BOARD OF EDUCATION REGULAR MEETING  
APRIL 13, 2022

The Board of Education met in regular session on April 13, 2022, in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m., President Tony Reeser called the meeting to order.

On roll call, the following members were present: Tony Reeser, Jeff Burrow, Terry Leasure, Patty Truex, and Christine Williams

Legislative Report – Patty Truex

Superintendent’s Report – Dr. Kimberly Halley
- Be the Difference Day- April 8 (CES rescheduled for April 29)
- Ohio State Testing
- Family Mental Health Night- April 20
- Congratulations to 5 teachers who passed Ohio Resident Educator Summative Assessment (RESA)

Treasurer’s Report – Kristen Rhoads
- Juneteenth
- Treasurer and staff Conference
- Redesign Software
- Medicaid

On a motion by Mr. Reeser, seconded by Mr. Burrow, the board approved the agenda, as presented:

Mr. Reeser – yes; Mr. Burrow– yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mrs. Williams, seconded by Mr. Leasure, the Board approved the following minutes be approved as presented:
- March 8, 2022 Special Meeting
- March 25, 2022 Special Meeting
- March 25, 2022 Special Meeting (work session)

Mr. Reeser – yes; Mr. Burrow– yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes
BOARD OF EDUCATION REGULAR MEETING
APRIL 13, 2022

On a motion by Mr. Burrow, seconded by Mr. Reeser, the Board approved the following personnel items:

2021-2022 School Year

Substitute Assignment:
- Stephanie McGowan Substitute Educational Aide

Classified:
- Trisha Boldoser CHS Administrative Assistant
  220 Day Calendar
  Effective: May 1, 2022 (39 days to be worked from May 1, 2022 - June 24, 2022)
  Rate of Pay: $19.00 per hour

Resignation:
- Aaron Conn CES- Assistant Principal
  Effective End of the 2021-2022 School Year
- Karla Exline CMS- Nurse’s Aide-RN
  Effective End of the 2021-2022 School Year
- Vicki Scott CHS- Assistant Principal
  Effective End of the 2021-2022 School Year

Unpaid Leave:
- Taylor Barthelmas April 28, 2022 (½ day)
- May 6, 2022 (½ day)
- Elise McGinnis May 19, 2022 (1 day)

2022-2023 School Year

Classified:
Administrative Assistant: 220 day contract (8 hours/day)
- Trisha Boldoser
Certified:
1 Year Contract

(2nd)
- Deaven Atwood
- Autumn Bianchi
- Haley Kern
- Patricia Naem
- Rachel Pennington
- Steve Evans
- Leah Fraley
- Austin Manson
- Haley Phillips
- Jenna Rutan
- Meredith Picklesimer
- Casey Lockard

(3rd)
- Megan Hoffman
- Shelby Seimer

(4th)
- Baylee Brown
- Karee Driggs
- Stacey Groff
- Jessica Collins
- Michelle Pipkin
- Heather (Posey) Miller
- Sarah Ruff
- Hannah Wood
- Emily Woods

2 Year Contract

- Lauren Allen
- Kyle Bruner
- Sarah Cydrus
- Abigail Fuhrmann
- Annetta Lockwood
- Jaime McKelvie
- Kayla Theis
- Andrea Wallace

3 Year Contract (*First 3 year Contract)

- Robert Callihan*
- Amanda Hamman*
- Sara Hammond*
- Maren Joodi*
- Samantha Gundrum
- Sonsearay Grady
- Cynthia Moats
- Mary Moats
- Joseph Stitt
- Rachel Weinrich
- Jason Corcoran
- Carol Sheets
- Eric Evans
- Lance Gibson
- Andrea Downs
- Natalee Leasure
- Angela Smith
- Jillian Anderson
- Lynda McLauglin
Continuing Contract
- Aubrey Hines
- Lisa Powers

Athletics:
- Brian Bigam Varsity Girls Basketball
  Years of Experience: 9

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mrs. Truex, seconded by Mr. Burrow the Board approved a change in compensation/benefits per ORC 3319.10, due to serving more than 60 days as a long-term substitute. Each substitute will be compensated at BA - Step 0, and will be afforded the same benefits as other certified staff during the 2021-2022 school year.

- Diane Bond Effective: April 12, 2022

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mrs. Williams, the Board approved the following Salary Schedules, as presented:
- Classified Director Salary Schedule for the Director of Technology, Facilities Supervisor, Director of Transportation, Athletic Director, Director of Food Services for FY23
- Administrative Salary Schedule for FY23 - FY24

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes
In a motion by Mrs. Truex, seconded by Mr. Burrow, the Board approved the following Administrator Contracts, as presented:

- Vicki Scott
  Director of Student Services
  2 Year Contract - August 1, 2022 –
  July 31, 2024
  220 Day Contract - Step 8

- Connie Strebe
  CMS- Principal
  2 Year Contract- August 1, 2022 –
  July 31, 2024
  220 Day Contract - Step 8
  Up to 10 Extended Days to be worked
  April 19, 2022 - July 22, 2022 at the
daily rate

- Jenny Lamp
  Coordinator of Student Services
  2 Year Contract - August 1, 2022 –
  July 31, 2024
  220 Day Contract - Step 10
  Up to 10 Extended Days to be worked
  April 19, 2022 - July 22, 2022 at the
daily rate

Mr. Reeser – yes; Mr. Burrow– yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motin by Mr. Reeser, seconded by Mrs. Williams, the Board approved the following Service Agreements, as presented:

- META Master Service Agreement - FY23

  THIS MASTER SERVICE AGREEMENT (hereinafter the “Agreement”) is made this the
  day of __________, 20___ between META Solutions, an Ohio Regional Council of
  Government whose principal office is located at 100 Executive Drive Marion, OH 43302
  (hereinafter “META”) and Circleville City School District whose address is 388 Clark Drive,
  Circleville, Ohio 43113 (hereinafter “Owner”), (each a “party” and together “parties”).
WHEREAS, META is an information technology center comprised of a consortium of member school districts (hereinafter the Member Districts) and is organized as a regional council of government as defined in Ohio Rev. Code Chapter 167;

WHEREAS, Owner is an organization authorized by the Ohio Department of Education to utilize services of an information technology center; and

WHEREAS, Owner is a Member District of META as defined in META’s Constitution.

NOW, THEREFORE, for the agreements outlined herein and other good and valuable consideration the parties hereby agree as follows:

1.0 Responsibilities of META.

1.1 META shall perform all work and do all things necessary to perform the information technology services on behalf of Owner, as described in Schedule I attached hereto and identified as “Services Manifest”, which includes the scope of the work and other particulars with respect to the information technology services as more fully laid out in this section of the Agreement (hereinafter referred to as the “Services”). Services shall be provided in conformity with the policies of META generally applicable to recipients of similar services, as such policies currently exist or are hereafter adopted or amended.

1.2 META shall provide Owner with sufficient training opportunities as necessary for the Owner to effectively utilize the Services, based upon mutual agreement between the parties.

1.3 META will be the point of contact for all service problems experienced by Owner related to the provision of Services. If Education Management Information System (“EMIS”) Services are provided as included Services under this Agreement, META will work with Owner to fix EMIS fatal errors that may be generated regarding Owner’s data.

1.4 META will comply with any security standards necessary to meet state and federal auditing requirements.

1.5 To comply with a change in governing law or regulatory requirements, or changes to any applicable Third-Party Agreement, META may discontinue or limit Services and/or impose additional restrictions or requirements on such Services upon thirty (30) days’ written notice to Owner or such lesser amount as may be required by law or regulatory requests at the time such notice is given.

1.6 META may enter into agreements with third-party vendors and service providers for the purpose of securing discounted pricing and other favorable contract terms for the Owner. If META has entered into an agreement with a third-party vendor/service provider for such Owner benefits, and if the Owner subsequently agrees to purchase goods or services pursuant to the agreement between META and the third-party vendor/service provider, Owner agrees to be bound to the terms and conditions of the corresponding META agreement with such vendor/service provider, and to be primarily liable for any payments due to the vendor/service provider on account of the Owner’s agreement to receive goods or services from the vendor/service provider. META may condition the receipt of services pursuant to this paragraph upon the Owner’s execution of a separate agreement with META concerning the same.

1.7 META reserves the right to discontinue Owner’s access to the Services and/or seek other legal or equitable relief for use of the Services by Owner or its users that META deems Owner to be in violation of the rules and regulations of the State Board of Education; or in violation of, or contrary to the parties’ expectations regarding the Owner’s conduct as expressed herein; this Agreement; or in violation of state or federal law; or for knowingly permitting or encouraging unauthorized access to the Services.

1.8 The parties acknowledge that the services META is offering at least comply with the minimum state-subsidized services as identified in Ohio Administrative Code and required by the Ohio Department of Education. META shall conform to the quality implementation standards, as defined by the Ohio Department of Education for all core services.

2.0 Responsibilities of Owner.

2.1 Owner shall fully cooperate and work with META in order to effectuate the implementation of this Agreement.

2.2 Owner shall be directly responsible to META for all charges billed by META to Owner for Services secured for Owner through this Agreement in accordance with the provisions contained in Section 5 of this Agreement.

