City - Mrs. Patty Naeem

**Treasurer’s Report** – Aaron Schirm

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the Agenda, as presented, with changes:

- Mr. Reeser – yes; Mr. Burrow – absent; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board approved the following minutes, as presented:
- May 10, 2023 Regular Meeting, as presented.

- Mr. Reeser – yes; Mr. Burrow – absent; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the following personnel items, as presented:

**2022-2023**

**Substitutes:**
- Kevin Keaton – Substitute Custodian
  - Effective: May 30, 2023

**Summer School Staff:**

**CHS:**
- Shaina Palda – Teacher
CES:
- Andrea Hoskins Teacher

Supplementals:

CHS:
- Jessica Johnson Correction from August 10, 2022
  Lead Teacher - English Language Arts
  Step: 0 to Step: 2

CES:
- Tammera Laughlin CES Technology Club (Split)
  Step: 3
- Andrea Downs CES Technology Club (Split)
  Step: 3

Unpaid Leave:
- Tisha McMurray CES Teacher
  May 19, 2023 (½ Day)

Resignations:
- Cynthia Mitchell JV Cheerleading Volunteer Coach
  Effective: May, 15, 2023
- Taylor Barthelmas Freshman Cheerleading Volunteer Coach
  Effective: May, 17, 2023
- Jennifer Bryant CMS Custodian
  Effective: May 23, 2023
- Timothy Bryant CMS Custodian
  Effective: May 23, 2023
- Michael Edgington CES Custodian
  Effective: June 2, 2023
- Danielle Perkins CHS Business Teacher
  Effective: End of 2022-23 School Year
- Sarah Cydrus CHS Intervention Specialist
  Effective: End of 2022-23 School Year
- Hannah Wood  
  CES Intervention Specialist  
  Effective: End of 2022-23 School Year

- Annetta “Annie” Lockwood  
  CMS Intervention Specialist  
  Effective: End of 2022-23 School Year

- John Raymond  
  CES Educational Aide  
  Effective: End of 2022-23 School Year

- Courtney Cookson  
  CES Grade 1 Teacher  
  Effective: End of 2022-23 School Year

**2023-2024**  
**Classified:**

- Kye Ross  
  Bus Driver  
  Correction from May 10, 2023  
  Step 0 to Step 4

- Lisa Russell  
  CHS Cook  
  Increase from 4.5 hours to 6.5 hours

- Lisa McAndrew  
  CHS Cook - 4.5 hours  
  Step: 0  
  (Pending completion of documents)

- Daniel Barker  
  Custodian - 8 hours/day  
  Step: 0  
  Effective: July 1, 2023  
  (Pending completion of documents)

- Nathan Conkel  
  Custodian - 8 hours/day  
  Step: 0  
  Effective: July 1, 2023

- Caroline Ramey  
  Custodian - 8 hours/day  
  Step: 1  
  Effective: July 1, 2023
Certified:

- Arjanna Knul  
  CHS Intervention Specialist  
  BA - Step 1

- Nick Linthicum  
  CHS Hospitality and Tourism Teacher  
  BA - Step 0  
  (Pending completion of documents)

- Seana Channel  
  CMS Physical / Health Teacher  
  MA - Step 2  
  (Pending completion of documents)

- Crystal Phillips  
  Behavioral Analyst Teacher  
  MA+25 - Step 14  
  2 extended days - June 12 -13, 2023  
  at $28/ hr

- Megan Waldeck  
  CES - Intervention Specialist  
  MA - Step 4

- Katherine Thompson  
  CES - Intervention Specialist  
  BA - Step 1

- Devin Sims  
  CHS - Intervention Specialist  
  MA - Step 12  
  (Pending completion of documents)

- Jimmy Bailey  
  CES - Grade 4 Title I Teacher  
  MA - Step 5  
  (Pending completion of documents)

- Colin Kline  
  CMS - Intervention Specialist  
  BA - Step 12  
  (Pending completion of documents)

Advancement on Pay Scale:

- Stacy Cowdery  
  From: MA  
  To: MA+25

- Brian Bigam  
  From: MA  
  To: MA+25
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- Jessica Fox  
  From: MA  
  To: MA+25

- Samantha Downard  
  From: BA+150  
  To: MA

- Jessica Collins  
  From: BA  
  To: MA

- Carol Sheets  
  From: MA  
  To: MA+25

- Andrew Perkins  
  From: MA  
  To: MA+25

**Athletics:**

- Jennifer Blakeman  
  Varsity Cheerleading Head Coach  
  Step: 0

- Shaina Palda  
  CHS Fall Tennis Coach  
  Step: 3

- Bo Buckley  
  CHS Bowling Head Coach  
  Step: 0

- William Search  
  CHS Varsity Assistant Cross Country Coach  
  Step: 15+

**Corrections:**

- Brandon Ruhl  
  CHS Assistant Football Coach (Split)  
  Years of Experience: 0

- Andrew Lowe  
  CHS Assistant Football Coach (Split)  
  Years of Experience: 0

- Sarah Ruff  
  Rescind: CHS Assistant Soccer Coach  
  Effective: End of the 2022-2023 season
Resignation:

- Ashley Corcoran  
  CES Music Teacher  
  Effective: May 26, 2023

Mr. Reeser – yes; Mr. Burrow– absent; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mrs. Williams, seconded by Mr. Leasure, the Board approved the following Administrator Contracts, as presented:

- Amy Boston  
  Senior Director Teaching and Learning  
  3 Year Contract - July 5, 2023 - June 30, 2026  
  235 Day Contract - Step 10

- Kirk Henderson  
  Assistant Superintendent  
  3 Year Contract - August 1, 2023 - July 31, 2026  
  260 Day Contract - Step 11

- Christopher (Chad) Michael  
  CES Assistant Principal  
  3 Year Contract - July 31, 2023 - July 30, 2026  
  220 Day Contract - Step 9

- Jillian Sims  
  CES Principal  
  3 Year Contract - July 31, 2023 - July 30, 2026  
  220 Day Contract - Step 8

- Jay Darland  
  Facilities Supervisor  
  3 Year Contract - July 1, 2023 - June 30, 2026  
  260 Day Contract - Step 4

- Cheri Davis  
  Director of Food Services  
  2 Year Contract - July 31, 2023 - July 30, 2025  
  220 Day Contract - Step 2

- Nathan Garman  
  Director of Technology  
  3 Year Contract - July 1, 2023 - June 30, 2026  
  260 Day Contract - Step 9

- Kimberly Rogers  
  Director of Transportation  
  3 Year Contract - July 1, 2023 - June 30, 2026  
  260 Day Contract - Step 4
Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mrs. Truex , seconded by Mrs. Williams, the Board approved the gifted coordination services stipend for Danielle Stultz for $5,000 as presented.

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board approved the overnight trips as presented:

- Boys Varsity Basketball       June 9 - 10, 2023, Capital University
- CHS Cross Country            September 8-9, 2023, Tiffin Carnival
- CHS Theater Department Trip  March 26-28, 2024, New York City

Mr. Reeser – yes; Mr. Burrow–absent ; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the policies, as presented:

- po1615
- po3215
- po4215
- po5460
- po5512
- po7434
- po7540
- po7540.01
- po7540.02
- po7540.03
- po7540.04
- po8300
- po8305
- po8315
- po8400
- po8462
- po9160
- po9700.01

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board approved the following Service Agreements for 2023-24 School Year, as presented:

- Briar Patch - student services for special education
- Ambassador Home Health - student health services
- OhioHealth Berger Hospital - student therapy services
- Graduation Alliance - dropout recovery educational services
- Circleville Police Department - School Resource Officer
- Pickaway County ESC - Related Services Contract for FY24
- Pickaway County ESC - P.A.C.E. online learning
- Soundscape Music Therapy - student therapy services
- South Central Ohio ESC - visually impaired and audiology services
- The Learning Spectrum - student services for special education
- Pathways Behavioral Health - student services for special education
Maxim Healthcare - student health services
eDynamic Learning-Digital Course Work - American Sign Language
Pickaway Area Recovery Services (PARS) - Prevention Specialist

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mr. Reeser and seconded by Mr. Leasure, the Board approved the following student handbooks for the 2023-2024 school year as presented:

- English as a Second Language
- Title I

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. Truex to approve the enclosed resolution regarding pavement improvements for the district.

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex –yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Reeser, the Board approved the following Treasurer's items, as presented:

**Reports:**
- Financial Reports - May, 2023
- Warrants - May, 2023

**Approval of the Certificates:**
- Amended Official Certificate of Estimated Resources FY23
- Amended Appropriations Resolution for FY23
- Appropriations Resolution for FY24

**Approval of the Transfers:**
- From 003-000 Perm. Imp. Fund to 034-0000 - $131,880.00 Classroom Facilities Maintenance Fund
- From 001 General Fund to 003-0000 - $500,000 Perm. Imp. Fund
- From 001-9020 General Fund to 003-0000 - $1,000,000 Perm. Imp. Fund
- From 001-9020 General Fund to 024-9000 - $549,567.63 Medical Self-Insurance Fund

**Fiscal Year End Items:**
Approve the Treasurer to make any necessary fiscal year end appropriation adjustments to close FY23, to be confirmed at the next Board meeting.

