

CIRCLEVILLE CITY SCHOOLS
KINDERGARTEN REGISTRATION 2008-2009

**MAKE UP DATE SET FOR KINDERGARTEN
REGISTRATION**

If you did not register your child for next year's kindergarten during our April registration you will need to call the district office to set up an appointment as soon as possible. The make up date will be Monday, May 12, 2008. Please call 474-4340 extension 1301 to set up an appointment.

DOCUMENTS NEEDED FOR KINDERGARTEN REGISTRATION

Certified copy of Birth Certificate (hospital records not acceptable)

Social Security Card – Make sure that name matches what is on birth certificate. If you do not have your child's card or the name doesn't match the birth certificate you will need to bring in a notarized document from the social security office stating that the social security number has been assigned to that child.

Immunization Records – Immunizations required:
DtaP/DTP/DT/Td – 5 doses, if the 4th dose was administered prior to their 4th birthday.
Polio – 4 doses of OPV or IPV
MMR – 2doses
Hepatitis B – 3 doses
Varicella – 1 dose

Proof of Residency- bring in one of the following documents:

1. Rental Lease Agreement
2. Rent Receipt with landlords name and phone number
3. Mortgage Coupon
4. Property Tax statement
5. Two current **utility bills** with your name and address on them

If parents are living with someone then they will need to get a **notarized proof of residency** form from the district office and have this paperwork notarized prior to registration. You will need to bring this document to your registration appointment.

Copy of Custody Orders, if parents are divorced or legally separated

Parent ID

If you do not have all the documents listed above when you come in for your appointment you won't be able to register that day. We will need to reschedule your appointment for a different day. Registration takes approximately 30 minutes. Due to limited space we request that just the parents attend registration. Assessments for the students will be held at a later date.