2.3 Owner shall enter accurate data into the software and/or systems under this Agreement, and shall be responsible for maintaining the data, and for checking the accuracy of such data.

2.4 If data conversion is necessary in the course of providing Services and available from META, Owner shall pay META for data conversion costs as billed by META or, alternatively,
Owner agrees to procure the necessary data conversion services from a third party vendor within a reasonable amount of time.

2.5 Except as specifically provided in this Agreement, Owner shall be responsible for maintaining the hardware and connections necessary to access the Services provided under this Agreement, including internet access, Local Area Networks, and other utilities as needed.

2.6 Owner shall not resell access to any of the Services provided under this Agreement.

2.7 Owner may utilize the Services provided hereunder only for educational and educational administrative-related services.

2.8 If requested for an audit of META or its Services, Owner will, to the fullest extent permissible under the law, provide such information as META or its auditors may request.

2.9 Owner shall be solely responsible for unauthorized access to the Services or data.

2.10 META will require current written authorization from Owner authorizing user access to, or the discontinuance of access to, username and password protected data.

2.11 Owner understands and agrees that, except as required by state and federal regulations, META will exercise no control over the information that Owner and its users may transmit and receive as a result of the provision of Services by META. Owner assumes full responsibility for any and all access to, transmission, and usage information accessed or sent by its users through the Services.

2.12 Owner understands and agrees that META shall have no responsibility for the Owner’s or its users’ accessing or transmitting offensive or unlawful information, interference, or unlawful access to others’ information or networks, or other offense or unlawful activity for which the Services may be used.

2.13 Any violation of the requirements of Owner contained in this Agreement, the rules and regulations of the State Board of Education, federal law, or state law, or for knowingly permitting or encouraging unauthorized access to the Services may result in termination of Services to Owner and/or could result in legal action against Owner.

3.0 The Contract Documents. The Contract Documents consist of this Agreement and any Exhibits attached hereto, and META’s Constitution, META’s Bylaws, and any agreements with third-parties which currently impact the Services to be provided under this Agreement. These documents shall be a part of this Agreement as if attached to this Agreement or repeated herein. META and Owner acknowledge that they have received and reviewed all of the above named documents and agree that they shall be bound by the terms of those documents, as applicable.

4.0 Term of Agreement. The Services to be performed under this Agreement shall be commenced on July 1, 2022 and shall continue until June 30, 2023, (hereinafter the “Contract Term”) subject to any amendments hereto between the parties, and shall be performed in accordance with the Contract Documents. This Agreement shall automatically renew for one year terms absent either party to this Agreement delivering written notice to the other party of their intention to not continue under the terms of this Agreement no later than thirty (30) days prior to end of the then prevailing term of this Agreement.

5.0 Contract Price and Payment by Member Districts.

5.1 META is specifically authorized to bill and collect monies for the Services provided directly to and from Owner. Owner shall pay a fee of $16.75 per student based upon the annual Ohio Department of Education handout for the District (hereinafter the “Contract Price”) along with all taxes, fees, charges, surcharges, and other similar amounts due in regards to the Services provided under this Agreement and as further described in Schedule I and/or II which is attached to this Agreement.

5.2 Such charges as described in the Subsection 5.1 of this Agreement shall be billed on an annual basis on the first day of July. Owner shall tender payment for the Services within thirty (30) business days after receipt of any invoice from META.

5.3 Owner shall pay all costs incurred by META on behalf of Owner to provide the Services including but not limited to charges related to Third-Party Agreements, license fees, collection costs, late fees, service charges, and termination costs to the extent permitted by law. Owner shall tender payment for such charges within thirty (30) business days after receipt of any invoice from META.
5.4 Owner shall pay for any installation costs if such costs are incurred as a result of providing Services to Owner.

5.5 In the event that Owner fails to comply with any provision of Section 5 of this Agreement, then Owner will be in default with respect to its obligations hereunder. Should Owner be in default under the terms of this Section of the Agreement, then META, at META’s sole discretion, may elect to either 1. Suspend the Services of Owner until Owner has paid its balance in full; or 2. Permanently cease providing Services to Owner. In the event META exercises its right to enforce either of these options, in no way will it be deemed a waiver of other legal or equitable rights META may have for full payment.

6.0 META’s Responsibilities and Warranties.

6.1 OWNER EXPRESSLY AGREES THAT USE OF META’S SERVICES UNDER THIS AGREEMENT ARE AT OWNER’S SOLE RISK. OWNER ALSO EXPRESSLY AGREES THAT THESE SERVICES ARE PROVIDED ON (a) AN “AS IS,” “AS AVAILABLE” BASIS

WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF TITLE, FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, NONINFRINGEMENT, OR WARRANTIES ARISING FROM ANY COURSE OF DEALING OR USAGE OF TRADE; (b) NO ADVICE GIVEN BY META’S EMPLOYEES, AGENTS, OR INDEPENDENT CONTRACTORS, OR THE EMPLOYEES OF META’S AGENTS OR INDEPENDENT CONTRACTORS, SHALL CREATE ANY WARRANTY OF ANY KIND; and (c) UPLOADING, DOWNLOADING, STORING, TRANSMITTING, AND OTHERWISE ACCESSING OR DISTRIBUTING INFORMATION VIA THE SERVICES BY MEMBER DISTRICTS AND/OR THEIR USERS IS AT MEMBER DISTRICT’S OWN RISK.

6.2 OWNER ALSO EXPRESSLY AGREES THAT META DOES NOT WARRANT THAT THE FUNCTIONS OF THE SOFTWARE WILL MEET ANY SPECIFIC USER REQUIREMENTS, OR THAT SERVICES PROVIDED WILL BE ERROR FREE OR UNinterrupted; NOR SHALL META BE LIABLE FOR ANY ACTUAL DAMAGES OR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING AS A RESULT OF LOSS OF DATA OR MISINFORMATION) SUSTAINED IN CONNECTION WITH THE USE, OPERATION, OR INABILITY TO USE META’S SERVICES BY OWNER OR ITS USERS. THE AGGREGATE LIABILITY OF META FOR ALL ACTIONS IN CONTRACT AND/OR TORT (INCLUDING NEGLIGENCE AND PRODUCTS LIABILITY) SHALL BE LIMITED TO THE FEES PAID BY THE MEMBER DISTRICTS IN THE SIX (6) MONTHS PRECEDING THE DATE THE CLAIM ARISES.

6.3 META shall not be liable for failure to provide Services if such failure is caused by any cause outside of META’s control, acts of God, epidemics, lightning, winds, fires, landslides, floods, earthquakes, droughts, famines, acts of public enemies, explosions, insurrection, military action, sabotage, riots, civil disturbances, failure of a utility or utility-type services which is essential for META to provide the Services, or other event(s) not reasonably within the control of META.

6.4 META shall not be liable as a result of the actions, errors, omissions, or negligence of Owner or its personnel, employees, agents, or users.

6.5 META shall not be liable with regards to third parties for any action, error, omission, or negligence of Owner and/or its users.

7.0 Changes in the Services. There shall be no changes to the Services to be performed under this Agreement unless the parties hereto agree to such change in a written amendment to this Agreement. However, the parties expressly agree and understand that should there be a change in Ohio or Federal laws or regulations that affect the services provided under this Agreement, such services shall be changed in accordance with the terms of this Agreement to conform with such laws or regulations.
8.0 Ownership of Property

8.1 Any hardware and/or software installed by META in regards to the Services provided under this Agreement remain the property of META. In the event this Agreement is terminated, Owner shall permit META to remove any such hardware and/or software as soon as may be reasonably practicable after the date of termination.

8.2 Any data files shall remain the property of Owner. In the event this Agreement is terminated, META agrees to return all available files to Owner as soon as may be reasonably practicable after the date of termination.

8.3 All other rights of ownership in all materials, products, and Services provided by META, including the rights to ideas and inventions and rights under patent, copyright, trademark, trade secret, or other applicable laws, that have not been specifically addressed in Subsections 9.1 and 9.2 shall belong exclusively to META. Any modification or derivative works of Owner’s property or the property of Owner by META shall be considered “work for hire” and will be considered property of META.

8.4 The parties agree that nothing in this Agreement shall give either party any right, title or interest in the property of the other after termination or expiration of this Agreement.

9.0 Confidentiality. META shall exercise ordinary care in preserving and protecting the confidentiality of information and materials furnished by Owner, to the extent required by law. Each party shall protect the intellectual property, proprietary information, and trade secrets of the other from unauthorized use and disclosure. Except as required by law, including but not limited to Ohio Rev. Code § 149.43, Owner agrees not to disclose any information of documentation obtained from META.

10.0 Termination by Owner. If META defaults, or persistently or repeatedly fails or neglects to provide Services in accordance with this Agreement without reasonable cause, then Owner shall notify META in writing of its failure to comply with the terms of this Agreement. Upon receipt of such written notice, META shall have thirty (30) days to conform its behavior to meet the requirements of this Agreement. In the event that META is still in breach of this Agreement at the expiration of this thirty (30) day period without reasonable cause, then Owner may, without prejudice to any other remedy it may have, terminate this Agreement.

