

CIRCLEVILLE CITY SCHOOLS
Residence Verification Form/Change of Address Affidavit I

I certify that I am a resident of the _____ School District
at the following address:

Address: _____

City/Zip Code: _____

Date of Occupancy: _____

Verification of the above residence must be provided to school officials through two acceptable forms of documentation. Examples of acceptable forms of documentation include, but are not limited to the following:

- Official Rental/Lease Agreement
- Mortgage Coupon/Closing
- Property Tax Statement
- Settlement Statement of purchase
- Current Utility Bill ***only one utility bill will be accepted for documentation***
- Ohio Driver's License or State issued ID
- Special Circumstances *(Student is presently living in a shelter, with more than one family member in a house/apartment, in a motel, car or campsite, with friends or family other than parent or guardian).*

In the event that none of these documents are attainable or are in your name, the person with whom you are living with **MUST COMPLETE THE RESIDENCE VERIFICATION AFFIDAVIT II FORM** and **HAVE IT NOTARIZED**. They **MUST ALSO PROVIDE PROOF OF RESIDENCY** to school officials through two acceptable forms of documentation. Acceptable forms of documentation include but are not limited to the examples above.

Please list other children enrolled with Circleville City Schools:

Student(s)	Date of Birth	Grade

I further certify that the above information is true and accurate. I understand that if residency at any time is verified to be false that immediate withdrawal can occur.

Parent/Guardian Signature

Relationship to Child

Date

CIRCLEVILLE CITY SCHOOLS

Special Circumstances Address Verification Form Affidavit II

To be completed by the person(s) with which you claim to reside

I, _____, being duly cautioned, do solemnly swear or affirm the following:

1. I am the owner or renter of the residence at

in _____, Ohio located in the _____

School District.

2. The following individual(s) is/are living at my above stated residence and have so since the ____ day of _____, 20____.

3. I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of Ohio Revised Code Section 2921.13, a first degree misdemeanor, punishable by a maximum fine of \$1,000.00 and/or a maximum term of imprisonment of six months. Inaccurate and/or falsified information will result in immediate withdrawal of stated student(s) from Circleville City Schools.

4. Owner/renter of the above residence must provide two forms of proof of residency. See Affidavit I Special Circumstances.

I agree that Circleville City Schools, if they deem necessary, has the right to investigate my residency. I agree to allow the release of ownership, rental, and utility information to a representative of Circleville City Schools.

Signature: _____

(Property owner/Lessee)

Sworn to and ascribed in my presence this _____ day of _____, 20____

Notary Public Signature

Stamp or Seal