

**CIRCLEVILLE HIGH SCHOOL**  
**DRIVING & PARKING PERMIT RULES AND REGULATIONS 2018-19**

OBJECTIVE: Safety for every student and person driving or walking on our school premises is our first and foremost thought and consideration. In addition, we want to provide an efficient traffic-flow pattern for the convenience of all who drive, and maintain a clean and attractive environment. Students must register their vehicles in order to obtain a parking permit. Only registered vehicles are allowed to park on campus.

**RULES**

1. Drivers must have a **VALID DRIVER'S LICENSE AND PROOF OF CURRENT VEHICLE INSURANCE COVERAGE.** The vehicle driven must be registered properly.
2. Students must submit the following forms to receive their parking permit:
  - a. COMPLETED APPLICATION
  - b. COPY OF PROOF OF CURRENT VEHICLE INSURANCE COVERAGE
  - c. COPY OF CURRENT DRIVER LICENSE
  - d. COST OF THE PERMIT = \$5.00 (**MUST BE PAID ON E-Z PAY**)
3. Students and staff must display their parking permit at all times by hanging it from their car's rear-view mirror with the blank side facing the inside of the vehicle.
4. Students and staff are responsible for the cleanliness of their parking area.
5. More than one car may be registered. However, only those vehicles listed on the attached application are permitted to be parked on school property.
6. There is to be no loitering in the parking lots.
7. Student drivers must abide by the following rules at all times:
  - a. Speed limit--- 10 MPH
  - b. Absolutely no squealing of tires or quick starts
  - c. Pay attention to your driving by always looking ahead.
  - d. FOLLOW THE DIRECTIONS OF ANY STAFF MEMBER.
  - e. Wear your seat belts, it is Ohio Law
  - f. Abide by all Ohio driving laws.
  - g. ***MUST park in the correct designated student parking areas, seniors will park in the lot in front of the school. All juniors, and sophomores will park in the underclassmen (overflow) parking lot. Parking lot assignments will be determined by parking permit color. Permit must be in the vehicle you are driving that day.***
  - h. Music should be kept low enough so that it cannot be heard outside the vehicle
  - i. Drop-off/Pick-up- For safety reasons, all students are to be dropped off/picked up in the area in front of the building paying particular attention to not interfere with the school bus areas.
8. **Suspension/Revocation of permits may occur due to the following:**
  - a. Poor attendance and unexcused absences. (Read our attendance policy in your Student Agenda.)
  - b. Tardiness to school.
  - c. Discipline issues at school.
  - d. Unsafe driving.
  - e. Leaving school property without prior permission by school officials.
  - f. Poor grades and/or failure to pass any or all sections of the End of Course Exams.

**Length of suspension/revocation -**

**1st offense= warning**

**2nd offense = lunch detention**

**3rd offense = after school detention.**

Permit can be taken and driving privileges can be immediately revoked for serious offenses and for repeat offenders. This includes loss of driving privileges up to the remainder of the school year. Final decision rests with the building administrator.

9. All school rules listed in the Student Code of Conduct (including rules pertaining to tobacco, drugs and alcohol) are to be followed at all times.
10. Reasonable cause or suspicion by a staff member may cause school officials to search your vehicle.
11. Unauthorized vehicles parked on school property will be towed at owner's expense.

Circleville City Schools does not assume responsibility for motor vehicles or their contents while operated or parked on school grounds.