11.0 Effect of Termination by Owner. In the event that Owner seeks to terminate this Agreement pursuant to Section 4.0 or Section 10.0 of this Agreement, then, upon such termination, Owner shall immediately withdraw as a Member District of META in accordance with META’s Constitution and Bylaws.

12.0 Assignment. This Agreement and Owner’s rights, duties, and/or responsibilities herein may not be assigned to another individual or entity without the written consent of META.

13.0 Miscellaneous Provisions.

13.1 This Agreement shall be construed in accordance with, and governed by, the laws of the state of Ohio. The parties agree that any action brought by either party against the other in state court shall be properly venued only in the Franklin County Court of Common Pleas in Columbus (Franklin County), Ohio and that any action brought in federal court shall be properly venued only in the United States District Court for the Southern District of Ohio, Eastern Division, located in Columbus, Ohio. The parties further agree that they do hereby waive all questions of personal jurisdiction or venue for purposes of giving effect to this provision.

13.2 There are no third-party beneficiaries to this Agreement. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either party.

13.3 This Agreement along with all exhibits attached hereto and other Contract Documents represents the entire agreement between the parties on this subject matter and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both parties. If any of the provisions contained in this Agreement, as amended from time to time, are inconsistent with the provisions of the other Contract Documents, then the provisions of this Agreement, as amended, shall prevail.
13.4 The obligations, warranties, and representations of either party under this Agreement that are of a continuing nature shall survive expiration or termination of this Agreement, unless otherwise explicitly agreed to in the Contract Documents or by operation of law.

13.5 No delay or failure by either party to exercise any right hereunder and no partial or single exercise of any such right shall constitute a waiver of that or any other right, unless otherwise expressly provided herein.

13.6 In case any one or more provisions set forth in the Contract Documents shall for any reason be held invalid, illegal, or unenforceable in any respect, any such invalidity, illegality, or unenforceability shall not affect any other provision of the Contract Documents, and the Contract Documents shall be construed as if such invalid, illegal, or unenforceable provision had never been incorporated therein, provided the economic or legal substance of the transactions contemplated hereby is not affected in any manner materially adverse to either party. If either party determines in good faith that so construing the Contract Documents is materially adverse to it, the parties shall negotiate in good faith to modify the Contract Documents so as to achieve their original intent as closely as possible in a mutually acceptable manner and so that the transactions intended hereunder are consummated as originally contemplated to the greatest extent possible.

13.7 All notices under this Agreement shall be in writing, sent by registered or certified U.S. Mail, return receipt requested, and addressed to the party at the address set forth at the beginning of this Agreement or at such other address of which a party has provided notice pursuant to this provision.

13.8 The headings of the sections hereof have been inserted for convenience only and shall in no way modify or restrict any provisions hereof or be used to construe any such provisions.

13.9 The parties shall not be required to perform any obligation under this Agreement or be liable to each other for damages so long as performance or non-performance of the obligation is delayed, caused or prevented by Force Majeure. “Force Majeure” means: hurricanes, earthquakes, floods, fire, acts of God, unusual transportation delays, wars, insurrections, acts of terrorism, and any other cause not reasonably within control of META or Owner, and which, by exercise of reasonable diligent effort, the non-performing party is unable in whole or in part to prevent or overcome.

13.10 The invalidity or unenforceability of any provision hereof shall in no way affect the validity or enforceability of any other provision, and to this end the provisions of this Agreement are declared to be severable. It is the intention of the parties that, if any provision of this Agreement is susceptible of two or more constructions, one which would render the provision enforceable and the other or others of which would render the provision unenforceable, then the provision shall have the meaning that renders it enforceable.

14.0 Signatures. By signing this Agreement, the individuals indicate all of the following:

14.1 They are authorized to sign on behalf of their respective entities; and

14.2 That they have read, understand and agree to the terms of this Agreement, including the provisions of the Contract Documents and any attachments to this Agreement, on behalf of their respective entities; and

14.3 All information provided in connection with this Agreement is true and accurate; and

14.4 This Agreement has been approved by formal action of the Board of the respective party; and

14.5 By execution of this Agreement the parties are not creating a breach of any third party agreements.
• Including: Schedule 1 Core Services - Fiscal & Student Software Support,

**SCHEDULE I**

**CORE SERVICES SUMMARY OF COSTS**

This schedule is hereby made a part of the Agreement for 2022-23 by and between the Circleville City School Board of Education and META Solutions. Services will be rendered for the period of the Agreement, unless otherwise stated below.

<table>
<thead>
<tr>
<th>Services</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Support for State Software: State Software Redesign, and eFinance Plus</td>
<td></td>
</tr>
<tr>
<td>SIS Support for any SIS Package</td>
<td></td>
</tr>
<tr>
<td>PowerSchool, ProgressBook (including GradeBook &amp; Virtual Classroom) &amp; Infinite Campus</td>
<td></td>
</tr>
<tr>
<td>EMIS Support</td>
<td></td>
</tr>
<tr>
<td>Purchasing Co-op Membership</td>
<td></td>
</tr>
</tbody>
</table>

• Schedule 2 Services - ProgressBook, IEP Anywhere, Library, Data Map,

**SCHEDULE II**

**SUMMARY OF COSTS**

This schedule is hereby made a part of the Agreement for 2022-23 by and between Circleville City School and META Solutions. Services will be rendered for the period of the Agreement, unless otherwise stated below.

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Services/INFOhio Automation</td>
<td>$2.90/student</td>
</tr>
<tr>
<td>IEP Anywhere PLUS</td>
<td>$1.89/student</td>
</tr>
<tr>
<td>ProgressBook Services - DataMap Services</td>
<td>$3.50/student</td>
</tr>
</tbody>
</table>

• Utility Audit, and Special Education Data Reporting Support

**CONSULTING AGREEMENT**

This Consulting Agreement (this "Agreement") is entered into as of July 1, 2022, by and between the Board of Education (the "Board") of Circleville City School (the "District"), and META Solutions (the "Consultant"), with a mailing address of 2100 Citygate Drive, Columbus, Ohio 43219 and phone number of (614) 473-8360.

I. Background. The Board wishes to contract with the Consultant for evaluation and consulting work related to the monitoring and support of energy usage and energy conservation district-wide. The Consultant is willing and qualified to perform these services on these terms. Therefore, the parties agree as follows:

II. Basic Services. The Consultant's Basic Services (collectively, the "Services") shall include, but not be limited to, the following:

A. Using its best efforts to advise the Board about alternatives that would result in energy or maintenance savings to the Board's taxpayers;

B. Maintaining good working relations with the Board and its staff, other consultants and utility representatives;

C. At any time during the term of this Agreement, be available to consult with the Board in connection with the Services;

D. Consultant will enter and review the electric, gas and water bills monthly for accuracy, unusual usage patterns or any inefficiencies and energy savings opportunities. If any errors were identified, consultant will contact the appropriate utility representative and negotiate the refund for the District. Also, if any error was not in favor of the District, the representative assigned will be informed of the possible consequences.

E. Consultant will provide a utility or savings report at the end of each school year and will be reviewed by the District’s assigned personnel. Consultant will identify any savings opportunities that the District may have such as power supply costs or building inefficiencies. Also, the annual summary will contain comparisons either from prior years or Energy Projects that were completed. Please note that this does not include a certified engineer’s savings certification.

III. Board’s Responsibilities

A. District will assign a representative to partner with the consultant to help with decision making and be present for the yearly energy reports.

B. District must maintain a monthly procedure for delivery of each electric, gas and water bills to the office of the consultant. Also, the District will sign a Letter of Authorization that will allow the consultant to speak with the utility companies on their behalf. This letter will allow the consultant to receive historical data information and any negotiations that may be performed with those companies. The District’s representative will be informed prior to any negotiations.
IV. Compensation

A. Basic Services: The Basic Fee for Services shall be a flat fee of $500.00 and will be paid on a quarterly or yearly basis. At the time of this agreement, the District has a total of 3 meters.

B. Additional Services: Additional Services shall be paid on a direct cost basis. Hourly fees for requested Additional Service shall be invoiced monthly at $150 per hour for the Consultant’s principal.

V. Mutual Cooperation. The parties shall cooperate in good faith to the extent reasonably necessary to complete any of the Services prior to the deadline, it shall do so.

VI. Compliance with Laws. In performing the Services and any Additional Services, the Consultant shall at all times comply with applicable federal, state and local laws, including but not limited to any federal or state equal employment opportunity laws.

VII. Termination and Renewal. This Agreement shall be effective upon signature with services to be provided for a period beginning July 1, 2022, and shall thereafter remain in full force and effect until June 30, 2023. This Agreement shall automatically renew for successive one-year terms thereafter.