**Requisitions Over $10,000:**
- MICHIGAN CONFERENCE OF TEAMSTERS WELFARE FUND - July insurance premiums - $17,734.35
- American Electric Power - electric services for campus May and June 2023 - $60,000
- Healthcare Billing Services - Medicaid Billing Services FY23 - $15,000.00
- Gateway Education Holdings LLC / Savvas Learning Company LLC - one year renewal for interactive Science curriculum - $33,622.02
- Gordon Food Services - food products and supplies for 23/24 school year - $825,000.00
- Nickles Bakery - food products and supplies for 23/24 school year - $18,000.00
- United Dairy Inc - food products for 23/24 school year - $95,000.00
- CDW Government Inc - Microsoft subscription licenses and software assurance for FY24 - $16,031.84
- Frontline Placement Technologies Inc - Frontline application for Forecast5 - $18,721.13
- H David McIlrath - contracted tuition at Briar Patch for two special needs students - $42,000.00
- Michigan Conference of Teamsters Welfare Fund - Teamsters health insurance FY24 - $204,000.00
- Trafera Holdings LLC - GoGuardian for teachers one year chromebook classroom management - $12,078.00
- Circleville Diesel - June bus inspections and repairs - $40,000.00
- Metropolitan Educational Technologies - monthly costs for hosted VOIP services for one year term - $27,075.00
- Ambassador Home Health - contracted nursing services for special needs student for 23/24 school year - $38,500.00
- South Central Ohio ESC - contracted audiology and TVI/COMS services for 23/24 school year - $42,500.00
- Soundscape Music Therapy - contracted music therapy services 2023 - 2025 school years - $55,296.00
- OhioHealth Berger Hospital LLC - contracted physical therapy for 23/24 school year - $72,800.00
- Coca-Cola Bottling Consolidate - cafeteria products 23/24 school year - $18,000,000
- W R Hackett Inc - food products 23/24 school year - $30,000.00
- The Learning Spectrum - special education services - $134,710
- Pickaway County ESC - FY24 related services - $682,990
- Pickaway County ESC - P.A.C.E. online learning - $20,000
- Pathways Behavioral Health - special education services - $79,675
- Maxim Healthcare Services - contracted nursing services for special needs student for 23/24 school year - $40,000
- Jackson Transportation - special education transportation - $80,000
- Edynamic Learning - student services - $48,000
- Pickaway Area Recovery - social emotional education for CES $20,000

After the Facts:
KATHY REAM - reimbursement for dry-cleaning FCCLA jackets - $17.74
OHIO DEPARTMENT OF COMMERCE - elevator certification renewal fee - $330.25
PHINNEY ROOFING - additional roof repairs to CES - $1,315.00
RIPCHO STUDIO INC - middle school staff yearbooks - $112.50
NORTHWEST EVALUATION ASSOCIATION - MAP growth K-12 - $1,183.00
COUGHLIN - repair to Dodge Ram - $777.29
SCOTT SCRIVEN LLP - district legal fees - $8,875.50
BRIAN BIGAM - reimbursement for purchase of van fuel - $25.00
JORDAN POWER EQUIPMENT - repair on floor scrubber - $231.99
JORDAN POWER EQUIPMENT - parts for floor scrubber - $121.23
KYE ROSS - reimbursement for recertification class - $90.00
ABIGAIL FUHRMANN - D.C. photo prints - $121.49
HALLEY QUEEN MANSON - mileage reimbursement for state Power of the Pen competition - $142.79
CIRCLEVILLE DIESEL - June inspections and bus repairs - $13,019.24
KAREN VALENTINE - mileage reimbursement for state Power of the Pen competition - $142.79
COSI - cost of taking additional students on COSI field trip - $50.00
COLLINS SPORTS MEDICINE - athletic medical supplies - $450.41
DRUG FREE CLUBS OF AMERICA - drug testing fees - $570.00
THOMPSON REFRIGERATION INC - freezer repair at CES - $6,162.44

Student Activity Budget / Philosophies for 2023-24:

- Senior Class of 2024
- CES Principal Fund
- CHS Student Council
- CHS SOS
- CHS Media Center
- CMS Media Center
- CHS Conservation Science
- CES Tiger Trolley
- CHS Key Club
- Junior Class of 2025
- CMS Student Council
- CHS Vocal Music
- CHS Musical
- CMS Builders Club
- CHS Diversity & Inclusion
- CHS FFA
- NJHS
- CMS Wild Sites
- CMS Work Skills/School Store
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- CES Beta Academy
- CES Media Center
- CMS Eighth Grade Trip
- CHS Band
- CMS Builders Club
- CHS AFS
- CHS Club Future
- CMS The Roar
- CMS Band
- CMS Tiger Pen
- CMS Cheetahs
- CHS FCCLA

**Donations:**
- Sprint Electric

Mr. Reeser – yes; Mr. Burrow–absent ; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes

**Board President’s Comments:**

On a motion by Mrs. Williams, seconded by Mr. Reeser, the Board agreed to change the meeting dates for July and December. The meetings will now be held July 19, 2023 and December 6, 2023.

Mr. Reeser – yes; Mr. Burrow–absent ; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board met in Executive Session.

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes

**Executive Session (O.R.C. 121.22 G)**

___X_ (a) Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

_____ (b) Investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official licensee, or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session.

_____ (c) Consideration of the purchase of property for public purposes, or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
(d) Discussion, with the Board’s legal counsel, of disputes involving the Board that are the subject of pending or imminent court action.

(e) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

(f) Matters required to be confidential by Federal law or regulations or State statutes

(g) Specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the District’s security

(h) Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered fewer than one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
2. an unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Time: In: 7:39pm

Time: Out: 7:59pm

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board voted to adjourn the meeting at 8:00 p.m.

Mr. Reeser – yes; Mr. Burrow–absent; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

President

ATTEST

Treasurer