This Agreement shall terminate:

A. Immediately upon a change in control of the management of the Consultant that is unacceptable to the Board;

B. Immediately upon the failure of the Consultant to function as a going concern, or to conduct its operations in the normal course of business;

C. By either party, at any time, upon 10 days prior written notice to the other party, if the other party breaches any of its obligations under this Agreement and does not cure the breach within the 10-day period;

D. By the Board upon 30 days written notice to the Consultant if, in the Board’s sole discretion, the Consultant has not met the Board’s quality or other performance expectations.

VIII. No Assignment. The Consultant shall not assign or transfer to any other person, firm or corporation this Agreement or any of its rights under this Agreement without the prior written consent of the Board, which consent the Board may withhold in its sole discretion.

IX. Drug-Free Workplace. The Consultant agrees to comply with all applicable state and federal laws regarding drug-free workplace. The Consultant shall make a good faith effort to ensure that all its employees, while working on school property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

X. Non-Discrimination/Compliance with Applicable Laws. The Consultant shall comply with the Civil Rights Act of 1964 and all applicable federal and state executive orders and rules and regulations pertaining to non-discrimination.

The Consultant agrees that in the hiring of employees for the performance of work under this Agreement, it will not discriminate against any citizen of this state by reason of race, color, religion, sex, age, handicap, national origin or ancestry. The Consultant further agrees that it shall require any subcontractor working on the Consultant’s behalf to include this non-discrimination provision in any contracts related to the performance of the Project.

XI. Miscellaneous:

A. This Agreement constitutes the entire agreement between the parties, and any prior understanding or representation of any kind shall not be binding upon either party except to the extent incorporated in the Agreement.

B. This Agreement may be amended or modified only in writing, signed by an authorized representative of each party.

C. This Agreement shall be construed under the laws of the State of Ohio.

D. If any provision of this Agreement is held by a court of competent jurisdiction, this shall not affect the validity of the remainder of the Agreement or the respective obligations of the parties.

The parties have executed this Agreement as of the date first set forth above.

Circleville City School

META Solutions
Partial EMIS contract for Special Education Support

This agreement for the provision of EMIS Services ("Agreement") is entered into between META Solutions ("Provider") and the Circleville City School Board of Education ("Customer").

I. Term. This Agreement shall be effective starting July 1, 2022 through and until June 30, 2023.

II. Description of Services: EMIS Services

1. Student Information System "SIS" - Provide support only for that side of SIS that drives EMIS data. Support may include training for purposes of ensuring that correct coding is entered into the SIS software.
   a. It is the sole responsibility of Customer staff to attend META sponsored trainings to ensure that SIS data will be correctly reported for EMIS processing.

2. Provide training for data input and/or adjustment on the EMIS data.

3. Correction of aggregation errors resulting from data incorrectly entered at the building/district level shall be the responsibility of Customer staff.

4. Serve as a resource to the superintendent for interpretation of EMIS reports and district accountability reports.

5. All issues dealing with other aspects of SIS not directly connected to EMIS will be handled by the META Student Services Department. This may include, but not limited to, attendance, report cards, scheduling or grading.

6. The EMIS consultant and META assume no liability for data incorrectly reported by the Customer employee who is responsible for such data following the advice or direction of the consultant where the Customer employee does not seek training, assistance or review of such data.

7. All fiscal reporting requirements will be the responsibility of the Customer’s treasurer’s office with the support from your EMIS service contractor.

III. Fees. For the services defined herein, and in accord with the terms of the Agreement, Customer shall pay META $6,663.50 for the term of this Agreement, payable according to META’s quarterly invoice terms.

IV. Additional terms.

A. Change Orders. Changes to an Agreement may only be made by written change orders ("Change Orders"), signed/authorized by the parties, setting forth the nature of the change and the specific amendment to the applicable portions of the Project Agreement, including a fee or hours required estimate for the revised Project scope. The terms and conditions of this Agreement may not be amended by a Change Order, but only by written amendment as provided in this Agreement.

B. Performance. META represents and warrants that it shall: (i) perform all services provided under this Agreement in a timely, workmanlike manner consistent with industry standards reasonably applicable to the performance of such services; (ii) use adequate numbers of qualified individuals with suitable training, education, experience and skill in performing the services; and (iii) perform the services in an efficient and cost effective manner. In addition, META represents and warrants that it has all rights, titles, licenses, permissions and approvals necessary to perform its obligations (including the Services) under this Agreement. META, in conjunction with its personnel, shall determine the method, manner, and means of performing the Services. The Customer may not control the manner or determine the method of accomplishing the Services. The Customer may, however, require personnel of META to observe at all times the written security and safety policies of Customer. In addition, the Customer shall be entitled to exercise a broad general power of supervision and control over the provision of such Services to ensure satisfactory performance. This power of supervision shall include the right to inspect, make suggestions or recommendations to the details of the Services, and request modifications to the scope of a work assignment.
C. Assignment of Personnel. META shall, in its sole discretion, determine the assignment of its personnel for providing the Services. META shall endeavor to honor a request for a specific associate, subject to staffing or scheduling considerations. META shall require that all META employees and agents shall at all times comply with Customer’s health, safety, security, and environmental practices, policies and procedures while on a Customer owned or operated site. Customer may request that META remove any META employees or agents not so complying.

D. Warranties. Other than those explicitly provided for in writing herein, META makes no other warranty, express or implied, with respect to the Products or Services. META DISCLAIMS ANY WARRANTY WITH RESPECT TO THE MERCHANTABILITY OF THE PRODUCTS OR SERVICES OR THE FITNESS OF THE PRODUCTS FOR ANY PARTICULAR PURPOSE OR USE OF CUSTOMER AS WELL AS ANY EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS ARISING THROUGH THE USE BY META OF ANY SAMPLES OR DEMONSTRATIONS, ANY COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE.

E. PROPERTY

1. Any hardware and/or software installed by Provider in regards to the Services provided under this Agreement remain the property of the Provider. In the event this Agreement is terminated, Customer agrees to permit Provider to remove any such hardware and/or software as soon as may be reasonably practicable after the date of termination.

2. Any data files shall remain the property of Customer. In the event this Agreement is terminated, Provider agrees to return all available files to Customer as soon as may be reasonably practicable after the date of termination.

F. Successors. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors.

G. Assignments. This Agreement and the rights, duties, and/or responsibilities herein may not be assigned to another individual or entity without the written consent of the non-assigning party to this Agreement.

H. Modification, Waiver, Discharge, etc. This Agreement may not be discharged, changed or modified in any manner, except by an instrument in writing signed by both parties. The failure of either party to enforce at any time any of the provisions(s) of this Agreement shall not be construed to be a waiver of any provision(s), nor in any way to affect the validity of this Agreement or any part hereof or the right of either party hereto to enforce each and every such provision. No waiver of any breach of this Agreement shall be be held to be a waiver of any other or subsequent breach. Furthermore, the term of any purchase order, invoice or like document issued in conjunction with the Service to be provided herein shall not serve to add to or modify the terms of this Agreement.

I. Captions. The captions in this Agreement are inserted only as a matter of convenience and as a reference, and in no way define, limit or describe the scope or intent of this Agreement or any of the provisions hereof.

J. Rights of Persons Not Parties. Nothing contained in this Agreement shall be deemed to create rights in persons not parties hereto, including Users as defined by this Agreement.

K. Severability. If any provision of this Agreement or the application thereof to any persons or circumstances shall, for any reason or to any extent, be held invalid or unenforceable, the remainder of this Agreement and the application of such provision to such other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

L. Entire Agreement. This Agreement, together with the documents referred to herein, shall constitute the entire agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings with respect to such subject matter.

M. Counterparts. This Agreement may be executed in several counterparts, all of which taken together shall constitute one single agreement between the parties hereto.

N. Construction. This Agreement and its validity, interpretation and effect shall be construed in accordance with and governed by the laws of the State of Ohio, without regard to conflict of laws provisions. The parties have participated jointly in the negotiation and drafting of this Agreement. If any ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the parties and no presumption or burden of proof shall arise favoring any party by virtue of authorship of any specific provisions of the Agreement. When used in this Agreement, the terms “include” or “including” shall mean including without limitation. Unless the context requires otherwise, any reference to the masculine, feminine, and neuter genders include one another.
O. Compliance with Law. Each party agrees to comply with all governmental laws and regulations applicable to the use of the Services. Customer agrees to provide such written evidence of the approval of this Agreement as may be required by law.

P. Fully Understand and Freely Enter. The undersigned hereby acknowledge that they have read and understand the foregoing, including the sections regarding warranties and limitations on liability. The parties to this Agreement also acknowledge that the execution of this Agreement is a free and voluntary act, done in belief that the Agreement is fair and reasonable. Finally, the parties acknowledge that they have had the right and opportunity to consult with and obtain the advice of independent legal counsel of the parties' own choosing in the negotiation and execution of this Agreement.

- Sheakley - Workers Compensation Group Rating Program - 1/1/2023 - 12/31/2023

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mr. Burrow, seconded by Mrs. Truex, the Board approved the chaperones for the following overnight trip items, as presented:

- Chaperones for CHS Trip to Spain - Kayla Theis, Andrew Thomasetti, Jennifer Sorrell, Sally Henson
- Stone Lab at Put-in-Bay, Ohio, for May 11-12, 2022. The trip will include 15 CHS students and 2 Teacher Chaperones, Matthew Fosnaugh and Gwen Minor.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

On a motion by Mr. Reeser, seconded by Mr. Leasure, the Board approved the Dual Credit Agreements for the 2022-2023 School Year, as presented:

- Ohio Christian University

DUAL CREDIT AGREEMENT
between
OHIO CHRISTIAN UNIVERSITY
1476 LANCASTER PIKE
CIRCEVILLE, OHIO 43113
and
CIRCEVILLE HIGH SCHOOL BOARD OF EDUCATION

THIS DUAL CREDIT AGREEMENT ("Agreement") is made by and between
Ohio Christian University ("University") and Circleville High School ("School")
(collectively, the "Parties"), and is effective as of the Effective Date set forth in section 1.2
of this Agreement.

WHEREAS, School and University desire to enter into an agreement setting forth
certain principles of mutual collaboration that supplement and extend the Ohio Department
of Higher Education’s Articulation and Transfer Policy; and
WHEREAS, to this end, School and University desire to combine their resources to provide an educational program known commonly as a dual credit program ("Program"), whereby qualified secondary school students may earn college credit and prepare for future enrollment in college; and

WHEREAS, assisting individuals in achieving their educational goals is a purpose both Parties share; and

WHEREAS, the Parties further desire to enter into an agreement to foster access and enhance educational participation;

NOW, THEREFORE, in consideration of the mutual agreements hereinafter set forth, and for other valuable consideration, the receipt and adequacy of which each Party hereby acknowledges, the Parties agree as follows:

1. **TERM OF ENGAGEMENT; RENEWAL; TERMINATION.**
   
   1.1. **Term of Engagement.** The term of this Agreement shall begin on the 1st day of May 2022 and ending on the 30th day of April 2023 ("Term"). University and School agree to faithfully fulfill their respective duties and obligations under the terms and conditions set forth in this Agreement starting on the Effective Date through the duration of the Term.
   
   1.2. **Effective Date.** Notwithstanding the Term provided in section 1.1 of this Agreement, the effective date of this Agreement is the date last signed by a party as indicated below the signatures at the end of this Agreement ("Effective Date"). The Parties agree that their promises and obligations under this agreement are binding as of the Effective Date, even if some duties to perform under this Agreement arise in the future during the Term.

   1.3. **Scope.** This agreement applies only to Program courses administered at the School’s campus.

   1.4. **Termination.** This Agreement terminates automatically at the end of Term, unless the Parties agree in writing to extend this Agreement.

2. **UNIVERSITY’S COVENANTS.** University shall:

   2.1. Provide qualified instructors for dual credit classes in the Program ("Instructors").

   2.2. University reserves the right to hire and assign, in its sole discretion, its own faculty or independent contractors as Instructors.

   2.2.1. Instructors will provide teaching not to exceed three (3) days per week.

   2.2.2. If School and any Instructor agree that the Instructor will teach more than 3 days per week, then School and Instructor may determine additional financial
compensation paid by School to Instructor in addition to the payments set forth in section 6 of this Agreement. Such additional compensation to the Instructor, if any, shall be the sole responsibility of School.

2.2.3. If after due diligence in recruiting, no qualified instructor can be found to teach any dual enrollment class onsite, University will offer such class through online delivery at the then-applicable dual credit online rate.

2.3. Provide all Instructors with orientation and training.

2.4. Provide School with scheduled or unscheduled opportunities to observe the Instructor.

2.5. Select, in University’s sole discretion, appropriate textbooks, instructional materials and course syllabi. University shall, at a reasonable time prior to the start of a semester during the Term, deliver to School a list of textbooks for each Program course that School must furnish to enrolled students pursuant to division 3.2 of this Agreement.

2.6. Provide University email addresses, library access, online writing resources, and tutoring resources to Instructors and students; tutoring resources are only available on the University main campus.

2.7. Provide final grades from University’s registrar to School’s guidance counselor within two (2) weeks of the course completion.

2.8. All expenses for program promotion and advertising are the sole responsibility of University. The School may advertise in formation (at School’s expense) but must obtain prior content approval from the University.

2.9. Accept into the Program only those students who meet all University and State requirements for dual enrollment.

2.10. Offer only non-remedial, non-sectarian courses to students enrolled in the Program.

2.11. Provide School with a complete list of all students enrolled in the Program.
3. **SCHOOLS COVENANTS.** School shall:

3.1. Provide classrooms as needed with all reasonable instructional technology (including without limitation overhead projectors, whiteboards with markers and erasers, computers, video projectors, VCR players, DVD players, screen) for all Program courses taught in School’s facilities.

3.2. Provide students enrolled in the Program, at School’s sole expense, with the textbooks chosen by University pursuant to section 2.5 of this Agreement.

3.3. Pay University the amounts set forth in section 6 of this Agreement.

3.4. Provide a class roster (including first name, last name, course title, course section) to Trailblazer Academy Director by the Fall Semester deadline of August 12, 2022, and the Spring Semester deadline of December 9, 2022. A revised roster is due five (5) days following the School’s add/drop deadline. Rosters must be complete and on time or University reserves the right to cancel the class.

3.5. Allow its employees to serve as Instructors, but only if such School employee is qualified to teach dual enrollment classes according to the criteria set by Ohio Christian University and the Ohio Department of Higher Education.

3.5.1. Any School employee serving as an Instructor will be an independent contractor of University and shall sign a separate independent contractor agreement with University as a condition precedent to serving as an Instructor.

3.5.2. Any School employee serving as an Instructor must exclusively use Program instructional materials provided according to the terms of this Agreement.

3.5.3. Any School employee serving as Instructor must exclusively use the University’s online platforms for record keeping and grade submission. Due to FERPA regulations, student records belong to the student, and must be kept confidential. University online platforms allow students to have a record of all grades.

3.6. Provide student supervision on all other regular school days and days when Program courses are not being taught and notify University and all Instructors of School opening delays, School closings, and any other special calendar events that depart from the standard School schedule of classes.

3.7. Enroll a minimum of 12 students per Program course.

3.8. Provide University with scheduled and unscheduled opportunities to observe Instructors.
4. UNIVERSITY'S PROPERTY.
   4.1. All documents, records, memoranda, notes, textbooks, teaching aids and materials,
       and other information ("Materials") provided by University to any Instructor or
       others affiliated with School will be and remain the property of University.
   4.2. If any Materials are in the possession of School or any of its agents, then School
       will deliver such Materials to University upon demand.

5. CONFIDENTIALITY.
   5.1. School agrees to regard and treat as secret and confidential the Materials defined
       in section 4.1 and any other information of any kind related in any way to
       University's operations ("Information").
   5.2. All such Materials and Information will at all times remain the property of
       University.
   5.3. Except for fulfilling the purposes of this Agreement, School agrees not to
       reproduce, copy, or publish or permit reproduction, copying or publication of
       Materials and Information, and will not use or permit the use of any Materials or
       Information for any other purpose.
   5.4. School shall take all necessary and reasonable steps to ensure that its agents and
       affiliates comply with the terms of this Agreement.
   5.5. The covenants contained in this section 5 will survive the termination, amendment,
       modification, expiration or extension of this Agreement.

6. REMUNERATION.
   6.1. School shall pay University as follows:
       6.1.1. $41.50 per credit hour per student when the course is taught by a high school
              teacher who has signed the independent contractor agreement and met the
              credential requirements established for purposes of the Program in rules
              adopted by the chancellor of the Ohio Department of Education, not to
              exceed ORC 3365.07(A)(1)(a)(ii).
       6.1.2. $83 per credit hour per semester if the course is taught by college faculty,
              not to exceed ORC 3365.07(A)(1)(a)(ii).
6.1.3. $166 per credit hour per semester if the course is taught at the University campus, or the online format, not to exceed ORC 3365.07(A)(1)(a)(G).

6.2. Nothing in this agreement is intended by the parties to constitute an alternative payment structure under ORC 3365.07(A)(2).

6.3. Non-public students who do not apply for funding from the State of Ohio are not eligible for OCU scholarship opportunities during the school year, should they be available.

6.4. Students who do not provide award allocation information (SSID for Public/UIN for Non-Public students) once it is received from the State of Ohio, will not be eligible for OCU scholarship opportunities for the school year, should they be available.

7. **STUDENT ACCEPTANCE CRITERIA.** No student shall be admitted to the Program unless he or she meets the following requirements:

7.1. Minimum 3.0 GPA

7.2. If student's cumulative GPA is between 2.0 - 2.99, AND

7.3. At least one of the following:

7.3.1. ACT score of 19;

7.3.2. SAT score 990 (2016ff)

7.3.3. PSAT score 980 (2016ff);

7.3.4. ACCUPLACER scores as follows (Ohio Christian University offers the ACCUPLACER placement exam for University applicants ONE TIME at no charge. This test is available on the University campus, virtually, and at any College Board ACCUPLACER testing location. The test is used to fulfill acceptance into the University's dual credit program in place of an ACT or SAT. Students interested in scheduling a time to take the ACCUPLACER should submit a Test Scheduling request via the Trailblazer Academy Accuplacer webpage.

7.3.4.1. For the student to be eligible to enroll in any composition course(s), they must have an ACCUPLACER Classic Sentence Skills Writing: score of 88 or higher, ACCUPLACER Next Generation Writing: score of 263 or higher, English ACT: score of 17 or higher, or SAT Critical Reading score of 470 or higher.
7.3.4.2. For the student to be eligible for general admission to program (to take social studies/sciences course(s), they must have an

  ACCUPLACER Classic Reading: score of 80 or higher,
  ACCUPLACER Next Generation Reading score of 250 or higher.
  Reading ACT score of 19 or higher, or SAT score of 990.

7.3.4.3. For the student to be eligible to enroll in any college-level algebra
or calculus course(s), they must have an ACCUPLACER College
Level Math score of 63 or higher, ACCUPLACER Next
Generation score of 263 (for College Algebra) or higher.
ACCUPLACER College Level Math score of 70 or higher.
ACCUPLACER Next Generation score of 276 or higher (for
Calculus I, ACT Math score of 22 or higher (College Algebra),
ACT Math score of 24 or higher (Calculus I), SAT Math score of
520 or higher (College Algebra), SAT Math score of 560 or higher
(Calculus).

8. NOTICES. All notices by either party to the other will be in writing to the following addresses:

   To University:                                  To School:
   Ohio Christian University                      _______________________
   Attn: Trailblazer Academy                       _______________________
   1476 Lancaster Pike                             _______________________
   Circleville, OH 43113                           _______________________
9. **DISPUTE RESOLUTION.**

9.1. If any dispute between the Parties arises at any time from any act or omission related in any way to this Agreement ("Dispute"), then School and University will confer in good faith to resolve promptly such Dispute.

9.2. In the event that School and University are unable to resolve their Dispute, and should either party desire to pursue a legal claim against the other based on that Dispute, both Parties agree to have the Dispute resolved by mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation (complete text of the Rules is available at www.Peacemaker.net).

9.3. The dispute resolution process provided for in section 9 of this Agreement shall be held in Circleville, Ohio. Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction.

9.4. The parties acknowledge and agree that these methods of dispute resolution set forth in this Section 9 shall be the sole remedy for any controversy or claim arising from any Dispute, and each party expressly waives its right to file a lawsuit in any court against the other for such Dispute, except to enforce an arbitration decision.

10. **MISCELLANEOUS.**

10.1. **Governing Law.** This Agreement will be governed by the laws of the State of Ohio, without regard to rules and laws governing conflicts of law.

10.2. **Binding Effect.** This Agreement will be binding upon and will inure to the benefit of School and University, their respective legal representatives, heirs, personal representatives and other permitted successors and assigns, as applicable.

10.3. **Merger.** This Agreement constitutes the entire agreement between the Parties with respect to its subject matter, and supersedes any prior agreements or understandings, whether oral or written, express or implied, between the Parties with respect to the subject matter.
10.4. Modification and Amendment. Except as otherwise provided in this Agreement with respect to termination, this Agreement may not be terminated, modified, or amended orally or by any course of conduct or usage of trade but only by an agreement in writing duly executed by the Parties.

10.5. Severability. If any provision, term, article, section, subsection, or other part of this Agreement is determined to be unenforceable or invalid, such determination will not affect the remainder of this Agreement, which will be and remain binding and effective as against all Parties.

10.6. Headings. Any section, division, or subdivision headings or captions contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

- Southern State Community College

<table>
<thead>
<tr>
<th>FALL Term Dates: August 18, 2022 - December 10, 2022</th>
<th>SPRING Term Dates: January 4, 2023 - May 6, 2023</th>
</tr>
</thead>
</table>

**College Credit Plus (CCP)**
College Credit Plus (CCP) is Ohio's official dual credit program—a program that enables college-ready students in grades 7-12 to take college courses for which they may earn both high school and college credit. The on-site version of this program enables students to complete these courses at their high school rather than the college campus.

[Ohio College Credit Plus Website]

**TERMS OF AGREEMENT**

**Approved Classes**
After completing the requisite course and instructor reviews, Southern State Community College has approved the following on-site course(s) for the 2022-2023 academic year:

<table>
<thead>
<tr>
<th>COURSE NUMBER/TITLE:</th>
<th>TERM</th>
<th>INSTRUCTOR:</th>
<th>CREDIT HRS:</th>
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<tbody>
<tr>
<td>CHM 1152/61</td>
<td>Fall</td>
<td>B. Storer / A. Lamb</td>
<td>4 + 1 + 5</td>
</tr>
<tr>
<td>CHM 1152/62</td>
<td>Spring</td>
<td>B. Storer / A. Lamb</td>
<td>4 + 1 + 5</td>
</tr>
</tbody>
</table>

**Acknowledgements**

By initialing below (four greyed areas), the High School institution acknowledges and agrees:

- These courses ARE GT 6 Courses (Required/Instructor Initial)
- To use most current approved textbook (Instructor Initial)
- To follow CURRENT approved syllabus and use the College's adopted Learning Management System (Instructor Initial)
- To submit mid-term and final grades per the SSCC current academic calendar (Instructor Initial)

**FALL Term Grades Due:**
Mid-Term Grades: October 18, 2022
Final Grades: December 13, 2022

**SPRING Term Grades Due:**
Mid-Term Grades: March 14, 2023
Final Grades: May 9, 2023

**Textbook and Syllabi Information**
Textbooks: The current price list can be found on our SSCC website: [Bookstore Website]. Please note: courses requiring digital formatted textbooks (e.g., COMM 1115) will need to be purchased through the SSCC bookstore. A current textbook list will be available for Fall semester after July 15th and for Spring semester after November 15th. For any questions, contact Beth Evey at beth.evey@Sohio.com.

Syllabi: Current syllabi can be found on our SSCC website: [Course Syllabi].
PLEASE NOTE: Syllabi changes/updates could occur without notice. Please check with the SOCC contact person with any questions you may have.

**Student Eligibility Criteria**
### FALL Term Dates:
August 18, 2022 - December 10, 2022

### SPRING Term Dates:
January 4, 2023 - May 6, 2023

#### College Credit Plus (CCP)
College Credit Plus (CCP) is Ohio's official dual credit program - a program that enables college ready students in grades 7-12 to take college courses for which they may earn both high school and college credit. The on-site version of this program enables students to complete these courses at their high school rather than the college campus.

#### TERMS OF AGREEMENT

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<td>Intro to Chemistry</td>
<td>Spring</td>
<td>Nathan Cotton</td>
</tr>
</tbody>
</table>

#### Acknowledgements
By initialing below (four greyed areas), the High School institution acknowledges and agrees:

- This course is NOT an ETEI Course. (Instructor initials)
- To use most current approved textbook. (Instructor initials)
- To follow CURRENT approved syllabus and to use the College's adopted Learning Management System. (Instructor initials)
- To submit mid-term and final grades per the SSCC current academic calendar. (Instructor initials)

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Syllabi: Current syllabi can be found on our SSCC website.
PLEASE NOTE: Syllabus changes/updates could occur without notice. Please check with the SSCC contact person with any questions you may have.

#### Student Eligibility Criteria
Student Admission Criteria Requirements
- **Columbus State Community College**

  This Memorandum of Understanding ("Agreement" or "MOU") is entered into on this 1st day of March, 2022 at Columbus, Ohio by and between Columbus State Community College, located at 550 East Spring Street, Columbus, Ohio 43215 ("College" or "CSCC"), an instrumentality of the State of Ohio pursuant to Ohio Revised Code Chapter 3358, and (School/District) whose principal location is .

  WHEREAS, the College subscribes to the default funding structure with regard to tuition amounts for the College Credit Plus program as outlined under section 3356.07(A)(1) of the Ohio Revised Code, and

  WHEREAS, the College utilizes an electronic book voucher service for students participating in the College Credit Plus Program that are enrolled in on-line or on campus classes, and

  WHEREAS, the College has developed Textbook Procurement Guidelines for the District to follow if they wish to purchase textbooks for College Credit Plus courses through the Columbus State Bookstore,

  **NOW THEREFORE,** the parties agree as follows:

  1. **Tuition & Student Fees**

     | Delivery Model          | Payment Structure for the 2022-2023 Academic Year that begins Summer 2022 |
     |------------------------|--------------------------------------------------------------------------------|
     | A. High School        | For courses at the High School taught by credentialed High School instructors the tuition rate will be the result of the formula in statute. The current formula in statute is ([formula amount X .83] / 30) X 25%, which is $41.64 for the 2022-2023 academic year. |
     | Delivery, High School  | Instructor                                                                     |
     |                        | All required textbooks for courses will be funded by the School District. If the District wishes to utilize the Columbus State Bookstore in procuring and/or collecting textbooks, see Section II for College and District Responsibilities and Addendum A. The College will waive all course/lab fees. |
     | B. High School        | For courses at the High School taught or facilitated by College instructors the tuition rate will be the result of the formula in statute. The current formula in statute is ([formula amount X .83] / 30) X 50% or 50% of the College’s tuition rate, whichever is less, which is $83.28 for the 2022-2023 academic year. |
     | Delivery, College      | Instructor                                                                     |
     |                        | All required textbooks for courses will be funded by the School District. If the District wishes to utilize the Columbus State Bookstore in procuring and/or collecting textbooks, see Section II for College and District Responsibilities and Addendum A. The College will waive all course/lab fees. |
     | C. On Campus /        | For courses that meet on the College Campus or are provided partially or fully online, the tuition rate will be the result of the lesser of the default ceiling formula in statute or the College’s in-state rate as published on the College’s website. The current formula in statute is ([formula amount X .83] / 30), which is $166.55 for each term of the 2022-2023 academic year. |
     | On-Line Delivery       | All required textbooks will be funded by the School District. If the District wishes to utilize the Columbus State Bookstore in procuring and/or collecting textbooks, see Section II for College and District Responsibilities and Addendum A. |
     |                        | Please note that all leased space at Columbus State’s Regional Learning Centers, including space leased from a school district, are considered to be "On Campus." |
II. Responsibilities for Obtaining Textbooks through the Columbus State Bookstore:

A. THE COLLEGE SHALL:

1. Procure books for classes offered at a School District location per Procurement Guidelines (See Addendum A). The costs of the books are the responsibility of the School District. Columbus State will provide a 10% discount off new or used print books. The discount is not applicable on course materials in an eBook or Instant Access format because such book options are already deeply discounted. Shipping costs to procure books from the Publishers to Columbus State, shipments of books from Columbus State to the School District, mail order shipping costs for on-campus and online students, and delivery of books to the School District will no longer be paid for by Columbus State due to the $1M that Columbus State Initially Invested in textbooks and shipping on behalf of Districts has run out.

2. Establish an electronic bookstore voucher for each eligible student from the School District enrolled in online or on campus classes at Columbus State to obtain required course materials for College Credit Plus classes. This will be a convenient online order process for students during a specified time frame. See Addendum A for details. Because of the implications of the pandemic, Columbus State will pay the associated online shipping costs of books and required supplies for FY23.

3. Invoice the School District for books used by the students and applicable shipping charges. Shipping charges are only applicable for books delivered to a School District location for FY23.

4. Assist the School District with a book buyback for all books that are eligible for resale. The buyback amount will be based upon current value.

5. Provide general supplies listed as required on a course syllabus as necessary for College Credit Plus students enrolled in an online or on campus class. Columbus State will review such requests for general supplies on a case-by-case basis and provide what is necessary to allow the student to be successful in the course. Supplies will continue to not be provided by Columbus State for classes offered at the school district location.

6. Communicate deadlines to all School District contacts for scheduling College Credit Plus courses at high school locations.

B. THE SCHOOL DISTRICT SHALL:

1. Agree to utilize the student electronic bookstore voucher process for College Credit Plus students enrolled in online or on campus classes at Columbus State. See Addendum A for details.

2. Accept full responsibility for the total payment of the book costs incurred by the students that are enrolled from your School District, as required by Ohio Revised Code 3365.07(A)(1)(b). Payment must be made in full within thirty (30) days of the invoice date. If a School District is not in good standing and has an unpaid balance, the District will not be eligible to participate in Columbus State's book process until the account is paid in full.

3. Accept full responsibility to review invoices and notify the Columbus State Bookstore of any discrepancies within a reasonable timeframe. The School District will be responsible for any charges not contested within the same academic year of the invoice; FY23 (Summer Semester 2022, Autumn Semester 2022, and Spring Semester 2023).

i. If the school district receives an invoice for a student simultaneously enrolled in a Joint Vocational School District (JVSD) and ODEH applies their CCP credit toward the JVSD, it is the School District's responsibility to notify the bookstore within a reasonable timeframe. The School District will be responsible for any charges not contested within the same
4. The books are the property of the School District. It is the responsibility of the School District to collect such books for classes offered at a school location at the end of each semester. The School District will be responsible to collect any books from students obtained using a voucher for online or on campus courses, unless the School Districts elects on this MOU to have the Columbus State Bookstore collect these books at the end of the semester. See Addendum A for details.

5. If the School District chooses to participate in the Bookstore bulk buyback for books collected by the School District, it will be the School District’s responsibility to contact the Bookstore to request book buyback eligibility. The School District will submit a vendor registration form to the College to facilitate buyback. A School District that cannot conduct an in-person book return will be responsible for the shipping cost to send eligible books to the Columbus State Bookstore for buyback.

6. If the School District elects to have the Columbus State Bookstore collect the books at the end of the semester for books charged on a voucher for online or on campus classes, the Bookstore will automatically process the buyback within 6-8 weeks after the last day of the semester. There will be a 10% buyback transaction fee for the book collection process. The 10% fee will be deducted from the total value of the buyback. The balance will be sent in the form of a check to the School District. To participate in the Bookstore textbook collection program please select this option on the signature page and complete the CSCC vendor registration form. See Addendum A for details.

7. Adhere to deadlines set by the College for scheduling College Credit Plus courses at high school locations. The following deadlines are established to ensure best possible outcomes for students:

- Academic Planning Documents submitted by April 1st
- Days and Times for classes requiring a CSCT teacher listed by April 30th
- Confirmation of Academic Planning Document courses by June 15th
- Final last-minute class changes submitted by August 14th for fall semester courses
- Final last-minute class changes submitted by November 15th for spring semester courses
- Rosters for block registration 10 days before the start of a new semester
  - August 20th for fall semester
  - January 7th for spring semester

i. Any registration and course activity not completed within this timeframe may result in students not being enrolled on-time for CSCC coursework. This impacts accessibility of classroom resources, staffing, student success, and Starfish reporting. Additions outside of these windows will be determined on a case-by-case basis. Courses taught by credentialed high school instructors may be added after the recommended deadlines.

ii. Note about Faculty Workload: Columbus State Community College Adjunct (part-time), ACF (annually contracted faculty), and full-time (tenure track) instructors have limits to the total number of hours in their workload. Adding or canceling a class directly impacts a CSCC employee’s workload, whether this is a class taught by a CSCT Instructor or a section that is facilitated by a high school employee with a CSCT Instructor serving as the Instructor of Record. Columbus State Community College has at times incurred costs for changes after posted deadlines.
III. ADA/Students with Disabilities: We are committed to collaborative solutions with the Districts on behalf of student success. Because CCP students are college students, existing 504 and IEP plans do not automatically apply to college coursework. Please direct students to work with CSCC Disability Services to secure appropriate accommodations for a college class after enrollment/acceptance to Columbus State.

IV. Confidentiality
   A. It is expressly understood by the parties that the College is subject to the Ohio Public Records Act, R.C. 149.43, et seq., and that any record kept by the College that is deemed a public record is subject to release if a proper request is made.
   B. Both parties will comply with FERPA (20 U.S.C 1232g; 34 CFR Part 99), which prohibits schools and colleges from disclosing educational records, or the personally identifiable information contained therein, without the written consent of the parent or eligible student, unless an exception is met that allows disclosure without consent. Both parties agree that for purposes related to a student's enrollment in the CCP program, Parties may share educational records with each other, pursuant to exceptions provided by FERPA, including but not limited to, 34 CFR 99.34(b). Any failure to comply with applicable FERPA requirements by either party or any of its employees relating to CCP participation will be immediately reported to the other party.

V. Independent Contractor
   Both parties acknowledge and agree that each party shall, at all times, be acting as an independent contractor of the other party, and not as an employee, servant, agent, or partner. Both parties further acknowledge and agree that none of their service providers, employees, agents, contractors, subcontractors, or assigns performing any work or providing any services under this MOU shall be considered employees of the other party with respect to any federal, state, or local laws. Each party shall be responsible for, and shall pay for, any and all wages, benefits, charges, fees and/or taxes, including social security taxes, health care charges/taxes, workers' compensation taxes, unemployment taxes, STRS/SERS/PERCs contributions, and/or any other governmental charges or taxes required to be paid on behalf of its service providers, employees, agents, contractors, subcontractors, or assigns performing any work or providing any services under this MOU. The provisions of this Section shall survive the termination of this MOU.

VI. Drug Free Workplace and Tobacco Free Campus
   School District agrees to comply with all applicable federal, state and local laws regarding smoke free and drug-free workplaces. School District shall make a good faith effort to ensure that none of its employees or permitted subcontractors engaged in the work being performed hereunder purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

VII. Nondiscrimination of Employment
   School District agrees that it, any subcontractor and any person acting on behalf of School District or a subcontractor shall not discriminate by reason of race, creed, color, religion, sex, sexual orientation, age, genetic information, disability as defined in R.C. 4112.01, military status, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this Agreement.

VIII. Ethics Compliance
   School District represents, warrants, and certifies that it and its employees engaged in the administration or performance of the Agreement are knowledgeable of and understand the Ohio Ethics and Conflict of Interest laws. School District further represents, warrants, and certifies that School District and any of its employees will comply with the ethics and conflict of interest provisions of R.C. Chapter 102 and any other requirements of law or Board of Trustees policy.
IX. Term of Agreement

A. This agreement shall be in effect upon full execution for the 2022-2023 academic year (summer semester 2022, autumn semester 2022, and spring semester 2023). The agreement ends on the last day of spring semester 2023.

B. School District or College may terminate this agreement with 30 days written notice.

X. Governing Law and Jurisdiction

This MOU and any amendment or addendum thereto shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio, including but not limited all requirements of ORC 3345. Only Ohio courts shall have jurisdiction over any action or proceeding concerning the MOU. Prior to litigation, the parties agree to negotiate in good faith toward the resolution of any dispute or controversy concerning the meaning or performance of this MOU or of any claims submitted hereunder.

XI. Complete Nature of the MOU

The terms and conditions set forth in the MOU and Addendum A constitute the complete and exclusive statement of the Agreement between the parties hereto relating to the subject matter of this MOU, superseding all previous negotiations and understandings regarding the procurement, purchasing, and reimbursement of textbooks and materials.

The parties signing below are duly authorized officers of their respective entities.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Burrow, the Board approved Student Protective Agency to administer the student insurance coverage for the 2022 - 2023 school year.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Williams – yes

On a motion by Mr. Reeser, seconded by Mrs. Truex, the Board approved the following student services agreements with:

- Pickaway WORKS - 2022-2023
  - One day per week
- Head Start MOU - 2022-2023

EFFECTIVE DATE OF THIS AGREEMENT: AUGUST 1, 2022 – JULY 31, 2023

As part of the LEA agreement between Pickaway County Community Action Org., Inc. (PCCCA) Head Start and the Circleville City School District (CCS) Special Education Unit, two joint classrooms will be shared and operated at a facility provided by PCCCA. Circleville City schools agrees to provide transportation for all Circleville City School district children that attend Head Start.
Circleville City Schools will serve as a fiscal agent for the units of children it will enroll and shall provide the following:
  • A special education licensed teacher who fulfills the requirements for ODIF.
  • A substitute teacher when needed who fulfills the requirements for ODIFS.
  • A classroom aide and substitute when needed.
  • Related services such as OT, PT and Speech as required to appropriately serve children with an IEP in the preschool unit, and enrichment for all children.
  • Supervision of the teacher, classroom aide and related service personnel.
  • Instructional supplies and specialized equipment needed to meet specific needs of children with special needs.
  • In-service training as needed.
  • In-kind contribution for salary and fringe paid by CCS to their special education licensed teachers, classroom aide, OT, PT, Speech Therapist, and itinerant teachers who also provide services to PICCA Head Start enrolled children. In-kind contribution will be for the portion of salaries for these positions that are not supported by federal funds.
  • Opportunity for shared planning time with PICCA Head Start educational staff.
  • Shared instructional supplies and classroom equipment.
  • Maintain Ohio Department of Education preschool licensing for the classroom.
  • Participate fully in Ohio’s SUTQ rating system and submit annual reports.
  • Work with Head Start Education Manager to ensure all reports for ODIFS licensure.

PICCA Head Start agrees to provide the following in regards to the two shared special needs units at Ohio Center:
  • Two classrooms for conducting classes Monday-Thursday for a maximum of sixteen children in each class. Eight students will be identified with an IEP and eight students without an IEP. CCS will assign the eight children in each class with an IEP and Head Start will assign the other eight children in each class. All children will be enrolled in Head Start and receive comprehensive services.
  • One PICCA Head Start Teacher who will coordinate Head Start services with CCS.
  • One Head Start Family Advocate who will serve all families enrolled in both classes.
  • Supervision of the PICCA Teacher and Advocate.
  • Shared instructional supplies and classroom equipment.
  • Substitute for PICCA Head Start Teacher & Advocate.
  • In-service training with PICCA Head Start staff.
  • Dental, vision and hearing screenings of children in the shared classrooms within 45 days.
  • Tracking of physicals, screenings and dental services for children in the shared classrooms.
  • Family services—resource and referral for family needs.
  • Administrative support for educational and family support and health services.
  • Transportation for field trips and special program events as needed.
  • Cameras are installed in classrooms and public spaces at all Head Start centers to ensure safety. Circleville Disability Coordinator will be notified of any issues asap.
  • Support to prepare for all requirements for SUTQ rating.
  • Daily breakfast, lunch and snack meeting the Child and Adult Care Food Program (CACFP) requirements for reimbursement. The Head Start Teacher will provide documentation and coordinate menu and supplies with the PICCA Head Cook.

Circleville City Schools will provide transportation services to all Circleville City students that are enrolled in Head Start. The transportation department will provide the following:

PICCA Head Start:
  • Reimburse Circleville City schools $13,729/bus (13,729 x 3 buses=$41,187) yearly for costs associated with busing children. PICCA Head Start will also reimburse $7.25 for bus monitors stipends ($7.25 x 3 monitors x 4 routes daily x 146 class days=$12,702).
  • Provide an updated list of names, addresses and name of center (Corwin or Ohio Center) of enrolled students to the Transportation Coordinator at Circleville.
  • Provide all necessary paperwork of enrolled children including a list of who can take children off the bus, the student’s name, address, phone, and any relevant medical information.
  • Notify the Transportation Coordinator of any changes that may occur with students including phone, address, medical changes, or moving out of district. PICCA Head Start will give the Transportation Coordinator at least a three day notice before adding new children to a bus route.
Circleville City Schools will:

- Provide transportation for up to 126 Head Start children per school year. Children will be picked up and dropped off at their door and taken to Carwin and/or Ohio Center. Bus stops may occur in apartment complexes or mobile villages.
- Establish bus routes and work directly with the Head Start Transportation Manager to coordinate services.
- Provide a bus monitor on each route when transporting Head Start children.
- Follow PICCA Head Start school calendar for busing children.
- In the event of a two hour delay, only children enrolled in Head Start full day classes will be transported on the delay schedule. Children enrolled in the Head Start half day classes will be parent transport.
- Bill PICCA monthly for costs associated with transporting Head Start children.
- Provide documentation yearly for Bus Driver’s salary and fringe package to be applied to the non-federal match requirement for Head Start.
- Complete monthly bus evacuations starting in August and provide Head Start with the documentation of each evacuation.
- Monitor camera footage on each bus to ensure safety. Report any concerns to Head Start Director asap.
- If a child does not have an authorized person to get them off the bus, the child will remain on the route until the Transportation Coordinator can contact someone. In the event no one is available to pick up the child, the child will be returned to the bus garage at Circleville and the Transportation Coordinator will contact a designated Head Start employee to determine steps to ensure the child gets home.

Mr. Reesor – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mr. Leasure, the Board approved the following handbooks for the 2022 - 2023 school year as presented:

- CHS
- CMS
- CES
- Extra Curricular
- Gifted
- English as a Second Language
- Title I
- Extra Mile Summer Learning Academy
- Preschool

Mr. Reesor – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes

On a motion by Mr. Reesor, seconded by Mrs. Williams, the Board authorized the Treasurer to solicit for competitive proposals for the transportation department for the 2022 - 2023 school year as presented:

- purchase of fuel
- security cameras

Mr. Reesor – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes
On a motion by Mr. Burrow, seconded by Mr. Leasure, the Board rejected the paving proposal, as presented, and authorize the District to solicit for a Request for Proposal for paving resurfacing.

Mr. Reeser – yes; Mr. Burrow– yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes

On a motion by Mrs. Williams, seconded by Mrs. Truex, the Board approved the following Treasurer's items, as presented:

**Reports:**
- Financial Reports - March 2022
- Warrants - March 2022

**Requisitions Over $10,000:**
- METROPOLITAN EDUCATIONAL TECH (META) - FY23 technology and support services - $89,320.33
- PICKAWAY WORKS - FY23 student career support services - $27,500.00

**After the Facts:**
- JILL ANDERSON - CMS playground equipment - $180.35
- ROBERT VALENTINE (RV'S TIRES) - tires for red UTV band vehicle - $604.00
- BIG BROTHER BIG SISTERS - 7th grade camp Oty'Okwa - $1775.00
- WENDY JORDAN - pizza for CMS 1st Friday event - $99.90
- AMANDA HAMMAN - complete guided therapy curriculum platform - $199.99
- PEARSON - psychologist testing materials - $858.30

**Donations:**
- Kathryn & Colin Hedges $500 - Hedges Scholarship Fund

Mr. Reeser – yes; Mr. Burrow– yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams – yes
BOARD OF EDUCATION REGULAR MEETING
APRIL 13, 2022

Board President's Comments:
- Discussion about changing date of June 2022 meeting
- Set date for Leadership Excelleration training (2 hour)

On a motion by Mr. Burrow, seconded by Mr. Reeser, the Board voted to adjourn the meeting at 7:35 p.m.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes, Mrs. Williams - yes

President

ATTEST

Treasurer